



January 2, 2018

Dear Parents,

The pre-enrollment materials for the 2018-2019 school year at St. John Paul II Catholic School can be found **ONLINE** at www.jp2.org under the ADMISSIONS tab. Select CURRENT FAMILY.

To pre-enroll your child(ren) for the 2018-2019 school year, you must:

1. Complete Family Pre-Enrollment Form
2. Complete, **initial all 9 paragraphs**, and **sign and date** the Enrollment Contract
3. Complete Income Eligibility Survey that provides funding for Federal Programs at StJP2.
4. Complete TB form (**1 per child**) as required by the Archdiocese.
5. Print and return **all four** forms with a check for the tuition deposit **by 3:00 PM, Tuesday, January 10, 2018. Please use the envelope provided.** The deposit is \$500 for one child and \$800 for two or more children. (This includes both current and new students to St. John Paul II) **A late fee of \$200 per week per family will be charged for every week after 3 PM, Tuesday, January 10, 2018. THIS LATE REGISTRATION FEE WILL NOT BE APPLIED TO TUITION.**

BY COMPLETING AND RETURNING THESE FORMS TO StJP2, YOU ARE COMMITTING TO THE ENROLLMENT CONTRACT FOR THE 2018-2019 SCHOOL YEAR AND StJP2 IS COMMITTING TO THE ENROLLMENT OF YOUR CHILD(REN).

Current Families with New Students Applying:

If you have a child who will be new to St. John Paul II for the 2018-2019 school year, please add the New Student NAME on the Family Pre-Enrollment Form and check the box on the outside of the envelope provided. The Admissions Office will send home a New Student Application letter with an application link for you to complete and submit online by **January 31, 2018**. Prior to acceptance, all students new to St. John Paul II in grades 1st - 7th will take an entrance exam or be screened on Saturday, February 24, 2018. Kinder students will be screened on Friday, February 16th. Pre-K students will be screened on Monday, February 19th.

Pre-Enrollment for All Returning Families:

St. John Paul II will send you a tuition statement after receiving your completed Pre-Enrollment Form. **Please understand that your child will not be placed** on a class list **or** be guaranteed **enrollment** for the 2018-2019 school year until the entire **PRE-ENROLLMENT PACKET** and the tuition deposit have been received in the school office.

Therefore, in order for pre-enrolled children to retain their space in the class, tuition must be received at St. John Paul II by 3:00 PM, Tuesday, May 1, 2018.

Please take note of the following dates:

- | | |
|-------------------------|--|
| January 10, 2018 | Pre-enrollment papers to be received by StJP2 by 3 P.M. to avoid \$200 per week late fees. |
| January 31, 2018 | New Sibling Online Application packet due. |
| April | Tuition statements will be sent to your family's primary e-mail address. Please contact the school office if you do not receive one. |
| | Begin loan application process with Alligiance Bank (if applicable) |
| May 1, 2018 | Tuition due to guarantee enrollment – <u>All loans must also be processed and paid by this date.</u> |

Tuition loan information is available online with the Pre-enrollment papers. You should allow two to three weeks for the bank to process your loan application.

Financial aid forms are also available online with the Pre-enrollment papers. If you have any questions regarding financial aid, please call the Business Office.

In Him we trust,

Rebecca Bogard, M.Ed.
Principal



Dear Saints Family,

The administration and the Board of Directors is proud to announce that for the 5th consecutive year, the total cost for attending StJP II will remain unchanged for the 2018-19 school year.

As always, StJP II is committed to constantly improving our exemplary Catholic education and making it as affordable and accessible as possible. Determining the best level of tuition is a key consideration for the Board every year, looking at all of the school's costs, needs and aspirations. We strive to keep the costs low while rewarding the staff with competitive salaries, enhancing our educational programs, and maintaining and improving our beautiful campus. We are able to accomplish these goals by following the will of our Lord, being good stewards of tuition funds, and honoring your investment in our school.

