

St. John Paul II Parish Council Agenda
November 27, 2018

- I. Open with prayer – First 15
- II. Approval of Minutes
- III. Additions to Agenda
- IV. Business Manager Report – John Frossard – attached
- V. Finance Report – Jonathan Cooper – attached
- VI. Commission Reports
 - a. Christian Service – Wayne Rieger –
 - b. Faith Formation – Vicki Huffman-
 - c. Parish Life – Linda Hunter –
 - d. School/Daycare – reports attached
 - e. Spiritual Life – Dinah Tichy – no meeting this month
 - f. Stewardship – Connie Lewellyn –
 - g. Youth Ministry – Kelli Drescher – attached
- VII. Old Business
 - a. *Divine Renovation*
 - b. Update on meetings for new worship space
- VIII. New Business
 - a. Strategic Planning
- IX. Father Tom’s Comments
- X. Parish Council Member Comments
- XI. Adjourn and close with prayer

St. John Paul II Parish Council Minutes

October 23, 2018

Present:

Fr. Tom	Linda Hunter	Wayne Rieger
John Frossard, Business Manager	Janelle Lewis	Dinah Tichy
Don Day	Dave Lobeck	Mike Winebrener
Vicki Huffman	Art Pratt	

Absent: Jonathan Cooper, Kelli Drescher, Bill Harrison, Connie Lewellyn, Christina Wheatley

I. Call to Order: The meeting was called to order at 7:05 pm by Janelle Lewis. The First Fifteen discussion followed.

II. Approval of Minutes: Minutes were approved as written with correction on attendees.

III. Additions to Agenda: None

IV. Business Manager Report– report submitted. John Frossard explained highlights of the financials.

V. Finance Report –John Frossard said he had covered most of the highlights of the Committee report. The committee also discussed capital projects and security (they are trying to get a grant to help with this).

VI. Commission Reports

- A. Christian Service – no meeting the past month
- B. Faith Formation – report submitted
- D. Parish Life – Linda Hunter - attached
- E. School Commission and Preschool/Daycare –School report submitted
- F. Spiritual Life – report submitted.
- G. Stewardship – Connie Lewellyn – report submitted
- H. Youth Ministry– Kelli Drescher - report submitted

VII. Old Business

- A. *Divine Renovation* –Fr. Tom said the the coaching from the Divine Renovation group has begun and will continue every two weeks. He has formed the senior leadership team. Members are Mike Waiz, Marlene Stammerman, Kristina Seipel, Keith Alexander and Katie Thompson.
- B. Update on new worship space – Fr. Tom handed out a drawing of the space design – still a work in progress, but moving along well. Design plan teams have been meeting periodically. Dates to remember: January 27, 2019, Sunday at 3:00pm - Parish Presentation; May 19, 2019, Sunday at 1:00 or 2:00pm - Groundbreaking; October 25, 2020, Sunday - Dedication.
- C. Request from Athletics for Sponsorships – Dawn Schepers reported that the Athletics Committee is trying to keep fees for families from increasing. They are proposing asking businesses to sponsor teams from biddy-ball (sp?) and K-2 in basketball and soccer. Cost would be \$250 per team. Fr. Tom said he would like for the Committee to run the names of the businesses they would like to ask by the Pastoral Team so that we do not keep “hitting up” the same people, then that approval could filter through the Parish Council. Discussion followed. The Council all agreed this was the appropriate way to handle the request.

VII. New Business: None

VIII. Fr. Tom’s Comments – Fr. Tom said he had met with Greg Sekula, who works with Indiana Landmarks, the preservation society, concerning the old rectory building at St. Joe. The parish has exhausted sources to take over the building and Indiana Landmarks is looking for someone who would be willing to occupy and would cover expenses associated with all upkeep. The archdiocese requires this to be a not-for-profit

organization. If no organization can be found, the Finance Committee and Parish Council will likely approve razing the building.

