

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

FOR ACADEMIC YEAR 2017-18

*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) and **three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: St Joseph School **CITY:** Lake Orion

ADMINISTRATOR'S SIGNATURE: _____ **DATE:** _____

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 9/12/17	9:00am	5	~400 (including adults)	
2. 9/28/17	11:30am	5	~400 (including adults)	During grades 3-5 recess
3. 10/20/17	11:00am	5	~400 (including adults)	
4. 5/2/2018	10:00am	5	~400 (including adults)	
5. 5/8/2018	9:00am	5	~400 (including adults)	
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 9/18/17	9:05am	5	~400 (including adults)	
2. 3/7/18	11:00am	5	~400 (including adults)	
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 9/20/17	3:00pm	intruder	~400 (including adults)	
2. 11/7/17	9:00am	Intruder	~400 (including adults)	
3. 2/8/18	10:10am	Intruder	~400 (including adults)	

Post a copy of this file on your school website.