As you know, the school's Family Commitment was reduced for this current academic year and will be eliminated entirely in the upcoming 2018-19 year. The 2017-18 reduction of \$375 was applied to the tuition of the first child, and this year, there will be an equal increase to that tuition. Overall, this has zero net impact on the total cost of attending StJP II.

In Him We Trust,

Rebecca Bogard, M.Ed.

Principal

Tuition

Tuition and fees for the 2018-2019 school year are as follows:

	<u>1st Child</u>	<u>2nd Child</u>	<u>3rd Child</u>	<u>4th Child</u>
Half-Day PreK	\$6,730	\$4,790	\$3,890	\$2,990
PreK All Day	\$8,080	\$5,870	\$4,770	\$3,665
Kinder - 5th Grade	\$7,580	\$5,460	\$4,440	\$3,420
6th grade - 8th Grade	\$8,670	\$6,340	\$5,150	\$3,960
Technology Fee (One time fee per middle school student)	\$450	\$450	\$450	\$450
School Supply Fee	\$75	\$75	\$75	\$75
Family Entrance Fee due with Tuition (One-time fee per family representing investment in existing programs and facilities; payable with tuition \$500 yearly for 3 years)	\$1,500			
Application/Testing Fee for New Students (Per student - NON-REFUNDABLE)	\$300	\$300	\$300	\$300

Tuition

Tuition figures above are annual amounts and include fees and books. School supplies are purchased separately. For new families, tuition is payable, in full, two weeks after the date of the acceptance letter or by July 31, 2018, whichever is earlier. Tuition for returning families will be due on or before May 1, 2018.

Tuition Loans:

St. John Paul II Catholic School provides families with the option to make monthly tuition payments by offering tuition loans through a local bank. For more information, please select "Tuition Loans" from the dropdown menu under the Admissions tab on the school website.

Tuition Assistance:

St. John Paul II Catholic School is committed to offering an excellent Catholic education at an affordable price. Families who are committed to Catholic education and have demonstrated financial need are encouraged to complete an application for tuition assistance. For more information, please select "Tuition Assistance" from the dropdown menu under the Admissions tab on the school website.

**** Revised on Nov 2017**



FAMILY PRE-ENROLLMENT FORM

Please complete & return in the Pre-enrollment envelope. PLEASE PRINT OR TYPE

Family Name _____ ID# _____ Home Phone # _____
 Address _____ Work Phone # _____
 City _____ ZIP _____ Mother's Cell # _____
 Primary Phone # _____ Father's Cell # _____

BY COMPLETING THIS FORM, YOU ARE COMMITTING TO THE ST. JOHN PAUL II ENROLLMENT CONTRACT AND PAYMENT OF FULL TUITION FOR THE 2018/2019 SCHOOL YEAR

STUDENTS RETURNING TO ST. JOHN PAUL II **Grade 2018/ 2019**

1. _____
 2. _____
 3. _____
 4. _____

NEW STUDENT/S of a Current Family **Grade 2018/ 2019**

1. _____
 2. _____

Completed pre-enrollment packet for a new student must be in school office by January 31, 2018. Please refer to the cover letter.

DEPOSIT: \$500 for one child/\$800 for two or more children **\$ _____**
(Include new & returning students)

FEES: \$75 school supply fee for each current and new student **\$ _____**
- to be paid with deposit --
Deposit and school supply fee will be applied to current student if new student is not accepted

DEPOSIT & APPLICATION FEES ARE NON-REFUNDABLE **TOTAL ENCLOSED** **\$ _____**

LATE REGISTRATION FEE \$200 per week *(Applicable after 3 P.M., January 10, 2018)* **\$ _____**

TUITION IS PAYABLE IN FULL BY TUESDAY, MAY 1, 2018

Loan applications and Financial Aid information are available on the website under the "Admissions" tab.

