

Make Church Matter...More

GREETING 101

Purpose: The **Ministry of Greeter** is designed to provide a welcoming atmosphere and to insure that attendance at liturgies at Sacred Heart Church provides a positive, enjoyable experience for our regular parishioners and any visitors who are with us.

Responsibilities:

1. Offer words of welcome to all who enter the church;
2. Distribute printed programs for special Liturgies.

1. About Words of Welcome:

There is no assigned script. Greeters need to use their own words of welcome. A sense of comfort in this ministry needs to be evident. In good weather the Greeters can stand outside the church door, opening it as needed for those who enter, and aiding those who need some assistance. In inclement weather the Greeters can stand in the foyer and open the inner doors for the churchgoers as needed.

Greeters should report to church at least 20 minutes before the scheduled time for Mass.

Greeters can decide which door to standby.

The doors that have the heaviest traffic should be attended to first. At Sacred Heart the entrance that is used most often is that on the Rectory side; the Kent Street Entrance is next; the High Street is third.

2. About Printed Programs:

During the Paschal Triduum, as well as at the November Mass of Remembrance and other special occasions (Sacramental Programs; Catechetical Sunday) there are often printed Programs that need to be distributed before the Service. These distributions may require Greeters in addition to those who offer words of welcome.