IX. Parish Council member comments – None

X. Closing Prayer and Adjournment–. Meeting adjourned at 8:05 pm. No meeting is scheduled for December. Next meeting will be January 22, 2019 at 7:00 pm at St. Joe Campus in the old School Building.

Submitted by Mary Lynn Green.

11/9/2018

St. John Paul II Balance Sheet Oct-19		St John Paul II Oct-19	St John Paul II Sep-18	Increase (Decrease)
ASSETS				
Cash				
1010.000 - Regular Checking (Church)	\$ 259,894	\$ 282,083	\$ (22,189)	
1012.000- Day Care	\$ 16,306	\$ 57,179	\$ (40,874)	
1013.000 - Cafeteria Account	\$ 30,652	\$ 24,650	\$ 6,002	
1019.000 - Ladies Club Checking	\$ 33,253	\$ 33,687	\$ (433)	
1007.000 - Stipends	\$ 7,340	\$ 7,590	\$ (250)	
1016.000 - Capital Improvement	\$ 8,512	\$ 7,183	\$ 1,329	
1017.000 - Capital Campaign	\$ 128,958	\$ 50,524	\$ 78,434	
1018.000 - Men's Club Checking	\$ 13,666	\$ 13,837	\$ (171)	
1020.000 - Charity Gaming Cash	\$ 50,075	\$ 45,072	\$ 5,003	
1029.000 - Cemetery	\$ 37,154	\$ 36,664	\$ 490	
1026.000 - School, Technology, & Tuition Asst.	\$ 23,634	\$ (43,055)	\$ 66,689	
1023.000- Athletics	\$ 42,350	\$ 41,820	\$ 530	
1024.000 - Christian Service Commission	\$ 33,371	\$ 35,351	\$ (1,980)	
Total Cash	\$ 685,163	\$ 592,584	\$ 92,579	
ADLF DEPOSITS				
1041.000 - Cemetery ADLF Account	\$ 100,383	\$ 100,321	\$ 62	
1043.00 - SCHOOL	\$ 147,626	\$ 147,535	\$ 91	
1039.000 - Day Care	\$ 69,528	\$ 69,485	\$ 43	
1040.000 - ADLF - Church Savings	\$ 131,272	\$ 131,191	\$ 81	
1044.000 - ADLF Deposit Ladies Club Savings	\$ 2,829	\$ 2,828	\$ 2	
1048.000 - New Church Building Campaign	\$ 2,115,165	\$ 2,113,934	\$ 1,231	
1042.000 - ADLF Deposit Facilities Repair/Upk	\$ 4,725	\$ 4,722	\$ 3	
Total ADLF Deposit	\$ 2,571,528	\$ 2,570,016	\$ 1,512	
Total Assets	\$ 3,256,691	\$ 3,162,600	\$ 94,091	
Liabilities, Fund Principal, & Restricted Funds				
Fund Principal				
3000.000 - Prior Year Net Assets	\$ -	\$ -	\$ -	
3100.000 - Revenue over (under) Expenses	\$ 2,849,784	\$ 2,849,784	\$ -	
Excess Cash Received	\$ 406,907	\$ 312,816	\$ 94,091	
Total Fund Principal and Excess Cash Received	\$ 3,256,691	\$ 3,162,600	\$ 94,091	
Restricted Funds				
Total Temporarily Restricted	\$ -	\$ -	\$ -	
Total Permanently Restricted	\$ -	\$ -	\$ -	
Total Restricted Funds	\$ -	\$ -	\$ -	
Total Liabilities, Fund Principal, & Restricted Funds	\$ 3,256,691	\$ 3,162,600	\$ 94,091	

**ST JOHN PAUL II
INCOME STATEMENT
For the Four Months Ended
31-Oct-18**

Oct-18

pr the Four Months Ended 10/31/2018

11/9/2018

REVENUES		YTD	2018-19	YTD	%	2018-19
PARISH INCOME		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Variance</u>	<u>Budget</u>
Ordinary Revenues						
1	Sunday Offertory Collections	348,226	374,625	-26,399	-7.0%	1,103,064
1A	Out of Parish Collections	5,702	8,000	-2,298	-28.7%	24,000
2	Donations & Contributions	99,665	100,658	-994	-1.0%	305,175
3	School Tuition & Assistance	524,419	475,218	49,201	10.4%	1,168,671
4	Childcare & Other Fees	277,203	285,753	-8,550	-3.0%	802,778
5	Fundraising Income	139,839	137,729	2,109	1.5%	194,204
6	Cemetery Income	3,231	2,417	814	33.7%	7,250
7	Cafeteria & Concessions	50,069	50,138	-68	-0.1%	149,500
8	Rental & Other Income	27,505	32,645	-5,140	-15.7%	93,578
9	Interest & Investment Income	4,546	3,047	1,499	49.2%	9,145
11	Total Ordinary Income	1,480,406	1,470,231	10,175 F	0.7%	3,857,365
Other Revenues						
12	Christian Service Outreach	66,722	63,074	3,648	5.8%	148,413
13	Club Revenues	3,142	4,398	-1,256	-28.6%	49,778
14	Charity Gaming - Car Raffle	0	18,000	-18,000		87,800
15	New Building Donations	432,823	137,398	295,425	0.0%	901,958
16	Capital Improvement Donator	5,730	4,298	1,432	33.3%	14,300
17	Total Other Revenues	508,417	227,168	281,249 F	123.8%	1,202,249
19	TOTAL INCOME	1,988,823	1,697,399	291,424 F	17.2%	5,059,614
EXPENSES		YTD	2017-18	YTD	%	2018-19
PARISH EXPENSES		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Variance</u>	<u>Budget</u>
Ordinary Expense						
20	Salary Expense	643,787	645,644	-1,858	-0.3%	1,876,346
21	Benefit Expense	168,893	177,869	-8,977	-5.0%	529,743
22	Training & Education	1,136	13,275	-12,140	-91.4%	34,750
23	All Assessments	88,684	89,217	-533	-0.6%	266,934
24	Cemetery Expense	948	1,567	-619	-39.5%	4,700
25	Out of Parish Collections	5,702	8,000	-2,298	-28.7%	24,000
26	Bank Fees & Bad Debt	205	200	5	2.5%	600
27	Rent - Parish Facilities (DC)	31,667	31,667	0	0.0%	95,000
28	Administrative Expense	41,454	39,510	1,944	4.9%	106,050
29	Stipends, Social & Misc Exp	6,629	3,112	3,517	113.0%	10,590
30	Fundraising Expense	26,600	44,671	-18,072	-40%	59,336
31	Utility Expense	33,897	38,743	-4,846	-12.5%	116,954
32	Property & Facility Expense	138,270	139,679	-1,409	-1.0%	413,628
33	Spiritual Life/Liturgy Expenses	18,346	24,280	-5,934	-24.4%	63,447
34	Program & Instructional Exper	76,703	90,708	-14,005	-15.4%	198,865
35	Tuition Assistance Program	7,500	-	7,500	0.0%	-
36	Athletic Expenses & Fees	7,169	13,085	-5,916	-45.2%	45,525
37	Total Ordinary Expense	1,297,589	1,361,229	(63,640) F	-4.7%	3,846,469
Other Expense						
38	Christian Service Outreach	69,077	63,287	5,790	9.1%	148,413
39	Capital Improvements	186,702	45,626	141,077 U	309.2%	102,392
40	New Building Expenses	22,239	120,000	-97,761	0.0%	400,000
40A	Car Raffle Expenses	84	9,000	-8,916	0.0%	30,000
41	Club Expense	6,225	7,342	-1,117	-15.2%	49,778
42	Total Other Expense	284,327	245,254	39,073 U	15.9%	730,583
43	TOTAL EXPENSES	1,581,916	1,606,483	(24,567) F	-1.5%	4,577,052
44	NET TOTAL INCOME (DEFICIT)	406,907	90,916	315,991 F	347.6%	482,562

