

# Draft Council 13812 Pope John Paul II Council, January 15, 2019 Business Meeting minutes



- **Call to Order: 7:04 PM:**
- **Warden's Report:** (SK Don Williams)
- **Opening Prayer:** (Our Father, led by Father Thanh)
- **Pledge Of Allegiance:** (led by Don Williams)
- **MIA/POW chair ceremony:** (SK Joel Lipsey)

- **Opening Ode: was sung**

The following officers were in attendance at the Business Meeting:			
P	Chaplain: Reverend Thanh N. Nguyen	P	Inside Guard: SK Walter Kuehn
P	Grand Knight: SK Kenneth R Johnston	P	Outside Guard: SK Bob Larson
P	Deputy Grand SK David J Kuboushek	P	Trustee (3rd Yr.): SK Chris Cushing
P	Chancellor: SK Mike O'Kane	P	Trustee (2nd Yr.): SK Joel Lipsey
P	Recorder: SK Ralph Cooper	P	Trustee (1st Yr.): SK Andrew Sciacca
P	Treasurer SK Walter Preddy	P	Financial Secretary : SK Tom Clifton
E	Advocate: SK John "Willie" Towell	E	Lecturer: SK Conor Towell
P	Warden: SK Don Williams		
(P) Present (A) Absent (E) Excused (X) Attended after Roll Call			

- **Chaplain's Message: Reverend Thanh Nguyen**
  - Father Thanh will be in Raleigh (Sunday, Jan 20) to receive materials and instructions for how to conduct a successful Bishop's Annual Appeal (BAA). Many parishes did not make their goal this year. Saint Matthews was the only parish of the four parishes in Durham to reach their goal. In fact, Saint Matthews surpassed their goal by several thousand dollars and was in the top 3% of all parishes in the Diocese
  - Father Thanh will present the information for the "rollout" of the BAA starting the weekend of Jan 19-20<sup>th</sup>.
  - This year the Bishop has indicated that he will assess all parishes at the same level as last year. Typically this assessment is made on a parishes' first collection of the year. Another important change is that for the coming year, he will return to the parish 100% of the money above the goal assessed in for the BAA. In the past, parishes that had a school would get 100% of what they collected over the goal and those that did not have a school would get 80% of the amount above the goal. Thus, for 2018 Saint Matthews pledged almost \$73,000 of which approximately \$70,000 has been collected. Again, for this year, the goal was approximately \$48,000. This means the Church will get a check for approximately \$18,000 ( $\$70,000 - 48,000 = \$22,000$ ;  $22,000 \times 0.80 = \$18,000$ ). In response from the floor, Father Thanh stated that the Diocese had reached about 98% of their goal for 2018. Again details will be forthcoming on the weekend of January 10-20, 2019.
- **Approval of Minutes of Previous Meeting:** (SK Ralph Cooper). Draft minutes were sent 12/17/2018; 2:56 PM and corrected minutes distributed 12/25/2018 10:20 PM. Motion to accept minutes as amended was made, seconded and passed. Brother Ralph encouraged the Council members to respond to the request for any corrections to the draft minutes in a timely manner as much of the information is time sensitive.
- **Report of Admissions Committee and Reading of Applications** (SK Dave Kuboushek). None
- **Balloting for Membership:** (SK Dave Kuboushek) None. GK Ken Johnston stressed to the Council members that we cannot give up trying to recruit new members noting how close we are to Star Council

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and the possibility that the challenge may get greater if we lose members who are currently with us for any reason.

- **Grand Knight's Report** (SK Ken Johnston).
  - **Mid-year meeting.** GK Ken Johnston and Brother Tom Clifton attended the convention in Greenville on the weekend of Jan 5 & 6<sup>th</sup> at Pope John Paul II High School in Greenville N.C. Very nice meeting, albeit somewhat lengthy. Council was 1 of 13 called up front to be informed we are close to Star Council status and we have met our insurance goal (usually the hardest goal to meet). Congratulations. We have until the end of the Fraternal Year (June 30<sup>th</sup>) to increase our membership.
  - **Annual survey:** Thanks to those who filled out this important sheet. A total of about 10,000 service hours was realized. It is important that we register the time that council members have contributed as this is critical for the Knights of Columbus to maintain their tax status. Whatever we put in (hours and dollars) is used by Supreme to calculate or contributions (FYI each hour = about \$24.00 or \$24,000).
  - **Special Olympics:** Thanks to Brothers Dave Kuboushek and Joel Lipsey for their help with Special Olympics and who work closely with Kristen Randall at Durham Parks and Recreation and attend their quarterly meeting. Special Olympics no longer get State funding. So our help as volunteers is critical for them to continue doing what they do. This is especially important for helping them rent the gym for the basketball tournament.
  - **Star Council Update.** Discussed above. We are close, so everyone should be striving to achieve this goal. We are one new member away.
  - **March for Life-1-12-19.** This was one of the coldest mornings to date, but GK Ken turned to Brother Adam Radewicz for a report and thanked him for attending. Brother Adam noted there was a good turnout (well into 4 digits). Brother Dave inquired about pictures and Brother Adam said he would send them to him. He noted the Knights had a tent with refreshments. GK Ken reminded everyone that the "big march" will Mall in Washington DC. January 18, 2019.
  - **New Council Ceremony:** The GK thanked the members of the first degree team who conducted this ceremony on Sunday, January 13<sup>th</sup> for the new Council at Holy Infant (The Blessed Louis Brisson Council #17125) The number brought into the order was well below that originally announced. Two new Knights were inducted. The State Deputy was there to install the new officers of the Council after the 1<sup>st</sup> degree ceremony and a meal was served. Many of the first degree team attended both. SK Dave Kuboushek served as the photographer for the afternoon and was kind enough to show them what goes into the making of a scrapbook.

Brother Don Williams mentioned that we need to do a "postmortem" on how the ceremony was planned versus how it eventually turned out. This is important as the 1<sup>st</sup> degree team is asked to do a lot and proper support for their efforts needs to be followed through by all parties involved.
  - **Fish Fries.** The dates for the Fish Fries this year will be March 15<sup>th</sup>, March 29<sup>th</sup> and April 12<sup>th</sup>. (Mark your calendars and "be aware" of the Ides of March). A discussion about how to improve attendance at the Fish Fries led to the suggestion that we place a notice in the bulletin explaining that the proceeds go to the Refund Support Vocations Program (RSVP). RSVP encourages local councils to support a seminarian or religious aspirant to help with his daily living expenses. Our current seminarian is **Cong Le** and he is at Saint Charles Borromeo Seminary, 100 Wynnewood Road, Wynnewood, PA. A brief sketch of him is attached to the e-mail. Please review.

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- **Blood drive**, Holy Infant will sponsor a blood drive on February 9<sup>th</sup>. You can sign-up on the Holy Infant Web Site. These events need 25 volunteers to have the Red Cross come to the sight. We can car pool if we get enough brothers to volunteer. Contact GK Ken Johnston for further information.
- **Convention News**. The N.C. K of C State Convention will be held April 26<sup>th</sup>-28<sup>th</sup>, 2019 at the Hilton Raleigh - 3415 Wake Forest Road Raleigh Hilton. We have a lot to do prior to this including identifying and submitting. There is no charge for this event, just bring your current membership card and rosary beads. At the February business meeting the Council will have to vote on delegates for this meeting (typically 2). The Council awards will be given out at the luncheon.
- **Matrix**: This is still on the agenda and we need to complete to put our Council efforts in the best light.
- We also have to complete the audit. Brother Tom is doing trial audit and we can work from that. This is to be done by the Trustees and GK in the presence of the DD. GK Mike O’Kane (past FS of 13812) volunteered to help if needed.
- GK Ken Johnston reminded everyone present to pay their annual dues if they have not done so. A brief discussion of how to encourage those who have not paid, or are in arrears, to get current. This will be addressed by the retention committee. The Council is reminded that remaining current with dues is part of being a Knight (don’t forget they are only \$24.00).
- **Auditor’s and Trustee’s Report** (SK Walter Preddy, Joel Lipsey & Chris Cushing). The group is waiting for the books so they can complete before the deadline.
- **Treasurers Report**: Treasurer’s Report (SK Walter Preddy).

Council 18312 Treasurer’s Report: January 15, 2109				
		Checking	Savings	Total
<b>November 30, 2018</b>	<b>Balance Forward</b>	\$ 3,526.09	\$ 5.21	\$ 3,551.30
	<b>Receipts</b>	\$ 0.46		\$ 0.46
	<b>Disbursements</b>	\$ 752.29		\$ 752.29
<b>December 31, 2018</b>	<b>Ending Balance</b>	\$ 2,774.26	\$ 25.21	\$ 2,799.47

- **Financial Secretary** (SK Thomas Clifton)

FINANCIAL SECRETARY REPORT KNIGHTS OF COLUMBUS COUNCIL #13812							
December 2018							
Council #13812 is in good standing with Supreme.							
MEMBERSHIP BY CATEGORY:				INCLUDED IN TOTAL			
Assoc	Ins	Inact	Total	Hon	HL	Dis	
39	34	3	76	3	6	3	
	Quota	Gain	Loss	Net			
Membership	5	5	1	4	80%		
Insurance	3	4	1	3	100%		
Supreme Accounts:	Per Capita		Catholic Adv\ Culture Life		Supplies		Total
	67.58		3.50		0.00		
			61.00				162.08