We will NOT be returning to St. John Paul II for the 2018/2019 school year. _____
Family Name

Reason: _____



Tuition and Enrollment Contract

THIS AGREEMENT is entered into by and between St. John Paul II Catholic School (hereafter St. John Paul II) and the Parent(s) or Legal Guardian(s) of _____ / _____ (the Student(s)).
Family ID #

ACCEPTANCE AND OBLIGATION OF ST. JOHN PAUL II

Subject to the Parent(s) and Student(s) obligations below, St. John Paul II agrees to accept the Student for enrollment in its program for the 2018-2019 academic year, and will provide educational and spiritual guidance in accordance with St. John Paul II's policies and procedures.

PARENTAL OBLIGATIONS FOR TUITION/FAMILY ENTRANCE FEE

1. **Agreement to Pay All Tuition.** The Parent(s) agrees to pay to St. John Paul II the applicable amount of tuition as set forth on the St. John Paul II Tuition Schedule for the 2018-2019 school year. A copy of the Tuition Schedule is attached to this Enrollment Contract and is incorporated as part hereof. The Parent(s) acknowledges receipt of the Tuition Schedule. St. John Paul II incurs expenses of a continuing nature. In order for St. John Paul II to plan and maintain services over the entire school year, it is essential that the total income from tuition be assured. **FOR THIS REASON, IT IS AGREED THAT SIGNING THIS AGREEMENT UNCONDITIONALLY OBLIGATES THE PARENT TO PAYMENT OF THE TOTAL TUITION BY THE DATE NOTED IN THE TUITION SCHEDULE, EVEN IF THE STUDENT(S) DOES NOT ATTEND, WITHDRAWS OR IS DISMISSED FROM ST. JOHN PAUL II PRIOR TO THE END OF THE ACADEMIC YEAR.** The initials of the Parent(s) here indicate that the Parent(s) has read and understood this paragraph as it relates to payment of all tuition owed for the academic year.

X _____

2. **New Family Entrance Fee.** It is further agreed that all families enrolling at St. John Paul II for the first time are assessed a one-time charge of \$1,500.00 per family which may be payable in a lump sum or via three payments over the next three school years, due at the same dates as tuition is owed according to the Tuition Schedule. Returning families are not subject to this fee. The initials of the Parent(s) here indicate that the Parent(s) has/have read and understood that families enrolling at St. John Paul II for the first time are responsible for this fee.

X _____

3. **Late Payment of Tuition and/or New Family Entrance Fee.** It is further agreed that any payment of tuition or the New Family Entrance Fee shall be made in accordance with the deadlines noted in the Tuition Schedule. If any payment is delinquent, St. John Paul II shall have the option of refusing to accept the Student(s) for enrollment for this or any future academic year, whereupon St. John Paul II shall be relieved of any further duty to provide instruction to the Student(s). Any amounts previously paid shall be non-refundable. Failure to timely pay tuition or the New Family Entrance Fee will not absolve the Parent(s) of his/her agreed-upon obligation to pay both in full. A \$100 a week late fee will be applied after 3PM on the tuition due date. If tuition, the New Family Entrance Fee and any associated late fees are not paid within 14 days from the due date your child/ren may be refused enrollment or dropped from current enrollment. Any amounts unpaid may also be turned over to a collection agency. The initial of the Parent(s) here indicate that the Parent(s) has read and understood this paragraph as it relates to late payment of tuition, the New Family Entrance Fee and any associated late fees.

X _____

Tuition and Enrollment Contract

4. **Returned Checks.** There shall be a charge of \$25.00 added to each Family’s account for the first returned check, and \$35.00 for the second returned check, after which St. John Paul II may require that all financial obligations for the remainder of the school year be paid by cash, money order, or cashiers check. The initials of the Parent(s) here indicate that the Parent(s) has read and understood this paragraph as it relates to returned checks.

X_____

5. **Non-Refund.** Parents hereby agree that there shall be **NO REFUNDS** of the following payments made by the Parent(s) to St. John Paul II: (a) any tuition monies paid to the School, including the New Family Entrance Fee, (b) the application fee to St. John Paul II, (c) any tuition deposit, (d) any lab, tech, sports, library or activities fees assessed for the academic year; and/or (e) any late fees paid. The initials of the Parent(s) here indicate that the Parent(s) has read and understood this paragraph as it relates to the fact all payments to St. John Paul II are non-refundable.

