

# St. Basil's Pastoral Council

## Meeting Minutes from June 15, 2017

### **New Business**

#### **Vacancies in the Ministries**

- ◆ There are a number of vacancies in various ministries around the church
- ◆ Pastoral Council will write "wanted ads" to recruit new Pastoral Council members
- ◆ Ellis Lynn has agreed to become the new Chair of Pastoral Council
- ◆ Pastoral Council will create a "help wanted" section on the website to recruit new members to the Pastoral council. The "help wanted" section will also be available to the Ministries to recruit new volunteers.
- ◆ Pastoral Council will meet with Loraine Shields to better understand volunteer coordination and events

#### **Forward Planning and Volunteer Recruitment**

- ◆ June 11th was the volunteer appreciation reception which was well received
- ◆ September 17th is the welcome back brunch. Pastoral Council is also considering a volunteer recruitment fair.
  - ◇ Other ideas for the fall include having an Annual General Meeting and reception which would include the Pastoral Council and all the volunteers to discuss the upcoming plans for the year.
  - ◇ A similar meeting could be held in the Spring with all volunteers who would present their annual reports and provide a written copy to the Pastoral Chair.
- ◆ Potential Parish Garage Sale on September 24th weekend.
- ◆ Further consideration is being given to the need for a Parish email list to improve communications with the wider community

#### **The Green Church**

- ◆ In August a steering committee will be established to discuss the theme of Green Church and lay the path forward for the Parish in the new year.
  - ◇ Pastoral Council will develop a clear role as leaders of the Green Church initiative
  - ◇ Representation from Pastoral Council should be on the new Committee

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#### Bulletin Boards

- ◆ Bulletin Boards are expected this week

#### Wi-Fi

- ◆ Finance Council has been notified of the request for Wi-Fi. Pastoral Council is awaiting approval of the funds before the system can be ordered.
  - ◇ Hoping to have approvals by the end of June so the approvals so the system can be installed in September

#### Choir Director

- ◆ We have received two applications for the Choir Director
- ◆ An invitation for an interview will be sent shortly
  - ◇ An interview panel will be set up (including members of our community with an educational background in music)
  - ◇ There is a funding gap between the salary being offered and what is expected at other parishes
  - ◇ The Council will conduct a salary review of other churches to find out what services are usually cost

#### L'Arche Ottawa - St. Basil's Dialogue Update

- ◆ L'Arche Ottawa's architectural designer visited St. Basil's and is assessing potential spaces to accommodate the office, community meeting room, and residential needs of the community: including accessibility requirements of L'Arche Ottawa members as well as that of parishioners.
- ◆ The architect is being provided with architectural drawings and blueprints of the building.
- ◆ The Board of L'Arche Ottawa has established a committee to document their needs and assess their options, including St. Basil's and other locations.
  
- ◆ L'Arche Ottawa is will be setting up a portrait photo display in the Narthex from Saturday, September 2 to Sunday, September 10th.
- ◆ The photo display coincides with the 45th anniversary celebration of L'Arche Ottawa scheduled for Saturday afternoon, September 9th from 3:00 p.m. to 5:00p.m. in the parish hall.
- ◆ A special 45th anniversary celebration mass will be held at 5:00 p.m. on Saturday, September 9th. All invited.

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### Ministry Reports

#### Ministry Reports

- ◆ Annual reports from the Ministries are due to Parish Council
- ◆ The Youth Ministry is having a forecasting meeting to plan next year's activities

#### New Pastor

- ◆ On June 21<sup>st</sup> Parish and Finance Council will be holding a joint dinner
- ◆ The new Parochial Administrator, Fr. James Rafael, has been invited

### Next Meeting

September 2017

### Amendment to May 24th Minutes

- ◆ The May minutes contained reference to the theme "The Green Church". Previous minutes also references a theme from the Imagine St. Basil's report "Laying the Path"
- ◆ As a point of clarification, both themes will be advanced simultaneously. Parish Council will continue to advance the theme of "Laying the Path" while promoting "the Green Church" through its ministries.