

## **Prince of Peace School Advisory Board – Meeting Agenda for December 19, 2018**

To: All School Families

Re: School Advisory Board Agenda

The following is the agenda for the Wednesday, December 19 School Advisory Board meeting.

The meeting runs from 7:00PM until 8:30PM in Meeting Room 4. School Advisory Board meetings are open to all members of the Prince of Peace of Peace Parish. Your participation is welcomed and encouraged.

Prince of Peace Mission Statement:

*Prince of Peace Catholic School provides a values based education that fosters academic excellence and faith development and nurtures respect for all.*

1. Opening Prayer
2. Call to Order at 7:02
3. Roll Call
  - a. Present: Erin Salbilla, Dr. Stoneberg, Yolanda Mendez, Patrick Vaccaro, Rosemary Kremkau, Marc Trznadel, Erin Salbilla, Andrew D'Amore, Jenny Popp, Emily Fordham, Ryan Haley
  - b. Absent: Jen Meek, Cheryl Syslo, Diane Foster, Fr. Gerald, Kim Niesen, Pete Byrne
4. Approval of Minutes  
Approved by Marc Trznadel and seconded by Jenny Popp
5. School Reports
  - a. Pastor's Report
    - Christmas mass schedule has been posted. Reminder, we have a 3 pm and a 3:15. Once the church is full for the 3 pm, people will be directed to the Parish Hall for the 3:15 pm mass. This is for safety reasons when the church hits capacity.
    - Catholic Schools Week begins with 9:30 am mass on January 27th. It is expected that all students attend the mass in uniform. If we are to continue to keep up our numbers one of the best and easiest marketing things we can do is for our parishioners to see our Prince of Peace
      - Students at mass: singing, serving and reading. Mr José will be providing music. I want this to be as close to a school mass as possible.
    - If you are traveling, have a very safe and Blessed Christmas, and you will be in our prayers for your safe return. If you are staying here at Prince of Peace, I look forward to wishing a Merry Christmas in Person.
  - b. Principal's Report
    - On November 19th, students heard a "Mr. Peace" all-school assembly that was put on by Mobile Ed. Productions. This correlates with the school-wide Virtue of the Month initiatives.
    - Classroom teachers are preparing for Aspire testing this spring by working on Quizlets. In addition, we will be conducting the next Interim Aspire pre-test right after Christmas break.
    - Congratulations to all of the students who received the "Courage" Virtue of the Month award on December 3rd.
    - Sandy Stanton and I attended an ISBE workshop to help prepare us for the ISBE visit this spring.
    - Formal teacher observations have begun.
    - Dr. Jim Rigg, Superintendent of Schools, will be visiting POP on Friday, January 11th.

- c. POP Committee
  - Marketing Report: Harvest Bake Sale was a success and earned a little more than \$1500 for the school to use.
  - Athletics Report- no report provided
  - SIP Plan Reports
6. Floor Comments
  - a. There has been some theft from the students desks. We don't know exactly who is taking things out of their desks. The kids are going to be encouraged to take anything that is valuable and put it directly in their lockers to ensure that their things stay safe.
  - b. Will we need to make up the snow day that we had in November? As of now, we do not need to make it up.
  - c. What are the plans for applying to be a Blue Ribbon School? We will start the application process next school year. We'll start preparing things as much as we can throughout this school year. Kathy Blashe will be extremely helpful in the application process. We're hoping she'll come to the February board meeting to let us know more about the process.
  - d. Patrick and Erin will meet with Tom soon to update the school website for the SAB site.
  - e. Putting up billboards by the cantina and gym would be an easy fundraiser. A company could pay a set amount and have advertising for the year. The possibility of signage in the gym advertising local businesses would also allow for advertising at other events such as a table at Pizzazz, etc. There's over 200 businesses alone in Lake Villa that would want to get their names out there. We would need to make sure that if we ask a company for their money for this that we only ask them once, instead of asking them for money again for other fundraisers. We need direction on what the signage would be and how we could make it professional and tasteful. Ryan is going to get some samples to allow us to see what different signs might look like and we'll discuss it further at the January meeting.
7. SIP Planning - Updates & