

**St. John the Baptist
St. Mary, Queen of Heaven
St. Albert the Great
Ministry Catalog
Spring 2016**

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What do you love to do?

**If time and money were no object, what would you do
for God, for others, for yourself?**

What are your interests and strengths?

Each of us have gifts to offer.

Each of us have talents from which to draw.

These questions may help you discern some of yours.

- ❖ Look to your talents, skills, and knowledge, and what you love to do. What is your passion?
- ❖ To what kind of activities are you naturally drawn?
- ❖ What kind of activities do you seem to pick up quickly?
- ❖ In what activities do you “lose track of time?”
- ❖ What activities give you a ‘kick,’ causing you to say, “Oh, when can I do that again?”
- ❖ Dare to dream. If time and money were no object, what would you do?

FAQS

What is stewardship?

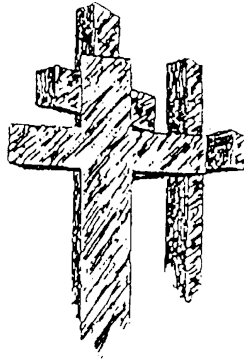
Stewardship is the responsibility that we have in maintaining and using wisely the gifts and resources that God has bestowed upon us ~ the way time, talent and treasure are used for the service of God. Stewardship is what we DO, after we say we believe! It is our baptism in action.

What is expected of me as a member of my parish (St. John's, St. Mary's, St. Albert's)?

Our family of faith is no different than any other family; different gifts are needed to make the family run well. Every family needs someone to budget and pay bills, create a sense of hospitality where friends & neighbors feel welcome, educate and form the children, grocery shop and prepare meals, maintain the home. It takes all of this to make a home run well and efficiently. We are each called to be a part of THIS family of faith in the SAME way! Whatever your gifts or talents, they are good and necessary to help our community function!

Liturgy

Hospitality Minister/Greeter
Altar Server
Lector
Eucharist Minister
Liturgical Music/Choir
Sacristan
Communion to the Sick



Hospitality

Hospitality Minister/Greeter
Coffee & Treats after Mass (Summer Months)

Religious Education/Youth Ministry

Religious Education Catechist (K-8)
Youth Ministry Team Member
Chaperone for Youth Ministry Events

Health Ministry

Home, Hospital or Nursing Home Visitor
Communion to the Sick

Baking/Cooking

Pancake Breakfasts
Funeral Luncheons/Receptions

Prayer

Intercessory Prayer Chain
Communion to the Sick

Service

Christmas Giving Tree Ministry
Knights of Columbus Round Table

Advisory Councils

Pastoral Council
Finance Council
Faith Formation Advisory Council

Youth Opportunities

Altar Server
Provide snacks for RE after Mass
Youth Ministry Team Member

St. John's Gift Shop

Sales after Mass
Purchasing/Manage

Liturgy

Hospitality Minister/Greeter

Description: Hospitality ministers are at the entrance of the Church 10 minutes prior to Mass. They greet parishioners and hand out bulletins.

Time Required: On a rotation basis, generally one Mass per quarter.

Training Required: None, just a welcoming presence

Contact Person: PERSON NEEDED

Altar Server

Description: The primary role of the altar server is to help the priest in the celebration of the liturgy during Mass. This is done through specific actions such as carrying the cross, candles, hold the book for the celebrant, and help prepare the altar. This is open to our 3rd graders through high school.

Time Required: On a rotation basis, generally one Mass per month

Training Required: Training to be provided.

Contact Person: Fr. Jeff Fleming, 728-3845 or frjffleming@mac.com or Ann Lebsock

Lector

Description: Proclaim the Word of God! Lectors ought to be prepared, friendly, good readers and communicate with a strong, clear voice.

Time requirement: Sign in during the week or 10 minutes before liturgy. Prepare your Sunday reading at home with some reflection and prayer.

Training Required: One time individual or group training for one hour.

Contact Person: PERSON NEEDED

Eucharist Minister

Description: Ministers of the Eucharist assist with the distribution of the Blessed Sacrament during Communion.

Time requirement: Arrive 10 minutes before liturgy.

Training Required: A one-time hour-long individual or group training.

Contact Person: PERSON NEEDED

Liturgical Music/Choir

Description: Music Ministers help lead the gathered community in song and worship, deepening our experience of the liturgy.

Time requirement: One hour before liturgy to warm up and review the music.

Training Required: is provided.

Contact Person: Clare Anderson or Ann Lebsock

Sacristan

Description: Sacristans coordinate our liturgical ministers and prepare the celebration of Liturgy.

Time requirement: ½ an hour before liturgy

Training Required: 1 hour individual training, additional support from other sacristans.

Contact Person: Ginny Roger or Lisa Nielsen

Communion to the Sick

Description: Bring Communion to the sick/shut-in members of our community.

Time Requirement: 1/2 hour to an hour, including travel

Training Required: VIRTUS® Safe Environment training and initial training

Contact Person: PERSON NEEDED

Hospitality

Hospitality Minister/Greeter

Description: Greet parishioners and hand out worship sheets. After Mass, hand out bulletins and then gather the returned liturgy sheets.

Time Required: 15 minutes before and after Mass; once a month or so

Training Required: None

Contact Person: PERSON NEEDED

Coffee and Treats after Mass (Summer months only)

Description: Set up for and host our coffee & doughnut hour and clean up.

