

SACRED HEART PARISH



*Many Families, One Heart*

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**Faith Formation Office**

May 22, 2018

Dear Parents / Guardians:

It's time to register for the **2018-19 PREP** year. We look forward to welcoming NEW families and welcoming back familiar faces.

Open registration for **returning** families will begin Tuesday, May 22, and conclude Monday, July 23. Paperwork received on July 24 or after will incur a surcharge; see Fee Schedule. The first day of classes will be Sunday, September 9 and Tuesday, September 11.

What is needed to register your family:

1. A PREP Family Faith Formation **REGISTRATION** form
2. A Student Information Form for **NEW** student(s)
3. A copy of your child's **Baptismal Certificate**, if baptized outside Sacred Heart; if baptized at Sacred Heart, please note the exact Baptism date on the information form
4. Transfer information from another Program or Catholic School
5. Payment

Please remember:

- New parishioners must register in the parish before requesting PREP registration
- Complete Registrations will be processed in the order in which they are received. Please write clearly. Incomplete or unreadable registration will not be processed.
- You will receive an email to confirm that your registration has been processed.
- Dedicated volunteers are always needed; prayerfully consider serving – and asking others to serve – in our Ministry of Catechesis
- Any past due fees must be paid prior to re-registration.
- If you need a particular day, please register early – class size is limited.
- See Registration Dates & Fees on the reverse of this letter.
- Please review the forms carefully for notations about photographs, custody issues, etc.

Families, we thank you for your prayerful support. If you have any questions, please contact us; we are here to serve you. Father Hennelly and our faculty staff pray in gratitude for your steadfast spirit and continue to ask for your prayers as we move forward together to make our Family Faith Formation Program one that will honor Our Lord.

God is Good . . . . .and Merciful . . . . .All The Time!

The Faith Formation Team

*“O'Sacred Heart of Jesus, we place our trust in You.”*

# Sacred Heart Parish

Parish Religious Education Program of Family Faith Formation  
Registration Dates & Fee Schedules 2018-19

Detailed **CLASS SCHEDULE** on separate handout (copy & e-mail)

**Sundays:** Mass at 9 a.m.; class after Mass for PARENTS & Level 1-6 for one (1) hour & 15 min.

**Tuesdays:** Mass time of your choosing; class for PARENTS & Level 1-6 from 5:50 to 7:05 p.m.

Childcare available during both sessions

## PREP Fees for NEW and RETURNING Families

	NEW	RETURNING
One Child	\$ 165.00	\$ 145.00
Two Children	\$ 210.00	\$ 190.00
Three+ Children	\$ 250.00	\$ 230.00

\* \* **OPEN** Registration for Returning Families is from May 22 until July 23, 2018 \* \*

Submitted forms **AFTER** the closing of **OPEN** Registration, will incur a surcharge of \$70 per family

## PREP Fees for RETURNING Families effective July 24, 2018

One Child	\$ 145.00 plus surcharge =	\$ 215.00
Two Children	\$ 190.00 plus surcharge =	\$ 260.00
Three+ Children	\$ 230.00 plus surcharge =	\$ 300.00

*FEES are due with registration paperwork*

PAYMENT would be appreciated by CHECK – payable to ‘Sacred Heart Church’ – Cash payments are discouraged

A request for registration with delayed payment must be made prior to submitting the paperwork

**Please Note: There is NO FEE for reception of a Sacrament; the fee requested at the time of preparation is for the extra Sacrament textbooks and materials**

Additional Resources may be purchased through the Faith Formation Office:

Bible \$10, Compendium of the CCC \$11; Youcat \$16

Items **STUDENTS** are to bring to class: tote bag, Pflum’s weeklies & doctrine text, folder, Bible & pencil (provided)

Items **PARENTS** are to bring to class: folder, Sunday Missal, USCCA (provided)



# Sacred Heart Parish Religious Education Program 2018-19 Family Faith Formation Registration

Indicate Day Preferred: \_\_\_\_ Sunday or \_\_\_\_ Tuesday

**Family Name:** \_\_\_\_\_

Is your family registered in Sacred Heart Parish? \_\_\_\_YES or \_\_\_\_NO

**Family Contact E-Mail Address:** \_\_\_\_\_@\_\_\_\_\_

Primary Contact Name and Number: \_\_\_\_\_

Emergency Contact Name and Number: \_\_\_\_\_

\*\* All students must have a copy of their Baptismal Certificate on file if baptized outside of parish \*\*

Students' FULL Name: (NO nicknames)	Birth Date	Last PREP Grade Completed	18-19 LEVEL
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

**Father's Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City & Zip Code: \_\_\_\_\_

Contact Number(s): \_\_\_\_\_

**Mother's Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City & Zip Code: \_\_\_\_\_

Contact Number(s): \_\_\_\_\_

I give permission for my child(ren's) **photographs** to appear on the Sacred Heart website, bulletin boards, newspaper articles, and all social media related to parish events.

