

## **Administrative Services Commission Minutes**

**November 20, 2018 Meeting**

### **Opening Prayer**

**Attending:** Fr. Powers, Sharon Norman, Rory Rowland, Steve Salmon, Marti Bisacca, Dan Montgomery, Jim Riesselman and Ted Sikora

**Not attending:**

### **Business Updates & Reports:**

- **Minutes**
  - Reviewed and approved the minutes September 25, 2018 meeting. They will be posted on the website.
- **Financials:**
  - Reviewed the financials for September 2018 and October 2018. There were no issues noted.
- **New Business:**
  - To get a better feel for our current financial position the commission requested 3 reports from Sharon.
  - The mass attendance from the September Spirituality Report for the last five years, 2014 through 2018.
  - The Plate vs. the Online Contributions for July 2017 through October 2017 and July 2018 through October 2018.
  - The possible change in age demographics of registered parishioners.
  - The commission discussed the possibility of hosting an IRA Required Mandatory Distribution information session to increase contributions considering the tax law changes.

**Next Meeting:** Tuesday January 24, 2019 at 7:00 p.m. in MR 9.

### **Closing Prayer**

With no further business the meeting was adjourned.

Respectfully submitted,

Sharon Norman

Director of Administration