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<b>COUNCIL ACCOUNT CHANGES</b>	
<b>Receipts</b>	<b>\$ 0.00</b>
<b>Vouchers</b>	<b>\$ 1,161.18</b>
<b>*Details available on request</b>	

- **Chancellor’s Report** (SK Mike O’Kane). None
  - **Service Program Reports** (SK Dave Kuboushek).
    - **Church Director** – (Brother Nelson Tabares), In Brother Nelson’s absence Brother mike Memrick noted that there was a problem gathering 2 Knights to lead the 5<sup>th</sup> Sunday Rosary at the 5:00 PM mass. A discussion of how to improve attendance ensued. SK Mike Memrick volunteered to “train” those who are hesitant to volunteer. There is a leaflet describing “How to Say the Rosary” attached to the e-mail delivering these minutes.
    - **Community Director** (SK Joel Lipsey). SK Joel noted that Randall Kristen (a.k.a., Kristen Randall) is really in need of the Council’s help and encouraged us to stay involved.
    - **Council Director** – (SK Don Williams). SK Don Williams noted that he has 20-30 awards stacked-up to display. He will get to it as soon as possible. Also, SK Don suggested that the Council purchase and display (in the playground area) an engraved memorial plaque for the Ramirez family in memory of Brother Julian’s granddaughter Adeline. A motion to provide the funds (\$50.00) for a 12x 12 inch granite memorial plague was made seconded and approved unanimously. Don Williams volunteered to do the leg work to purchase and set-up the plaque. On a different note, Father Thanh asked about rotting wood on the playground and asked if the Knights could assist in a repair. One option would be to see if that project could go to an Eagle Scott currently involved with the Church.
    - Culture of Life – (SK Dave Kuboushek). Check was delivered to Pregnancy Support Services (about \$1200)
    - **Family Director:** (Brother Paul Andrews). Brother Paul asked for the help of 4 Knights (2 to set-up and 2 to clean-up) for the Family Knight to be held Friday, January 25, 2019 from 7:00-9:00 PM. It would be good if those helping could be there at 6PM. The Movie is Soul Surfer, a story about a world class surfer who was attacked by a shark and lost her arm. There are lots of references to her Christian faith and the message of her story is adversity can be overcome with optimism, and having faith will lead to success. In spite of its Christian values, this movie still earned several 5 star reviews.
    - **Membership** – (SK Dave Kuboushek). Still working on contacting a couple of potential candidates.
    - **Op LAMB** – (SK Andy Sciacca). SK Andy Sciacca reported that he has been in touch with 4 large local stores trying to solicit funds for OpLamb from their Corporate Offices. He contacted Harris Teeter, Horton Road for a store front solicitation in the Spring (this store has been Knight friendly in the past). He discussed the possibility of doing something at Sam’s Club, Durham as others have sponsored fund raisers there. In addition, he would like to plan a fund raising meal hosted by the Knights sometime in the summer. Wants to keep store front activities in the Spring to avoid heat of Summer.
- At this point in the meeting the OpLamb raffle ticket was selected** and the winning ticket (#673) was purchased by SK Dave Kuboushek!!!! Who promptly asked if it would be OK to give the \$59.00 back to the OpLamb fund? Way to go Dave! Your generosity is admired and appreciated by all

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your Brother Knights!!! Thank you.

In finishing up SK Andy noted that this year, the assigned OpLamb goal is about \$2500.00 and the money we receive from Supreme is used to support the Durham Parks and Recreation's Special Olympic activities including things like buying the hot dogs we cook at the events and renting the gym. Donations can be made on Line at our Council's website for those "user savvy" folks. Andy has volunteered to put out a brochure that describes OpLamb and our participation.

- **Parish Council (SK Willie Towell).** In Brother Willie's absence, GK Ken Johnston mentioned that he attended the Parish Council meeting and noted that the Parish Council is in the process of writing bylaws for operating, terms of membership, length of terms etc. A draft will be presented, voted on and instituted. This is typical of other parishes and will provide some structure for them. Also, Jacque McAllister was asked to solicit information on the cost of resurfacing the driveway and parking lots.
- **Public Relations** – (SK Dave Kuboushek). Brother Dave noted that he is working on the Scrapbook trying to get it ready for competition. In addition, he is working with Brother Paul Andrews on the web site preparing to put that effort in for an award.
- **Social Media** – (Brother Paul Andrews). Brother Paul noted that he started placing some happy birthday announcements on our Facebook page. If OK, he would like to get everyone's **birth date** so he can announce them at the appropriate time. He used Brother Ray Anderson as a pilot and Ray was very pleased.
- **VA Bingo:** (SK Mike Memrick). SK Mike Memrick has the 2019 schedule for VA Bingo. It is as follows:

Third Wednesday of the Month at 6:30 -8:00 PM in the Durham VA Friends Café. The dates are  
February 20, 2019  
May 15, 2019  
August 21, 2019  
November 20, 2019  
February 19, 2020

Those who have volunteered speak highly about how rewarding it is and how appreciative the veterans are. The small amount of money they may win is used to buy incidentals at the commissary. As brother Mike says: "Everyone is a winner".

