

HSA BOARD MEETING

November 14, 2017

7:00 pm

In attendance: Charlotte Gage, Tara Carew, Kelly Hunger, Kristin Aswell, Kara Johnson, Jackie Parente, Robin McGrath, Julie Malloy, Jennifer Routh, Kathy Sullivan, Darrell Fulford, Laura Stewart, JoAnna KL Williams, Brienne Cavanahas, Megan M. Olarte, Kathryn Merkel, Annie Clliford, Tara Bell, Sandra Rella, Linda DiGiovanni, Terri Conner, Melania Bula, StacyB. Cox

1. Call to Order at 7:03 pm with an opening gratitude prayer by HSA president Charlotte Gage.
2. Approval of October 2017 Minutes. Motion by Robin McGrath. Second by Meghan Olarte. Approved unanimously.
3. Principal's Report was given by Darrell Fulford. He gave thank you's to various committees: Volunteer Hub, Social Committee, and Halloween committee.
4. HSA President's Report was given by Charlotte Gage. She echoed many thank you's especially to Kristin Aswell for VolunteerHub. Thank you to Melanie, Kelly and Brad for helping to get it up and running. Lots of work. Thank you to Sandy Rella for the Halloween Carnival. Amazing Success. Thank you to Crystal and Emily Harrell for the City Barbeque Spirit Night. . Thank you to Jennifer Routh, Mrs. O'Brien, Mrs. Silva and KB, and the student council for the Veternan's day celebration. Thank you to Melanie and Charlotte for the organization of the Thanksgiving Feast. Thank you to Robin and Stacy for mother/son bowling. Thank you to Jackie Parente and Mrs. Wagner for Shoe Box Christmas. Thank you to Susan Mehok, JoAnne Vance, and Cathy Elmore and for Christmas Holiday Shoppe work on 12/2. Need items for the bake sale. Tim Bruns for the Parish Pride Day. A great success. The next meeting will be half social.
5. Treasurer's Monthly Report was given by Kathryn Merkel. LR39 or LR40 are deposits in the HSA accounts. Some auction, car raffle, and halloween deposits.
6. New Business
 - Car Raffles are due November 30.
 - Kristin Aswell gave an Update on VolunteerHub and Funding

We are transitioning to a permissions level which costs \$695 dollar cost to incorporate into our plan. Kristin is happy to train individuals. We received a discount in the amount of \$625 dollars. We need a document to represent what a "volunteer hour" looks like. Training how to use VolunteerHub can be on-line or in-person. Think about how to use or direct volunteer hours. Request Motion by Jackie Parente. Second by Megan Olarte. Motion approved unanimously.

- Charlotte Gage gave an update on Hospitality Committee. Jennifer Routh is willing to head the committee. It may be absorbed under the VP role of the HSA. Need to make a motion for the committee and a budget of \$3000. Veteran's Day, Parent Coffee, Thanksgiving Day Feast event, and no committee does any parent recognition and appreciation. This committee will be used to build community. Currently money is taken from the executive funds. Creating a committee and making a budget creates HSA being more transparent with funds. Need a group of core people to work on the committee. Discussion how to get volunteers. VolunteerHub would give people a visual and more transparency to where help is needed. Motion by Megan Olarte. Second by Terri Conner. Motion Approved unanimously.
- Robin McGrath spoke regarding Magnets and Spirit Wear. Spoke about creating new magnets with a new logo. Idea to give them away as gifts. Bulk order. Gifts given at Christmas concert. Estimated cost: \$1.02. Shipping free. Bulk order: 1000. Add Chapel Hill, NC Funds would come out of Hospitality committee. Motion to spend Jackie Parente. Second by Sandy Rella. Motion approved unanimously. Spirit Wear discussion: Short sleeve t-shirts. A selling event at any school event. One color: grey or white t-shirt. Two styles were shown. Will have to be an email vote and money should come out of the special fundraisers. Discussion tabled for now.
- Mr. Fulford talked about the 8th grade T-shirt which can be wore on Wednesdays. Terri Conner showed the T-Shirts. Charge \$15. Order forms will be going out this upcoming week.
- Melanie Ubil and Charlotte Gage gave an update about the Thanksgiving Feast: Turkey, rolls, mash potatoes, gravy, and cookies. There are 470 individuals attending the event. MS students are serving. There will be two sessions of eating.