	YTD	YTD	YTD	%	2018-19	
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Variance</u>	<u>Budget</u>	
45	Total Ordinary Income	1,480,406	1,470,231	10,175 F	0.7%	3,857,365
46	Total Ordinary Expense	1,297,589	1,361,229	-63,640 F	-4.7%	3,846,469
47	Discretionary Capital Improvements	186,702	45,626	141,077 U	309.2%	102,392
48	Net Discretionary Income (Expense)	-3,885	63,377	-67,262 U	-106.1%	10,896

Parish Financial News

I. A summary of our Fiscal Year Finances

For the four months ended, October 31, 2017, current year **Total Revenues** for All Parish Operations are \$ 10,175 or 0.7% over plan. Sunday Offertory Collections are \$(26,399) or (7.0) % under plan; however, still slightly ahead of last years' offertory number. Childcare and Other Fees are \$(8,550) or (3.0) % under plan due to a slight decrease in enrollment. More than offsetting these shortfalls, School Tuition, is \$ 49,201 or 10.4% over plan due to timing of tuition receipts. School enrollment @262 is 2 over plan.

Total operating Expenses for the four months ended are \$(63,640) or (4.7) % under plan due to timing of when the expenditures will be made.

To summarize, revenues are favorable vs. our budget by \$10,175 and operational expenses are favorable, (under plan) by \$ 63,640 making our net favorable cash position \$73,815 over our fiscal year-to-date plan.

Capital Expenditures:

Discretionary Capital Improvements were made this fall which will benefit both campuses now and for many years to come. These expenditures were all in our three year capital plan; however, they were moved to the front end of the plan and approved by our Finance Committee to complete this fall. On the St. Joe Campus, new roofs were put on the Chapel and the Meeting Center (old school). On the St. Paul Campus the fencing between Hwy. 31 and our parking / playground areas was replaced with a new black wrought iron fence with stone pillars. Also, the School and Day Care playground areas were both replaced with state of the art "Little Tykes" playground equipment. Everything replaced was approaching 30 years of wear and tear.

Best wishes for a safe and happy holiday season!

John Frossard, Business Manager

**ST. JOHN PAUL II FINANCE COMMITTEE MINUTES
NOVEMBER 15, 2018**

Present: Jonathan Cooper (Chair), Doug Green, Donna Taylor, Mike Whalen, Teresa Oberhausen, Vince Thacker, Karen Haas, John Frossard, Fr. Tom and Mike Waiz

Absent: David Dunn

The meeting was called to order by Mr. Cooper and he lead the discussion of the First Fifteen with the members.

Minutes of the October 18, 2018 meeting were not available for review at this meeting.

Mr. Frossard reviewed the Balance Sheet for the month of October. He noted that total operating cash for the parish for the month increased by \$92,579 to \$683,163. This was due primarily to an increase of \$78,434 for the Capital Campaign account and \$68,689 in the School account. Mr. Frossard noted that the school received the first semi-annual payment of over \$135,000 from the state of Indiana for the voucher program. He also noted that over \$186,000 was spent on several capital improvements completed during the month. Approximately \$39,700 was spent by the Church and \$11,000 from Gaming Funds for the new roofs on the Church Chapel and Old School Building on the St. Joe Campus. Also, the School spent \$38,279 for its share of the new playground equipment and fence on the St. Paul Campus and the Daycare spent \$45,407 for its share of these items. The Final Installation costs for the Fence and Playgrounds will be paid in November, Day Care \$17,139 and School \$7,029.

Mr. Frossard also reviewed the Income Statement for the four months ended October 31, 2018. He noted that weekend collections were behind budget by \$26,399 (7%), but only off about \$1,700 for the same period compared to last year. There was some discussion among the committee regarding the potential causes for this shortfall. The general feeling was that collections would pick up during the rest of the fiscal year. Parish total ordinary operating income is \$10,175 above budget through October while total ordinary operating expense is \$63,640 below budget for a total favorable variance of \$73,815 YTD. Capital expenditures YTD, many of which were mentioned above, totaled \$185,702 vs. a budget of \$45,626 for an unfavorable variance of \$141,077.

The Committee suggested to Mr. Frossard that he transfer excess operating funds from the Church's account and the Capital Campaign account to those respective ADLF accounts with the Archdiocese to earn more interest until those funds are needed. The Committee stated that Mr. Frossard should transfer funds to ADLF, with Fr. Tom's approval, anytime he felt there were excess operating funds in parish operating accounts.

Mr. Frossard then updated the Committee on the status of the Rectory building on the St. Joe Campus. He noted that the task force that had been looking at the feasibility of renovating the

building for use as a home for Fr. Tom reported that it would be cost prohibitive to renovate the building. The local Historic Preservation group was contacted to see if they had any suggestions as to who might be interested in renovating the building for a different use. To date, they have not come up with an option. It was agreed that the building should be winterized before the end of November so that the Parish could limit the ongoing expense associated with this building until a final decision is made concerning its future.

Mr. Waiz then reviewed the results for the Church's operations for the month and YTD. As was noted earlier, weekend collections are behind budget by 7% YTD. However, operating expenses are under budget by \$32,518 (7.1%) so there is a net operating surplus for the Church of \$13,853 YTD. Capital expenditures were \$39,703 for the month and \$41,102 YTD compared to a budget YTD of \$25,000.

Mrs. Haas reported that the School Finance Committee met and reviewed the School's financials. Other than the items already mentioned earlier in the meeting regarding the School, there were no significant variances noted. Mrs. Haas noted that the School would be discussing a plan to raise funds for the HOPE fund in the next couple of months. She also stated that the School Board was going to recommend to the Pastoral Council at its November meeting that a group be formed from the Parish to work on a Parish Strategic Plan which would include the use of existing parish buildings for the future.

Mr. Frossard then reviewed the financial results for the Daycare Ministry. He stated that revenue was below budget YTD because the actual number of children enrolled in the various programs was a little below budget. This resulted in total revenue YTD being below budget by \$8,626. However, total operating expenses are under budget by \$10,002. It is likely that total revenue for the year will be below the budgeted amount unless additional children are added to programs during the year. Capital expenditures discussed earlier in the meeting have resulted in an unfavorable variance of \$67,035 YTD in this category; however, funds were used from reserves to cover these capital expenses.

Mr. Thacker then gave a report from the Parish Security Committee. He noted that the Committee is looking at several security/safety areas to be considered for upgrades or additions. They have listed the following as priorities over the next few years: network upgrade; access control into buildings; panic buttons; and video cameras. The first 2 items will be included in grant applications to be made in the spring of 2019. It was suggested that any proposals for these items need to be vetted during the budget process next fiscal year.

The Committee also discussed whether the Parish had AED availability at each campus. It was subsequently learned that there are AEDs at locations at each campus, but that awareness and training for their use needed to be revisited for staff and certain volunteers. Mr. Frossard will follow up on this issue.

Mr. Thacker stated that Drew LaMaster, a member of the committee and on the local police force, would be talking to Fr. Tom concerning possible options for security during Masses

because of the number of shootings that have taken place around the country over the last several months. Safety and security at both campuses for many activities will likely be a topic of conversation as we move forward. Fr. Tom asked Mr. Frossard and Mr. Waiz to be sure the architect and church building committee consider safety issues as plans for the new church building move forward.

It was noted that the next Finance Committee meeting will be January 17, 2019.

There being no further business to come before the Committee, the meeting was adjourned after a prayer.