Time Requirement: 30 minutes before Mass; 30 minutes after Mass

Training Required: none

Contact Person: PERSON NEEDED

Religious Education/Youth Ministry

Religious Education Catechist

Description: Be part of catechist team planning and leading lessons; build meaningful relationships with children and parents.

Time Requirement: approx. 1 hour/week after Mass during the academic year

Training Required: VIRTUS® Safe Environment training, orientation & training

Contact Person: Jodi Todd (K-8)

Youth Ministry Team Member

Description: Be part of YM Team planning activities. Carry out the practical logistics integral to the activity (i.e. supplies, environment) and help evaluate the program. Build meaningful relationships in support of youth.

Time Requirement: approx. 3 hours / week during the academic calendar

Training Required: VIRTUS® Safe Environment training and initial training

Contact Person: Sally Yarnall or George Lund

Chaperone for Youth Ministry Events

Description: Accompany youth on any off-site trip, especially overnights, be responsible for youth assigned to you in all aspects of the trip (10:1 ratio), attend orientation and other required meetings specific to event.

Time Requirement: Varies. As needed for off-site trips & overnights.

Training Required: VIRTUS® Safe Environment training and initial training

Contact Person: George Lund or Sally Yarnall

Health Ministry

Care Team Member

Description: Be a part of a care team. Visit a parishioner who needs assistance and provide help with a variety of needs. The kind of help given is up to you.

Time Required: Determined as needed

Training Required: VIRTUS® Safe Environment training and initial training with Parish Nurse.

Contact Person: PERSON NEEDED

Bereavement Ministry Visitor

Description: Visit a parishioner who has lost a loved one.

Time Required: Varies, approximately one hour a month for one year.

Training Required: VIRTUS® Safe Environment training and initial training with Parish Nurse.

Contact Person: PERSON NEEDED

Communion to the Sick

Description: Bring Communion to the sick/shut-in members of our community.

Time Requirement: 1/2 hour to an hour, including travel

Training Required: VIRTUS® Safe Environment training and initial training

Contact Person: PERSON NEEDED

Baking/Cooking

Pancake Breakfasts

Description: Help set up, cook, and/or clean up for our parish pancake breakfasts.

Time Requirement: 4 hours, 2 times a year.

Training Required: none

Contact Person: PERSON NEEDED

Funeral Luncheons/Receptions

Description: A ministry to provide a luncheon for families who have lost a loved one. Volunteers are asked to bring a food item or help set up, serve and clean.

Time Requirement: As needed.

Training Required: none

Contact Person: PERSON NEEDED

Prayer

Intercessory Prayer Chain

Description: Receive prayer requests via email... pray at home.

Time requirement: On volunteer's schedule

Training Required: None

Contact Person: PERSON NEEDED

Communion to the Sick

Description: Bring Communion to the sick/shut-in members of our community.

Time Requirement: 1/2 hour to an hour, including travel

Training Required: VIRTUS® Safe Environment training and initial training

Contact Person: PERSON NEEDED

Service

Christmas Giving Tree Ministry

Description: Be a part of this generous team who brighten the Christmas of those in need. Help create gift tags, sort and distribute the gifts.

Time Requirement: A few hours during the Season of Advent

Training Required: none

Contact Person: PERSON NEEDED

Knights of Columbus

Description: The Knights of Columbus is a national fraternal organization for Catholic men. The K of C's are active in sponsoring parish social functions and in providing service to the church and parish.

Contact Person: Chris Holman, 544-6194 (cjoyceholman@gmail.com)

Advisory Councils

Pastoral Council

Description: A consultative body to the pastor, responsible for long-range pastoral planning affecting the whole of parish life.

Time Requirement: 2 hour meeting/month; 3 year term

Training Required: a brief orientation is provided.

Contact Person: Patty Holman, 396-1158 (pah724@msn.com)

Finance Council

Description: With pastor, responsible for managing budget, facilities, and development efforts based on goals and objectives of parish pastoral plan.

Time Requirement: 1 meeting/quarter

Training Required: a brief orientation is provided.

Contact Person: Ann Lebsock

St. John's Gift Shop

Sales

Description: Be available after Mass to help with Gift Shop - sales, clean, reorganize.

Time Requirement: 15 minutes after Mass

Training Required: a brief orientation is provided.

Contact Person: Patty Holman, 396-1158 (pah724@msn.com)

Manage/Purchase

Description: Purchase items for Gift Shop. Schedule salespeople to work after Mass. Communicate with Jayne regarding purchasing.

Time Requirement: 2 hours/month

Training Required: a brief orientation is provided.

Contact Person: Patty Holman, 396-1158 (pah724@msn.com)

Youth Opportunities

Altar Server

Description: The primary role of the altar server is to help the priest in the celebration of the liturgy during Mass.

This is done through specific actions such as carrying the cross, candles, hold the book for the celebrant, and help prepare the altar. This is open to our 3rd graders through high school.

Time Required: On a rotation basis, generally one Mass per month

Training Required: Training to be provided.

Contact Person: Fr. Jeff Fleming, 728-3845 or frjefleming@mac.com or Ann Lebsock

Youth Ministry Team Member

Description: Be a voice on our YM Team; plan activities with and for other youth; build meaningful relationships with other youth and adults; gain leadership skills; and evaluate the program at the end of the year.

Time Requirement: aprox. 3 hours / week during the academic calendar

Training Required: none

Contact Person: George Lund or Sally Yarnall

