

**St. Margaret Mary Parish Pastoral Council Meeting**  
**Minutes for Meeting that took place on Thursday, December 6, 2018**

**Elected Members in Attendance:** Kevin Sims, Denise Blum, Bill Keuper, Margie King, Debbie Klein, Pam Vehr

**Elected Members Not Present:** Kelly Hartwig, Mary Hummeldorf

**Ex Officio Members in Attendance:** Fr. Gardner, Jenni Petrey **Ex Officio Not Present:** Wilma McGlasson **Recording Secretary:** Janice Stentz

### Opening Prayer

**October minutes:** Approved (There was no PC meeting in November)

### Fr. Gardner's Report

#### In the parish

- Since the last meeting, there has been one funeral liturgy for Sharon Garcia.
- There have been a number of the Archdiocesan celebrations and observances, including Respect Life Sunday, World Mission Sunday, and Campaign for Human Development with their respective collections at the Sunday Masses, in addition to the voluntary collection at the doors in support of those afflicted by storms and other natural disasters this past year. This weekend (Dec. 8/9) there will be the Collection for the Retirement Fund for Religious as a second collection.
- The Mass for the remembrance of deceased parishioners since the last observance of All Souls Day in 2017 took place on October 28 at the 10:30 a.m. Mass.
- The celebration of All Saints and Thanksgiving Day and their respective Mass schedules have taken place.
- In addition to the can good collection that took place in October, our local St. Vincent de Paul Conference Giving Tree program with its support of outreach, is underway with the return of gifts due this weekend (Dec 8/9).
- The Advent Season has begun, and the schedule of Masses for Christmas has been published for the parish (see below).
- With the distribution of the 2019 calendars having taken place, Fr. Jerry expressed his thanks to the Frederick Funeral Home for again providing them to the parish.
- The October count for 2018 was 267 average attendance at weekend Sunday Masses.

**In the Archdiocese:** The priest Convocation took place on Oct. 18 with a presentation on the topic and issues of transgenderism in light of our Catholic teachings and approach toward individuals in this circumstance.

#### St. Margaret Mary Parish and Assumption Parish Pastoral Region:

- The Advent Penance Service took place this past Tues. (Dec. 4), with the celebration of First Reconciliation for the children in the 2nd grade.
- The schedule of Masses for the holy days and the Christmas celebrations has been published and distributed to the parish:
  - For the Feast of the Immaculate Conception, always remaining a holy day of obligation: at St. Margaret Mary on Sat., Dec. 8, 8 a.m. Mass only, and at Assumption, on Fri., Dec. 7, vigil mass at 7 p.m. and on Sat., Dec. 8, 9:15 a.m.
  - For Christmas, on Dec. 24, at St. MM a vigil/eve Mass at 4:30 p.m. and on Christmas day at 10 a.m.; at Assumption a vigil Mass at 4 p.m. and Mass during the evening at 11 p.m. and on Christmas day at 10 a.m.
  - For New Year's Day Feast of Mary, Mother of God: at St. MM a vigil/eve Mass at 4:30 p.m. and New Year's day Mass at 10 a.m.; at Assumption a vigil/eve Mass at 4 p.m. and New Year's day at 10 a.m.

#### O.L.G. School:

- Fr. Jerry presided at school liturgies on Oct. 9 & 22 and on Nov. 6 & 27.
- OLG begins their winter/Christmas break on Dec. 20, returning to school on Jan. 3.

### Faith Formation Director's Report

There was no report for Faith Formation.

### Communications Commission (CC): Report by Janice Stentz

- **Parish newsletter:** The winter newsletter went into the mail on time but it seems that the USPS is starting to take up to 2 weeks to deliver all of them so will consider building in extra time for future issues.
- **New Bulletin Cover:** Final art files for the new bulletin cover have been provided to the office for immediate use. The wrap version is being used now through the holidays and it is expected that the full cover will start to be used in January.
- **Celebrate St. MM Ministries Recognition Follow-up:** A ministries flyer with all groups and contacts went into the bulletins for the Celebrate weekend. It included a form for anyone interested to submit for more information about a particular ministry. Have not gotten any feedback from groups about receiving inquiries or new volunteers as a result. Will continue to shine light on parish ministries each year with a goal of doing something a little different each time.