- **Website** (Brother Paul Andrews). See above under public relations.
- **Youth** – none
- **Report of Standing Committee**
- **Unfinished Business:** (SK Dave Kuboushek)
  - **Raffle ticket sales** Tickets are still on sale: To date: 472 tickets have been sold (all the money has not been paid), but to date we would be due \$2360 dollars (\$5.00 x 472). So far, Dave has received \$1175 cash and \$760 in checks for a total of \$1935.00. Money will be given to FS.
- **New Business**
  - **Knight of the Month** (SK Ken Johnston). SK Ken presented the "Knight of the Month" award Two Awards that were previously announced were presented at this meeting.
    - **Brother Chad Klein** for September 2018 recognizing his work establishing a recycling system in the Church and Parish Hall and for performing the work needed to install a new sink in the Parish Hall kitchen.
    - For the Month of December: **Brother Walter and Marie** Kuehn are named the family of the month for organizing the collection and delivery of the Angel Tree gifts. Also, the service of

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Walt for his work with the Special Olympics.

### **Two new awards were recognized for the month of January, 2019**

- **Brother Rodney Irizarry for the month of January 2019.** Sine his transfer to our Council he has helped out with pancake breakfast, helped the Ladies of Saint Matthew (LSM) with collecting the canned food drive, he has helped with selling the State Raffle tickets, including the decorating and take down of decorations for Bahama Christmas parade.
- **Family of the month** is awarded to the **Irizarry family**: Rodney and his wife Diane have helped out with the LSM food drive. His wife has helped with the lunches at funerals. With a couple that is new to this parish, you couldn't ask for a better couple that has gotten involved from the very beginning upon registering at the Saint Matthew Parish.

- **Knights' survey: Brother Paul Andrews** asked if there were any comments on the draft survey he presented at an earlier meeting. He was given the go-ahead to finalize the questions and bring them to the planning meeting so we can present it at the business meeting with the goal of getting it sent out sometime in late February, 2019.
- **SK Andy Sciacca** was presented a plaque in appreciation of his dedicated service as Grand Knight of Council 18312 (see below). **Thank you Andy for your time, dedication and leadership during your tenure as Grand Knight!**
- **Report of the 4<sup>th</sup> Degree (SK Andy Sciacca).** There will be a 4<sup>th</sup> degree hosted by Father Francis Connolly Assembly #3253, St. Pius X Parish Life Center, Greensboro, NC **February 16, 2019**. Anyone with a 3<sup>rd</sup> degree is urged to contact SK Chris Cushing for the forms, instructions and guidance through the exemplification. The Assembly will pay for the meal and the degree ceremony (\$70.00) and you will be chaperoned. It is a nice experience and for those eligible, we encourage it.
- **Field Agent's Report** (S.K., Michael Mc Donough). None, but GK Ken reminded everyone of the important products that he has. If he contacts you, please take the time to listen to him. It is his job to offer the products and what he has may be a surprise to you.
- **District Director's Report:** (SK Tim Hall). In the DDs absence, it was noted that he received a District Double Star award at the Mid-Year Meeting in Greensboro, the only DD to get this honor. Nice honor.
- **Good of the Orderb:** Father Bob, SK John Toohill, the Ramirez family, Patricia Johnston (mother of Ken Johnston), GK Ken Johston, Jeff Lyon's mother and Joe Potocnie an ex-parisher at Saint Matthews.  
During this time GK Art Saraphis read a Christmas card from Joe Potocnie thanking Brother Art for his card and informing him that since moving to Georgia, he has had several health issues. Joe usually attended the 5 o'clock mass (sitting in the last row & ushering) Brother Art felt that he missed St Matthews and that he would enjoy hearing from those of us who knew him. Before his retirement, he ran the Tile Store on Guess and Carver Street. His address is Joe Potocnie, 301 River Oaks Drive, Richmond Hill, Georgia, 1324
- **Lecturer's Report** (SK Conor). None
- **Retire the MIA/POW chair:**
- **Closing Prayer: Father Thanh** noted that many people are out of work because of the government shut down and that we should pray for a quick resolution. He led the Council in three Hail Marys.
- **Adjourn: 8:26 PM**

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SK Andy's Plaque pictured below:

