

## Council 13812 Pope John Paul II Council, July 9, 2019 Business Meeting minutes



- **Call to Order: ~7:00 PM:**
- **Warden's Report:** (Don Williams)
- **Opening Prayer:** (Our Father)
- **Pledge of Allegiance:**
- **MIA/POW chair ceremony:** (SK Joel Lipsey)

- **Opening Ode: (sung)**

Sing ye his praises loud and long and let the unenlightened know. In ev'ry echo of your song, the great deeds done tho' long ago. By Columbus of the valiant soul, who first old Neptune has controlled. Despite of Envy, Intrigue, Gold, in the dim past of long ago. With vessels three o'er stormy sea, he thrilled the world of long ago. While wisdom linked with destiny, in justice scales its weight did throw. We are his heirs; We wear his name; We boast his deeds; We spread his fame. Our order is the shining flame, that lights the gloom of long ago.

The following officers were in attendance at the Business Meeting:			
E	Chaplain: Father Ed Burch	P	Inside Guard: SK Walter Kuehn
P	Grand Knight: SK David Kuboushek	A	Outside Guard: SK Robert Larson
P	Deputy Grand Knight: SK Rodney Irizarry	P	Trustee (3rd Yr.): SK Ken Johnston
P	Chancellor: SK Mike Memrick	P	Trustee (2nd Yr.): SK Joel Lipsey
P	Recorder: SK Ralph Cooper	P	Trustee (1st Yr.): SK Andrew Sciacca
P	Treasurer: SK Walter Preddy	P	Financial Secretary: SK Tom Clifton
E	Advocate: SK George Cummings	E	Lecturer: SK George Cummings
E	Warden: SK Don Williams		
(P) Present (A) Absent (E) Excused (X) Attended after Roll Call			

- **Chaplain's Message:** The current understanding is that Father Burch has agreed to serve as the Assembly's Chaplain although he **may** not be available for all the meetings.
- **Approval of Minutes of Previous Meeting:** Ken Johnston's e-mail dated 6/9/2019 10:43. There was no business meeting for the council in June. The Officer Installation for the Council was held on June 9<sup>th</sup>, 2019. In his e-mail, GK Ken posted the salient activities for the month of June which are listed below:
  - June 15- Roadside clean up. Breakfast at 8:30 -clean up begins at 9:00.
  - June 23- Cooking for the VBS kickoff lunch that is scheduled for after the 11:00 am Mass

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- June 29 and 30- 5<sup>th</sup> Sunday Rosary – volunteers needed to lead the rosary 30 minutes before each mass.
- **Report of Admissions Committee and Reading of Applications** (DGK Rodney Irizarry).
- **Balloting for Membership:** (DGK Rodney Irizarry).
  - It was noted that the goal for membership for the 2019-2020 fraternal year is five (5).
  - A question was raised concerning the appointment of a retention committee. GK Dave Kuboushek (w/the DGK) will recruit this committee soon as it is needed to make decisions about retention, suspension etc.
- **Grand Knight's Report** (GK Dave Kuboushek). The GK and two others attended the District Training. The other item I talked about was the new state theme is "**Lead Me Lord**" – He noted that from now on, every Knight of the Month or Family of the Month will get a pin/cross (red cross) you could put on the GK report. Going forward, the GK wants to focus on Faith in Action and the requirements that should be satisfied for filling in all the needed actions in the Columbian Award Application (SP7). More details will be examined at the next Council meeting.

The following items were discussed at the Planning Meeting held prior to the current Business Meeting but not necessarily discussed at the Business Meeting

- GK Dave Kuboushek talked about the protocol regarding repairs to Rectory, Church or Parish Center. Any concerns or request for repairs must go thru Tom Muellenbach, Church Office Manager. This includes any modifications ...regardless of cost. The GK also explained that the Council has a very tight budget, and the Council cannot pay for any repairs, unless it is part of our budget.
- GK David Kuboushek requested the members of the 1<sup>st</sup> Degree Team specify a date when 1<sup>st</sup> Degree Ceremonies held so it could be placed on the NC K of C State Calendar. After much discussion it was agreed that the 1<sup>st</sup> Degree Ceremonies are to be held on the 2<sup>nd</sup> month of the Quarter prior to the Council 13812 Business Meeting. Candidates are to arrive at 6:00 p.m., with the 1<sup>st</sup> Degree Ceremony to commence at 6:30 p.m. The next 1<sup>st</sup> Degree dates would be August 13 and November 12, 2019. There was also discussion about the Council creating a 2<sup>nd</sup> degree team. Some interest was shown by FS Thomas Clifton. (there was other discussion about where the 2<sup>nd</sup> degree manuals are). This topic will be discussed again at the next Planning meeting.
- There was also discussion about the Council creating a 2<sup>nd</sup> degree team. Some interest was shown by FS Thomas Clifton. (there was other discussion about where the 2<sup>nd</sup> degree manuals are). This topic will be discussed again at the next Planning meeting.

- **Financial Secretary** (SK Tom Clifton).

FINANCIAL SECRETARY REPORT KNIGHTS OF COLUMBUS COUNCIL #13812							
July 2019							
Council #13812 is in good standing with Supreme.							
MEMBERSHIP BY CATEGORY:				INCLUDED IN TOTAL			
Assoc	Ins	Inact*	Total		Hon	HL	Dis
40	35	3	78		4	6	4

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	<b>Quota</b>	<b>Gain</b>	<b>Loss</b>	<b>Net</b>	<b>Attained</b>		
<b>Membership</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Insurance</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Supreme Accounts:</b>	<b>Per Capita</b>		<b>Catholic Adv\ Culture Life</b>		<b>Supplies</b>		<b>Total</b>
	<b>\$ 119.00</b>		<b>\$ 95.00</b>		<b>0</b>		
<b>COUNCIL ACCOUNT CHANGES,</b>							
<b>Receipts</b>		<b>\$ 153.00 dues</b>					
<b>Vouchers</b>							
<b>*Details available on request; Dues are over 50% paid, second notice will be sent out shortly</b>							

\*It was noted that the quota for the upcoming fiscal year is 5 new members (based on a percentage of total membership), 3 new insurance members. The financial secretary stated that he will check to see if those identified as inactive wish to stay in that status.

- Treasurers Report: (SK Walter Preddy).**

Treasurer's Report May 9, 2010				
		Checking	Savings	Total
<b>April 30, 2019</b>	<b>Balance Forward</b>	\$ 4,974.62	\$ 25.21	4999.83
	<b>Monthly Receipts</b>			
	<b>Monthly Disbursements</b>	\$ 25.00		\$ 25.00
<b>May 31, 2019</b>	<b>Ending Balance</b>	\$ 4949.62	\$ 25.21	\$ 4974.83
<b>May 31, 2019</b>				
	<b>Per Bank Statement</b>	\$ 4949.62		
	<b>Less Outstanding Check</b>	-		
<b>May 31, 2019</b>	<b>Ending Balance</b>	\$ 4949.62		
Treasurer's Report June, 2010				
		Checking	Savings	Total
<b>May 31, 2019</b>	<b>Balance Forward</b>	\$ 4949.62	\$ 25.21	\$ 4974.83
	<b>Receipts</b>	\$ 153.75	-	\$ 153.75
	<b>Disbursements</b>	\$ 195.00		\$ 195.00
<b>June 30, 2019</b>	<b>Ending Balance</b>	\$ 4908.37	\$ 25.21	\$ 4933.58

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June 30, 2019	Per Bank Statement	\$ 4908.37	
	Less Outstanding Checks	-	
June 30, 2019	Ending Balance	\$ 4908.37	

- **Auditor’s and Trustee’s Report** (SKs Andy Sciacca, Ken Johnston and Joel Lipsey). None
- **Chancellor’s Report** (SK). none
- **Service Program Reports** (DGK Rodney Irizarry)
  - **Church Director** – (SK mike Memrick). SK Mike Memrick. The Knights performed the 5<sup>th</sup> Sunday Rosary and SK Mike thanked those who participated in the 5<sup>th</sup> Sunday Rosary. DK Dave noted that he will work on a schedule for the coming months.
  - **Community Director** (SK Joel Lipsey). none
  - **Council Director** – (SK Don Williams). none, SK Don is on vacation.
  - **Culture of Life** – (SK Chris Cushing). none
  - **Family Director:** (Brother Paul Andrews) SK Paul Andrews noted that the Family movie Knight and Ice Cream Social will be held August 9, 2019 starting at 7:00 PM in the Parish Hall. See attached flyer. Knights (2) are needed to help set-up and close-down and a couple of knights to help with the ice-cream (beginning at 6:30 PM). Please let Brother Paul know if you help with this event.
  - **Membership** – (SK Dave Kuboushek). SK Dave noted that the council needs to plan a membership drive to meet the quota.
  - **Op LAMB** – (SK Andy Sciacca). SK Andy reported that \$264.00 was presented to the council for the proceeds from the council raffle. There is another (uncounted envelope with money collected by SK Art Seraphis through providing food to the council and assembly meetings. This will go to the yearly goal (assessment) by supreme of \$2663 (73 active members times 36.48/member) from State Lamb Director. Options to meet this goal were discussed, including two Quarter Auctions coming up August 17<sup>th</sup> (SK Dave Kuboushek). Vendors have been contacted and GK Dave is asking Knights to help sell tickets after mass. A barbeque pork sale and a possible special collection at mass (with guest OpLamb speaker, sometime in the future with pending Fr. Burch’s permission). The store front collections have had diminishing returns and have become more difficult to conduct.
  - **Parish Council** – (GK Dave Kuboushek). Next meeting will be in September
  - **Public Relations** – (Brother Paul Andrews). Brother Paul is in the process of making a video to clip of council members addressing the question of why they became Knights to be used as a recruitment tool for membership. They will be like the video on the supreme website. He also said brochures are outdated and he plans to

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produce 5x7 cards with information about the Knights (in lieu of a brochure) to advertise the Knights work. They can go in the commons at the Knights table.

- SK **Social Media** – (Brother Paul Andrews)
- **Website** (Brother Paul Andrews) Brother Paul noted that the Church website and Church bulletin is being revamped (in association with the **Everyone** Leads effort). He suggested that the bulletin have a special block for the Knights to report activities that perhaps can be shared with the Ladies of Saint Matthews. He asked for input from all as to how the Knights website can be improved.
- **Youth** – (TBN). SK Tom Clifton noted that the Parish Youth did a nice job cleaning the Church last week.
- **Report of Standing Committee** (SK)
- **Unfinished Business** (GK Dave Kuboushek).
  - Brother Andy Sciacca thanked all fellow Knights who helped and attended the Caldwell Fourth of July Parade.
  - GK Dave Kuboushek also thanked all those who volunteered to help Fr. Burch with his move and transportation.
  - GK Dave asked that everyone let him know when they conduct council relevant activities and document your time. This is useful for when this information is needed for supreme and for the GK when identifying the Knight of the Month and Family of the Month.
- **New Business** (GK)
  - **Volunteer Hours and Form 1728:** The Individual Member Worksheet needed for the Annual Survey of Fraternal Activity (Form 1728) was handed out. This worksheet is a way for the council to document the amount of time (and money) donated by individual council member to the many programs. The attached worksheet is a “fill-in”/”storable” version of the form. If each member simply enters the number of voluntary hours as they donate them, there would be easier and better accounting of your time. Members are then asked to submit the form each month (preferably prior to each monthly meeting) these numbers can be collated and prepared for the annual report.
  - **Fund Raising Committee:** There was a brief discussion the reconstituting a Fund-Raising committee. There was a committee formed and notes are available that will have to be revisited. A committee will be identified and options will be explored. This kind activity is important to all we do. The more income the council can generate the more needs we can satisfy.
  - **Brother Andy Sciacca asked about baby bottle**
- **Report of the 4th Degree** (GK).
  - SK Joel Lipsey noted that the issue of the new uniform is still getting push back. He has yet to have his first meeting for Assembly 3365. SK Andy Sciacca thanked all those who participated in the Caldwell Parade and helped set-up and take-down the float.
- **Field Agents Report** (SK Michael McDonough). None

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- **District Deputy's Report** (DD Tim Hall). DD Tim was not able to attend the meeting as he has other obligations. He did note in an e-mail the following:
  - October 5th is District Life Chain at Streets of Southpoint Mall. In front of the PF Chang's.
  - Novena for Life begins 27 September [2019] with the conclusion ending on the 5th of October [2019] at the Life Chain or in front of your parish for those who can't travel.
  - Complete council Audits, please do not wait for the suspension date.
  - Track you Council Volunteering Hours with the new form.
  - 27th July, 12-4pm will be our District Meeting in the Friends and Family Hall at Saint Thomas More Parish in Chapel Hill. Any and all council members are welcome to attend. Let your GK know so he can give me a final number.
- • **Good of the Order:** Brother Art Saraphis asked that we pray for his sister-in-law (Margret Eaton) who recently had surgery and his 91-year-old cousin (Betty Jean Gaston) who is missing. The council wishes Father Burch speedy and complete recovery for his arm
- **Lecturer's Report,** (SK George Cummings).
- Prior to closing, SK Ken Johnston announced that his wedding would be held on Saturday the 27<sup>th</sup> of July at 2 PM at Saint Matthews Church and all are welcome to attend.
- **Closing Prayer** Hail Mary
- **Closing Ode:** (motion to forgo the closing ode was made, seconded and approved).
- **Adjournment:** (8:22 PM)