St. John Paul II Faith Formation Commission
Meeting Minutes
November 8, 2018
6:30pm

Those Present: Lynell, Kristina, Barbara, Carolyn, Anne, and Duane

Minutes: Lynell made motion to approve, Barbara second, all in favor, Motion carried

Program updates:

K-12- Need 7th and 8th grade teacher for 25 students on Sunday evening from 6:30-7:30p until the middle of April. Kristina asked Anne to Sub and she said yes when absolutely needed. Barbara also said she would help out.

Confirmation: 23 actually confirmed from our parish at OLPH, 2 backed out at the last minute. Kristina reported that our deanery will always be having confirmation one of the last two weeks of October. New kids have already started preparation, at the present time 8 kids are currently working with Father Tom and Marlene. They are working like a small groups and 6-10 people can make up a group.

RCIA: 14 people currently; 2 youth. They meet on Tuesdays and Kristina says they are an eager to earn group so that makes it nice. They will have their first Rite on November 17th at St. Paul Campus at 4pm Mass. Everyone please keep this group in your prayers.

Adult Faith Formation: Mathew Study Currently going on. Doing "Formed" Webinar, self guided, for Advent. You can comment/Chat

Marriage Enrichment- November 17th Derrick and Katie Elbert facilitating "Keys to an Amazing Marriage" from 9am to 11:45am. Class being held at the St. Joe Hill Campus with Child Care available. 11 Couple are currently signed up.

Our group will provide morning hospitality- Bagels, Fruit, etc...
Joan Dilger will be organizing child care for the event.

Nursery/Clow: Anne Called everyone on the list Kristina gave her. Kristina now has list of replies from all parents so she can see how many families are using nursery on a regular basis and volunteering. Kristina reported that more youth have signed up to volunteer due to the stewardship papers coming in.

Clow is going great, a few new faces are volunteering and Kristina asked us to all pray for Janet Austin for a successful shoulder replacement surgery.

Formed: Currently we have 175 people from our parish signed up

SPREAD- unfortunately due to the low attendance, this will no longer continue. On October 25th, only 1 participant showed up.

Advent Activities- December 1st will be Breakfast with Santa!! Our group will have a table once again and we will offer some simple crafts for the kids to make and take home. Carolyn, Barbara, Kristina, Vicki, and Cheryl will be working the table. Kristina asked them to be at the church at 8:30am and plan to stay until 11am.

OTHER:

New Ministry sign-ups:

NEW MARRIAGE SPONSORS

NEW BIBLE STUDY PARTICIPANTS

YOUTH VOLUNTEERS FOR NURSERY

RCIA VOLUNTEERS

Upcoming Parish Activities:

Craft Show

Church Service 7PM before Thanksgiving

9am Mass at St. Pauls Campus Thanksgiving morning

Next meeting was set for January 24th @6:30 pm.

Kristina reported she was exhausted from a very good productive meeting and had no further information to report! 😊

Lynell moved to close the meeting and Carolyn second. All in Favor , Motion Carried

Minutes
Parish Life Commission Meeting
St. John Paul II Parish

November 6, 2018

A Parish Life Commission meeting was held at 5:00 PM on Tuesday, November 2, 2018, in the Upstairs Conference Room of the Parish Office Building at the St. Joe Hill Campus in Sellersburg, Indiana.

The following members of the Parish Life Commission were present: Fr. Tom Clegg, Rosella Klein, Betty J. Popp, and Cathy Thomas. Two guests were present: Judy Platt and Pat Millman.

Fr. Tom Clegg, the Parish Life Commission's Pastoral Team Liaison, led the meeting and recorded the minutes.

Father Tom distributed and read The First Fifteen for Sunday, November 11. After discussion, the Glory Be prayer was prayed.

Fr. Tom distributed a meeting agenda and copies of the October 6, 2018 minutes. There being no changes to the October 6, 2018 minutes, the minutes were approved.

The first item of discussion was welcoming new parishioners. The Commission determined that the process would be new parishioners first receive a welcome letter from the pastor. The second step would be a phone call from the Welcome Committee to arrange delivery of the Welcome Folder and Packet. This could include some homemade baked goods. The new parishioner would then be invited to a welcome event after the Saturday evening Mass. The dates for these events are generally the last Sunday of each quarter (March 30, June 29, September 28 and January 4, 2020). It is the hope of the committee that members of the pastoral team be present. Finally, new families would be invited to light the candles of the Advent Wreath at a Sunday Mass the next advent. We will finalize the workings of this plan at our December meeting.

The next item of business was the Veterans Day program scheduled for November 7, 2018. Betty Popp reported that everything was ready to go.

The new church groundbreaking ceremony is set for May 19, 2019, at 1:00 p.m. We will invite the Dean of the New Albany Deanery to represent the Archbishop. Meat and Drinks will be provided by the parish with a pitch in for everything else. The New Car raffle will be held at his event.

Fr. Tom spoke briefly about contacting all parishioners during the Lenten Season. This would be a week long program with phone trees set up in the Meeting Center (as we did with the capital campaign.) The purpose of the call is to simply let them know we are thinking about them at

Parish Life Commission Minutes

November 6, 2018

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times other than just when we are in a capital campaign. We will invite them to join us for the Holy Week Services as a part of this call.

Below is a table of proposed future events with dates and notes:

<u>Date</u>	<u>Day</u>	<u>Event</u>	<u>Location</u>	<u>Notes</u>
January 2019			To be determined	
February 9, 2019	Saturday	Chili Cook-Off	To be determined	
February-April	Tuesday-Thursday	Phone Tree	St. Joe Meeting Center	
March 21, 2019	Thursday	Ladies Club Annual Card Party	St. Joe Hill Campus	Third Thursday of March
April 2019			To be determined	
May 19, 2019	Sunday	New Church Groundbreaking, Raffle and Pitch In	St. Joe Hill Campus	

The next Parish Life Commission meeting will be held on Tuesday, December 4, 2018, at 5:00 PM. The meeting adjourned at approximately 6:15 PM.

St. John Paul II Parish Council

Ruth Morrison–Lile

Preschool & Child Care Report

November 27, 2018

Enrollment Numbers

- Enrollment for the 2018 – 2019 school year:

Daycare	Budget	60	Actual	51
Preschool M/W/F	Budget	34	Actual	31
Preschool T/TH	Budget	14	Actual	20
Part Time Daycare	Budget	8	Actual	16
After Care Full Time	Budget	37	Actual	34
After Care Part Time	Budget	13	Actual	14

Staffing

- No changes in the staffing since the last report.

Accomplishments

- We are all very excited and thankful for all the new updates that have taken place in the past few months. We have made some much needed improvements.

Activities/Events

- November 26 Field Trip – Derby Dinner M/W/F Classes
- November 27 Field Trip – Derby Dinner T/TH Class
- December 9 Preschool Christmas Programs
- December 17 Baby Jesus Birthday Party – M/W/F Classes
- December 18 Baby Jesus Birthday Party – T/TH Class
- December 19 – Jan 2 Christmas Break
- January 3 Preschool Classes Resume

Facility Issues

- Our new playground equipment has been installed.
- New vinyl valances have been added to the windows in Child Care Building #1 and Building #2.

Teacher/Parent Concerns

- Sign-ups for the Christmas Break will begin right after Thanksgiving.
- Everyone is invited to attend one or both of our Preschool Christmas Programs on Sunday, December 9, 2018. The first performance will be at 2:00 pm and the second will be at 4:00 pm. Both performances will take place in the St. Paul Campus Church.