X_____

RULES, REGULATIONS, AND DISCIPLINARY ACTIONS

The Parent(s), on behalf of himself/herself/themselves and the Student(s), agrees to accept and abide by all rules and regulations of St. John Paul II, including but not limited to the provisions set out in the Parent/Student Handbook. In the event that the Parent(s) and/or the Student(s) fails to abide by these rules, the Parent(s) agrees that St. John Paul II may dismiss or suspend the Student(s) for the failure to follow said rules. Should any Student(s) be dismissed from St. John Paul II, there shall be no refund of any tuition or other fees previously paid by the Parent(s). The Parent(s) recognizes these rights of St. John Paul II and the initials of the Parent(s) here indicate that the Parent(s) has/have read and understood this paragraph as it relates to disciplinary actions and the lack of refunds by St. John Paul II.

X_____

RIGHTS AND OBLIGATIONS UPON DEFAULT

The Parent(s) agrees that if this Contract is placed in the hands of an attorney and/or collection agency for collection, or if a suit is brought against the Parent(s) for collection of any debt incurred by St. John Paul II, then the Parent(s) shall be obligated to pay any and all reasonable fees and costs associated with the collection of the unpaid tuition or other debt.

X_____

JURISDICTION AND VENUE

This Contract is formed in the State of Texas and shall be governed by and interpreted in accordance with the laws of the State of Texas. Any disputes or suits with respect to this Contract shall be brought in the appropriate state court in Harris County, Texas.

X_____

EFFECTIVE DATE AND UNDERSTANDING OF TERMS

This Tuition and Enrollment Contract becomes effective as of the date upon which a Parent and an Authorized Representative of St. John Paul II have executed this Contract. The Parent(s) acknowledges that he/she/they has/have read this Tuition and Enrollment Contract and fully understands, agrees, and unconditionally consents to be bound by its terms and conditions.

X_____

EXECUTED AT HOUSTON, TEXAS, THIS _____ DAY OF _____, 2018

Parent or Guardian

Date

Parent or Guardian

Date

Authorized Representative of St. John Paul II

Date



St. John Paul II Catholic School

1997 National Blue Ribbon School of Excellence 2008

January 2, 2018

Dear Parents,

Attached to this letter is the Annual Income Eligibility Parent Survey which provides the data for St. John Paul II to be eligible for all federal programs. It is extremely important that each family complete this form and return it to school by Wednesday, January 10th. Our ability as a school to qualify for Federal Programs, for professional development and educational programs and the Telecommunications Act of 1996 funds depend on our having accurate, up-to-date information on file each year.

The requirement for participation in federal programs is that both private and public schools must collect income data. Local and federal education agencies must allocate funds to a school or district on the basis of the total number of children from low-income families including those in private schools.

Therefore, in order to qualify for funds for this school year, we are attempting to gather the information. Please complete the form on the reverse side and return to school as soon as possible. All information is kept in strict confidence and used only for federal programs.

Thank you for your cooperation.

A handwritten signature in black ink that reads 'Rebecca Bogard'. The signature is fluid and cursive.

Rebecca Bogard, M.Ed.
Principal

**ANNUAL INCOME ELIGIBILITY PARENT SURVEY
2018/2019**

RETURN IN A SEALED ENVELOPE TO SCHOOL PRINCIPAL

Please complete and return the survey below. In order for this survey to be considered a valid measure, **the survey must be returned to the principal even if your income does not meet any of the criteria.** The purpose of this survey is to collect data that will be used to determine the school's federal funding allocation. Use the chart below to find your family size. Family size may include a foster child, an emancipated youth or a special education student over age 18. *If you are paid on a weekly or monthly basis, please multiply that amount by the number of weeks or months actually worked each year to determine your "Annual Gross Income."*

PLEASE CIRCLE HOUSEHOLD SIZE IN TABLE BELOW:

Household Size	Annual	Month	Twice Per Month	Every Two Weeks	Week
1	\$ 22,311	\$ 1,860	\$930	\$ 859	\$430
2	30,044	2,504	1,252	1,156	578
3	37,777	3,149	1,575	1,453	727
4	45,510	3,793	1,897	1,751	876
5	53,243	4,437	2,219	2,048	1,024
6	60,976	5,082	2,541	2,346	1,173
7	68,709	5,726	2,863	2,843	1,322
8	76,442	6,371	3,186	2,941	1,471
For each additional family member, add:	+7,733	+645	+323	+298	+149

Example:	Family Size	Annual Income
	4	\$45,510
	8	\$76,442

Please circle your answer

- If your family income is the same or less than the amount shown on the chart beside your family size, circle yes. If more than the amount shown, circle NO and move to the bottom portion. YES NO
- Is your family eligible for food stamps? YES NO
- Are you receiving public assistance? Food stamps, or TANF (formerly AFDC) YES NO
- Are any of your children eligible for the "Medicaid" program? YES NO
- Are you receiving full scholarship based on need for your child/children? YES NO
- Are you receiving free or reduced tuition for your child/children? YES NO
- Does your family live in a housing project or have poor housing conditions? YES NO
- Do you have an unusual financial burden? If yes, please explain: (If necessary use back of page) YES NO

FAMILY NAME (PRINT): _____

FAMILY ADDRESS: _____

PUBLIC SCHOOL DISTRICT IN WHICH YOU RESIDE: _____

List the name of all school age children living in your home, including which school they attend and their grade level.

NAME OF CHILD	NAME OF SCHOOL	GRADE LEVEL

Student TB Questionnaire

Name of Child _____ Date of Birth _____

Organization administering questionnaire _____ Date _____

Tuberculosis (TB) is a disease caused by TB germs and is usually transmitted by an adult person with active TB lung disease. It is spread to another person by coughing or sneezing TB germs into the air. These germs may be breathed in by the child.

Children who have active TB disease usually have many of the following symptoms: cough for more than two weeks duration, loss of appetite, weight loss of ten or more pounds over a short period of time, fever, chills and night sweats.

A person can have TB germs in his or her body but not have active TB disease (this is called latent TB infection or LTBI).

Tuberculosis is preventable and treatable. TB skin testing (often called the PPD or Mantoux test) is used to see if your child has been infected with TB germs. No vaccine is recommended for use in the United States to prevent tuberculosis. The skin test is not a vaccination against TB.

We need your help to find out if your child has been exposed to tuberculosis.

Place a mark in the appropriate box:	Yes	No	Don't Know
TB can cause fever of long duration, unexplained weight loss, a bad cough (lasting over Two weeks), or coughing up blood. As far as you know: has your child been around anyone with any of these symptoms or problems? or has your child had any of these symptoms or problems? or has your child been around anyone sick with TB?			
Was your child born in Mexico or any other country in Latin America, the Caribbean, Africa, Eastern Europe or Asia?			
Has your child traveled in the past year to Mexico or any other country in Latin America, the Caribbean, Africa, Eastern Europe or Asia for longer than 3 weeks? If so, specify which country/countries? _____			
To your knowledge, has your child spent time (longer than 3 weeks) with anyone who is/has been an intravenous (IV) drug user, HIV-infected, in jail or prison or recently came to the United States from another country?			

Has your child been tested for TB? Yes ___ (if yes, specify date ___/___/___) No ___

Has your child ever had a positive TB skin test? Yes ___ (if yes, specify date ___/___/___) No ___

Parent signature _____

For school/healthcare provider use only

PPD administered Yes ___ No ___

If yes,

Date administered ___/___/___ Date read ___/___/___ Result of PPD test _____ mm response

Type of service provider (i.e. school, Health Steps, other clinics) _____

PPD provider _____
signature printed name

Provider phone number _____

City _____ County _____

If positive, referral to healthcare provider Yes ___ No ___

If yes, name of provider _____