



DIOCESE OF PATERSON
DIOCESAN CENTER

777 Valley Road
Clifton, New Jersey 07013

973-777-8818 • Fax 973-777-8976
www.patersondiocese.org

SPECIAL EVENT INSURANCE: NEW PROCEDURE:

In order to expedite the process, the individual or organization seeking coverage for the use of your facility can now access a website to directly secure and purchase coverage for their event.

The individual or organization seeking coverage needs to log onto:

<https://eventus.ajgrms.com>

Click on "Quick Quote", the system will take the individual organization through the process to purchase coverage. The individual or organization can choose to pay for the event by CREDIT CARD or by CHECK.

Once the transaction is completed, the individual or organization will receive via email a Binder/Certificate evidencing coverage. The event's venue (parish or location) will also receive a Certificate as part of the application process.

The parish or location will NO LONGER need to send requests for Special Event Insurance or collect payment for Special Event Insurance. The organization or individual will pay the insurance carrier DIRECTLY BY CREDIT CARD OR BY CHECK to secure the necessary coverage.

For assistance or questions contact:

Melissa Sapp-Birdwhistell

Phone: 303-889-2544

Toll Free: 800-333-3231

Fax: 303-773-9776

Email: melisa_sapp-birdwhistell@ajg.com