ST. JOHN PAUL II CATHOLIC SCHOOL

CURRICULUM/PROFESSIONAL DEVELOPMENT

- **First Reconciliation:** Our grade two students are preparing for this special sacrament.
- **Fifth Grade:** Mrs. Meyer's science classes completed many wonderful Solar System displays as part of their studies.
- **Professional Development:**
 - Teachers, Amy Barber, Ben Chisman, and I attended the Indiana Non-Public Education Association (INPEA) conference in Indianapolis. The conference included nationally recognized keynote speakers and many informative sessions including information about the new ILEARN test.
 - Katie Sellmer participated in a two-day training that was the first in a series of trainings to become our School Safety Specialist. This training is facilitated by the Indiana Department of Education.
 - Katie Sellmer also attended the conference for Hoosier Educational Computer Coordinators (HECC). This three—day conference focused on the latest information available for schools integrating technology.
 - All teachers participated in a ½ day training from Five-star Technologies to ensure they are current with the latest Google Classroom updates.

EVENTS

- **Family Friday:** The presentation by Mrs. Barber and Mrs. Clark's second grade classes was a special event for U.S. veterans that were invited to attend. The colors were presented by JP II Cub Scouts, and photos of the veterans and their families were taken.
- **Parish Life Committee/Grades 4 and K Veterans Mass:** Teachers, Mrs. Kristin Bean and Mrs. Sereva Rauck partnered with the Parish Life Committee to host a Mass for Veterans. The 4th grade and Kindergarten students sang a song, and the veterans were treated to a reception after Mass.

FUNDRAISING/MARKETING

- **JP II Adult Knight Out:** About 115 Friends of JP II enjoyed an evening of football themed fun, dancing, tailgate food, and a corn hole tournament. Thanks to the work of the JP II Parent Group for putting this on!
- **Facebook:** Don't forget to "Like" the St. John Paul II Catholic School's Facebook page. (facebook.com/StJohnPaulSchool) It is a great way to keep up with the many fun and educational things going on in our school!
- **Prospective Preschool Parent Event:** The JP II School Commission hosted the 2nd Annual "Sip and Chat". This event is a casual hour to ask questions and learn more about our Kindergarten. Interested parents were invited to cheese and wine and conversation. It was a great atmosphere for the nine families that attended!
- **Open House:** A sub-committee of the School Commission is looking ahead to Open House and planning marketing strategies. Open House is Sunday, January 27th from Noon-2:00 p.m.

SJPII Youth Ministry Parish Council Report November 2018

Athletics

- Basketball season is happening for grades 5-8. Pre-K-Grade 4 basketball will start after the new year. Registration currently happening for bitty ball-4th grade.
- Cheer for grades 5-8 is moving along. Registration currently happening for grades 3-4, cheer is not offered for younger ages/grades.

Youth Ministry

- Confirmation Mass was Saturday, Oct. 27th with Archbishop Thompson. Many positive comments about the new Archbishop – he met with the youth being confirmed and their sponsors for about an hour before the mass and stayed after for group photos and individual photos.
- The new confirmation program continues to grow and Dawn and Kristina meet one on one with youth and parents after the youth sends a letter to Fr. Tom. The first small group in this program is up and going with Fr. Tom and Marlene Stammerman as leaders. Kristina and Dawn will be starting the second small group after the new year.
- Dawn visited Providence for a lunch visit and also went to the classrooms in the parish school for grades 6-8.
- YM works with the Christian Service Commission to do the SC Township Trick or Treat Program. Christian Service provide the funds and YM supplies the people and picks up the candy. The program was at SCHS on Saturday, Oct. 27th and the goodies were wiped out! Some middle school youth earned some service hours.
- Faith Fill Up Friday was held in November and numbers were steady.
- A service project with Habitat for Humanity was offered to high school youth, three signed up, but only one participated that day. Tasks included cleaning and doing final touches to a house in New Albany before the new owners moved in.
- The YM Commission got together for their quarterly meeting and put together 300 advent bags to deliver to active middle/ high school youth and college students. They will be delivered the week after Thanksgiving.
- Breakfast with Santa is Saturday, Dec. 1st at SP Gym.
- Dawn attended a youth ministry network meeting at the NADYM office.
- Dawn will be attending the National Conference on Catholic Youth Ministry in December.

Technology

- Dawn has been attending the parish raffle meetings and helping with advertising and promotion.

Report submitted by Dawn Schepers