

HSA BOARD MEETING

January 9, 2018

7:00 pm

In attendance: Charlootee Gage, Tara Carew, Terri Conner, Joanne Vance, KathrynMerkel, Jennifer R. Crook, Melanie Ubil, Kristen Aswell, Kelly Hunter, Jackie Parente, Jo Williams, Laura Stewart, Annie Clifford, Jennifer Routh, Darrell Fulford, and Melania Bulia.

1. Call to Order at 7:16pm and Opening Prayer by HSA present HSA President Charlotte Gage.

PRAYER:

God, thank you for a new year. May everyone in our family be willing to begin anew with a clean slate. We know that you are always ready to forgive us. Help us to be willing to forgive ourselves and to forgive one another.

As we begin a new year, remind us of our truest values and our deepest desires. Help us to live in the goodness that comes from doing what you want us to do. Help us to put aside anxiety about the future and the past, so that we might live in peace with you now, one day at a time.

2. Approval of November 2017 Minutes. Motion by Jennifer Routh Second by Kelly Hunter. Motion unanimously approved.
3. Principal's Report was given by Darrell Fulford. The transition back to school has been busy. Please spread the word regarding the schools open houses for both elementary and middle school. Elementary and Middle school open house date: Thursday, February 1, 2018. Catholic Schools week is coming together. Teachers had a professional development day and worked on the "I ready" program. Teachers are meeting with Mr. Fulford to see the curriculum and standards.
4. HSA President's Report was given by Charlotte Gage
Thank Yous:
 - 1) Thanksgiving Feast: Melanie, Jennifer, Beth Doerflein, Mr. Fulford, Mrs DiGiovanni, Mrs. Silva, Mrs. Lenzo, Mrs. Coward and Mrs. Parente, Parish staff and cleanup staff.
 - 2) Social: Robin and Stacyn for Mother Son Bowling.
 - 3) Mission Days- Kathryn and Jennifer
 - 4) Holiday Shoppe – JoAnne Vance, Cathy Elmore, Susan Mehok, and all volunteers
 - 5) Christmas Concert – Jennifer helping me decorate; Melanie Ubil and Regina Kleiman for taking down, getting the storage bins, etc. Robin for the magnets and putting the adorable bags together and making signs.
 - 6) Terri and JJ for the Middle School Dance in December and the Wednesday shirts.
 - 7) Jackie Parente for organizing the Teacher Collection.

- 8) Regina Kleiman for organizing the Raffle.
- 9) Thank you for Kristin Aswell for VolunteerHub.
- 10) All those on the Catholic Schools Week committee.

Treasurer report by Kathryn Merkel stating we have seen some funds come in but will see a bigger influx after the raffle/auction monies are settled.

New Business:

- Vote on Proposed Use of HSA Funds – 1 to 1 Technology for Middle School Chromebooks. A slide show presentation was delivered to the board. Motion to approve by Kathryn Merkel. Second by Terri Conner. Approved unanimously.
- Kristin Aswell updated on VolunteerHub and gave the board an overview.
- Charlotte Gage/Jennifer Routh gave an overview of Catholic Schools Week and Needs. On 1/28/18 there will be a 9:15 Mass to kick off the week. (Get notes from Charlotte) Need help in three areas: 2/2 Friday coffee morning. Kathryn Merkel to pick up coffee and fruit tray. 2/2 Friday afternoon after school Annie Clifford will help set up for the teacher wine and cheese social. Volunteers needed to help at 5pm in the Friends and Family area: to organize pizza and lemon. Costco: Charlotte Gage and Jackie Parente.
- A Hospitality Committee update was given by Jennifer Routh if you need to run something as a budget item please let her know.
- An Auction update was given by Paula Ambrozic. (absent)
- A raffle update was given by Charlotte Gage (for Regina Kleiman) Need to ask families to sell raffle tickets.
- Thanksgiving Feast gave an update by Melanie Ubil. It was a great event. There were a few glitches that will be ironed out.
- Holiday Shoppe update by Joanne Vance. VolunteerHub was a great help and there was a great turnout by volunteers. Bake sale was a great success. The planning process starts in July leading up to the event. About 38 percent of the vendor were new. 75 tables were set up. A hospitality fee for \$322 needs to be moved for a Lowe's table purchase. Net profit: \$7300 Expense \$800. Invite: "Our State" magazine. Need for the school to have more of a school presence at the event with a table.
- Middle School Social and Wednesday Shirt Update was given by Terri Conner/JJ Oppegard. The shirts were a success. They can be worn tomorrow 1/10/18.
- Social Committee update was given by Robin McGrath/Stacy Cox
 - Father Daughter Dance for PK - 5th February 9, 2018. Use volunteer hub for sign ups.

8. Announcements

- HSA Appreciation Drawing
- No school Friday, January 12th and Monday, January 15th
- STM Used Book Sale January 17-18th
- Catholic Schools Week School Led Mass, Sunday, January 28th at 9:15 with Pancake Breakfast afterwards.
- Catholic Schools Week Sunday, January 28th- Saturday, February 3rd.
- School Movie Night on Saturday, February 3rd after 5:15 mass (around 6:30 pm)

Catholic Schools Week information:

1) **Sunday, January 28th: 9:15 am STM student led mass.** Mrs. Wagner, Mrs. Moran and Mrs. Fallon will coordinate the students roles. Pancake breakfast hosted by the Knights of Columbus. Students to wear uniforms to mass. Heavy school presence hopefully. Tables for school open houses, raffle ticket sales and to promote the auction. Slideshow of pictures of school events, students, etc. playing. Ambassadors from Student Council welcoming people. Will need students at the other masses that day as well.

2) **Monday, January 29th: Celebrating Our Community.** MS student will go somewhere off campus to serve. Thinking of Catholic Charities in Durham, Ronald McDonald House and Meals on Wheels. Will call to confirm. Lower School will do one big service project here at school. Kids will wear uniforms that day.

3) **Tuesday, January 30th: Celebrating Our Students.**

Free Student Dress Down Day.

Will Bring in something fun for students and possible extra recess.

Food Trucks for Middle School Students on that day.

4) **Wednesday, January 31st: Celebrating Vocations**

a) **Religion Bee.**

b) **Cupcake rosary** at the end of the day (say decade of rosary and have a cupcake).

c) **Students Wear:**

Pre-K and K to wear light blue for Mary and female vocations.

1st and 2nd to wear black for Priests.

3rd - 5th to wear purple for Bishops.

6th and 7th to wear red for Cardinals.

8th to wear white or yellow for the Pope and the Vatican.

5) **Thursday, February 1st: Grandparents Day.** Students allowed to leave with their grandparents at 11:00. What will students wear? We are meeting about Grandparent's Day on Wednesday afternoon, so more information will follow after that meeting.

6) **Friday, February 2nd: Celebrating our Faculty and Staff.**

Faculty and Staff breakfast beginning at 7:15 am in lounge. Faculty and staff make a plate for themselves.

HSA Sponsored Parent Coffee from 7:30 am - 8:30 am in the St. Teresa Room at the church.

Sports theme after mass (if want to send in to change).

1:00 Student v. Faculty/Staff volleyball game.

3:00 HSA Sponsored wine and cheese celebration for teachers and staff in Lower School Teacher's Lounge. WE MADE IT!

7) **Saturday, February 3rd:** End CSW with a Movie Night after 5:15 pm mass. We will be showing the movie *Sing*. We will have popcorn and water (possible lemonade). We will sell pizza. Girl scout troops from the school will sell girl scout cookies. We are still working to determine if it will be in Friends and Family Hall or in Lower School Hall. We will have that information by Thursday.

Submitted absences: Heather Rudd, Julie Malloy, Linda DiGiovanni