I give permission for **emergency medical care** to be given to my child(ren) in my absence while participating in Parish classes / activities.

I have read the **Parent Handbook** and understand the requirements and expectations of Sacred Heart PREP Family Faith Formation

**Names of Individuals who may pick-up your child(ren) at dismissal in your absence (special release needed if a Catechist):**

1. \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_ Contact Number: \_\_\_\_\_

2. \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Are there any custodial issues? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If "yes", provide copy of latest custody court order; update annually.

Name of person responsible for religious education of child(ren) **if not** Parent/Guardian  
\_\_\_\_\_ and relationship \_\_\_\_\_.  
*Signed, dated permission letter (updated annually) is to be provided by parent / guardian.*

**I request religious instruction for my child(ren) and give permission for Sacred Heart Parish to instruct my child(ren) in the Catholic faith.**

Signature of Parent/Legal Guardian responsible for Catholic Education:

\_\_\_\_\_

Date: \_\_\_\_\_

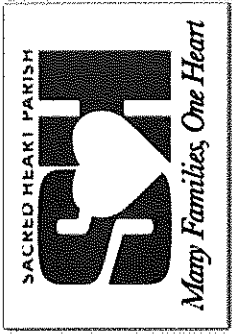
"Instruct a child in the way he go; and when he is old, he will not depart from it." (Proverbs 22:6)

*\*\* Please double-check information; incomplete forms will be returned \*\**

**OFFICE USE:**

Family Fee: \$ \_\_\_\_\_ (New or Returning)  
Additional Resources: \$ \_\_\_\_\_  
LATE Fee: \$ \_\_\_\_\_ (AFTER JULY 23, 2018 - \$70 PER RETURNING FAMILY)  
TOTAL: \$ \_\_\_\_\_

Fee Paid: \_\_\_\_\_ Check Number: \_\_\_\_\_ Date: \_\_\_\_\_ Staff Initials: \_\_\_\_\_



**Sacred Heart PREP of Family Faith Formation 2018-19**  
**Student Information Form** – *Please complete form entirely. THANK YOU.*

Student's Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Birth Date: \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

\*\*Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Parent's Email \_\_\_\_\_ Home Phone: \_\_\_\_\_ Parent's Cell: \_\_\_\_\_

Attends \_\_\_\_\_ School \_\_\_\_\_ Sept. 2018 Grade \_\_\_\_\_ Does child have an IEP? \_\_\_\_\_

**TRANSFERRING from another Parish, PREP, or Catholic School?** \_\_\_\_\_ (If yes, please attach transfer letter) **Last PREP or Catholic School Grade completed** \_\_\_\_\_

Please indicate any medical, educational, or other information that will help us serve your child better \_\_\_\_\_

Father's Name \_\_\_\_\_ Religion \_\_\_\_\_ Cell or Work Phone \_\_\_\_\_

Mother's Name \_\_\_\_\_ Religion \_\_\_\_\_ Cell or Work Phone \_\_\_\_\_

Marital Status \_\_\_\_\_ \*\*Student lives with: both parents \_\_\_\_\_ mother only \_\_\_\_\_ father only \_\_\_\_\_

Are there any custodial issues? \_\_\_\_\_ yes \_\_\_\_\_ no If "yes," please provide copy of latest custody court order and update annually.

**Please provide information on SACRAMENTS already received:** \_\_\_\_\_ Include copy of Baptism Certificate, if baptized in another Parish. If baptized at SH, please provide date.

**Baptism:** \_\_\_\_\_ Church Name, Address, & Date of Baptism \_\_\_\_\_

**Reconciliation:** \_\_\_\_\_ Church Name, Address, & Date of First Reconciliation \_\_\_\_\_

**Communion:** \_\_\_\_\_ Church Name, Address, & Date of First Communion \_\_\_\_\_

**Confirmation:** \_\_\_\_\_ Church Name, Address, & Date of Confirmation \_\_\_\_\_

**I request religious instruction for my child and give permission for Sacred Heart Parish to instruct my child in the Catholic faith.**

Signature of Parent / Legal Guardian responsible for the Catholic Education of this child \_\_\_\_\_

\_\_\_\_\_ Date Submitted

*"Instruct a child in the way he should go; and when he is old, he will not depart from it." (Proverbs 22:6)*