Children are only attending if you have ordered lunches. Older siblings will be allowed to eat with siblings.

- Robin McGrath and Stacy Cox gave an update on the Social Committee the event Mother Son Bowling on Friday 11/17 from 7-9pm at Mardi Gras Bowling. Please do not bring outside food to the event. There will be prize drawings. This event will take a small loss. Next year, the event organizers will need to look at the cost of the event.
- Sandy Rella gave an update Halloween Carnival. The lights at the event was amazing. Suggestion to move the haunted house to the Youth house and more trunk and treat outside. New co-chair Regina Kleiman. Expressed a desire to have more food trucks.
- Paula Ambrozic was absent. Kelly Hunter gave an Auction update. Please send in the Jeep raffle tickets by 11/30 - 12/1. Do not discard unused tickets, please send them back to the school. Bid Pal has agreed to the new website and it will be up in December. Tickets are \$75 if purchased by 3/1 and after that tickets will be \$100. Scholarships will be available to individuals. Staff/faculty will receive 1 ticket. The committee is seeking volunteers. There are jobs that can be done at home.
- Joanne Vance was absent. The Holiday Shoppe update was read into the minutes by Charlotte. Our 14th annual Christmas Holiday Shoppe is promising to be another amazing Christmas gift shopping event! The PR team of Cathy Elmore and Susan Mehok has done a great job promoting the event throughout the Triangle in all forms of media. On Dec. 2 from 9am to 4pm shoppers will be able to enjoy the talents of 67 artists and their handmade crafts and artwork. Our Reindeer Café lunch area will be back offering pizza, hot dogs, and, last year's new addition, BBQ sandwiches courtesy of Susan and Matt Mehok. We will have our raffle baskets filled with handmade items from each vendor, a bake sale and our Candy Cane Coffee Bar. Need baked goods, please sign-up on VolunteerHub. Shoppers will also enjoy live holiday music from a group of violin musicians and Christmas Carols from an a cappella group. The event offers free admission and the chance to purchase one of a kind gifts for everyone on your Christmas list! Cathy, Susan, and I are thankful for the continued appeal that this event has for people from across the Triangle and the

enthusiastic support of the arts community. Over 120 people applied for the 80 tables that are available and emails have continued to inquire about the show after our Oct. 21 application deadline. I now already have a growing list of 28 additional people who would like an application for next year's show. We love that vendors from all over apply each year knowing that our church and school community welcome everyone to enjoy the spirit of Christmas and marvel at the talents that are on display. We know from past years that shoppers from all over the area mark this event on their calendars and look forward to attending. We are proud that all who attend feel such a warm welcome from our Catholic community. We encourage and need STM parent support to staff this festive event. Please check the volunteerhub that Susan and I have organized to see how you might donate baked good for the bake sale or volunteer for an hour or two. We guarantee that you will enjoy yourself!

- Crystal Karg gave an update on Spirit Night. Chick-fil-a on 11/20 from 4-7pm at University Mall.
- JoAnne Williams gave an update from the Racial Equity Committee to the Diversity and Inclusion Committee. The Mariposa group on Wednesdays after school meets to help the children/families learn some cultural issues and helping the individuals to learn about the committee. The committee outlined three priorities for this year.
 - i. Support of the Mariposas afterschool program for Hispanic/Latino children
 - ii. Working with the HSA and School Administration to ensure the success of the Intercultural Fair
 - iii. Development of a faculty engagement activity regarding equity & inclusion; as well as consulting with administration regarding ways to support the hiring of a diverse group of faculty

8. Announcements

- HSA Appreciation Drawing

- Thanksgiving Feast on Thursday, November 16th
- Mother Son Bowling on Friday, November 17th
- Mission Day on December 1st
- Holiday Shoppe on Saturday, December 2nd
- Next Board Meeting on Tuesday, December 12th

Submitted absences: Joanne Vance, Emily Patterson, Beth Brickner, Paula Ambrozic, Janine McGee

Meeting adjourned at 8:25pm.