### Finance: Jenni reported

- Finance Committee meeting was postponed and will be rescheduled.
- Jenni provided Council with the Finance report through November 2018. To date this year the weekly collection total is ahead of what is in the budget, however Council was reminded that the budget for the year was prepared based on bare minimums and the expectation that there will be a deficit at year's end if the budgeted amounts are met. In other words, while being ahead of the budgeted amount now is good, it doesn't necessarily mean that there is a surplus of income for the parish in the end.
- 1F1H1L payments from the Archdiocese total year-to-date is \$3992.00. It is expected that there may be one more payment received before the end of the year. Payments depend on people being faithful to their pledged commitments.
- Applications for school tuition assistance through the 1F1H1L campaign are taking place now. Contact the parish office for details.

**Buildings & Grounds:** Jenni reported

- The new boiler installation is completed. The AC has failed and will need to be replaced in the spring.
- The heating system that serves the north side of the newer wing of the PAC has had the asbestos abated and the pipes capped off. The parish has not received an invoice yet to be able to report the amount.
- The Archdiocese requires regular risk assessments of the building and grounds for insurance purposes. AOC Insurance inspected the facilities and made several recommendations for correction, repair, improvements. Jenni reported that all have been completed except for a couple of outdoor items that will need to wait until spring.

**St. MM Parish Service Organization:** Report by Denise

- They are next scheduled to volunteer at Mt. Healthy Christian Village on Sat., Dec 15 from 1:30 – 3 p.m. (Always the 3rd Saturday of the month). Volunteers are welcomed and needed as well as donations of items to be used as prizes. (Lotions, small plush toys, blankets, crossword books, etc.)
- The Fall Family Festival Turkey Dinner was very well attended. Approximately \$1000.00 profit was made.
- It has been decided that there will not be an Italian Dinner this year.
- They are open to any ideas for family friendly events or youth activity.

*Please contact Denise Blum if you have ideas, questions or are interested in learning how you can help with any of the St. MM Service Organization's activities, 328-1517.*

**Parish Bingo program**

- The Bingo program made a profit of \$93,358.85 for their fiscal year of November 2017–October 2018. This is after the amount for the purchase of the new Bingo machine was deducted which was approximately \$8,000. The program gave the parish \$100,000.00 to go towards the budget.
- There is a need for someone to help with the downstairs concessions on first Fridays and there is a need for someone to help do call backs on third Fridays. Anyone interested in either of these tasks should contact Debbie Klein, 403-1527.

**Old Business – Celebrate St. MM Dinner –** Jenni reported

The dinner was very well attended this year and everyone had fun, from dinner to games to making smores sitting around the fire pit. The amount of food ordered was perfect. It is thought that the use of mailed postcards to promote the event and the fact that it was catered made a difference.

**Old Business – Parish 100th Anniversary in 2020**

A date for a first planning meeting was selected for Thu, Jan 10, 2019. Janice will set a time to meet and contact those who have said they want to be involved and will put the information in the bulletin.

**Old Business – Fr. Jerry's 40th Anniversary**

Fr. Jerry's 40th anniversary is on June 16, 2019. Jenni will contact Linda Lech to coordinate and get planning started and Kevin will contact Assumption's Parish Council chairperson to coordinate with them.

**Old Business – Festival**

Since Jenni Petrey and Bill Johansing have decided that they will not continue as co-chairs of the festival, a decision needs to be made about moving forward, whether that is with new chairpersons, or doing something new in place of the festival. This will be on the agenda for the January PC meeting. If anyone has an idea for something new, please let someone on PC know prior to that meeting so it can be included in discussions.

**New Business – Casino Night**

Casino Night 2019 will be on Sat., Mar. 2. Attendance continues to grow each year and with that there is a need for more volunteers. Anyone interested or who just has questions if considering volunteering, contact Jenni in the Parish Office, 521-7387.

**New Business – Liturgical Ministries Help Needed**

There is an urgent need for help in all areas of liturgical ministries (servers, lectors, Eucharistic ministers, ushers). A number of our older parishioners who had stepped in over the years to take on these tasks are no longer available to help. **There is especially a need for servers.** This can be young persons 5th grade or older and adults. Please consider helping. Training is provided.

Sign-up sheets for the liturgical ministries for the Christmas and New Year's liturgies will be available in the sacristy this weekend (Dec 8/9).

**Closing Prayer**

**Next PC meeting:** Thur., January 3, 2018 in Rm. 21 of the PAC at 6:30 p.m.

Minutes prepared by Janice Stentz