

Board of Trustees Meeting

03 June 2019 / 6:00 PM -TCCJSHS

Attendees Present

Matt Ritzert, Dave Garbrandt, Shelagh Pruni, Lisa Douglass, Karen Dick, Jennifer Calvo, and George Zambi; Adam DuFault (via telecomm)

Agenda

Old Business:

1. Trustee Appointee follow-up-->Father Jeff Coning has contacted the the Bishop for the nomination of Tom Fantin (waiting on approval)
2. Tennessee Mother House→ Matt to develop a letter to the Bishop requesting this to be implemented. Adam spoke in regards to same and will also initiate some conservations with the appropriate people (that have connections with religious orders), to start the process.
3. Building on Excellence meeting follow-up discussion. Agreed to leave the updates from the meetings on the agenda so that they can be discussed and reviewed timely.

New Business:

- Creation of a Spiritual Life Committee-need to construct and implement as was discussed in detail at the BOE previous meeting with desire for a great need. Need a BOT member to head-recommendation on the floor for Mr. Tom Nightengale (Karen to discuss with him). Suggested members of committee to include: Mindi Oberholzer, Father Tom Gardner, Cindy Teynor, and Kathy Hamilton.
- Matt Fantin-working with alumni
- Bringing the Arts Fest back as was cancelled this year
- Strategic Planning and obtaining assistance with training on same
- Develop internal communication device to “market ourselves” to the community and entice interest in what TCC/IC/TCCES has to offer
- Discussion of Eventlink, the Portal, and ease of function/use. Suggestion for training in the Fall for new school families/7th grade families.
- Recommendation for all staff to utilize the Portal-every teacher.
- Discussion over the need for Youth Sports Commissioner-to provide oversight to all the youth athletic programs.
- VOLUNTEERING- in-depth review over current processes for volunteering families for sporting events, coverage for school events. Need to look at implementing fees or a payment in lieu of working. What/how are other schools doing and what is successful?

2. **AD Report-** Sports accomplishments for Spring, athletic schedules are in place for the 2019-2020 season, attends consistent monthly meetings with IVC schools, is accessible to all parents, students, and coaches for questions/concerns/conflicts. New development-Coach Addison resigned-need for baseball coach. Discussion of field maintenance and youth programs that are requesting use of fields-how to develop a plan for same.
 - Possible request to diocese (Diocese Commission of Youth Sports) to assist in implementing a supervisor/commissioner for youth sports-to umbrella 4 main issues:
 - A. Behavior of kids/parents
 - B. Coaches credentials
 - C. Finance guidelines
 - D. Field maintenance/facility maintenance/and equipment
 - Jennifer and Matt to meet with Monica and Justine (Saints Club), with the help of Jacki Selinsky, to review past and present processes and how to streamline the Club to its fullest potential.
 - George discussed the “3 Bucket Approach”, as utilized by St. Charles.

Other Business:

1. Assistant Principal-search for an assistant to Jennifer to aid in multiple job duties and support. Jennifer to interview/meet with potential candidates.
2. Contracts have been returned for TCCHS; Becky Gonano is returning.
3. Discussion of several important dates for the upcoming year: March for Life, Washington D.C. trip, etc...

REPORTS- via Google Drive

Booster Club

Athletic Department

Saints Club

TCCES Home and School/IC PTA

Principal's Reports-TCCES, IC

Principal's Report-TCCHS

Committee Reports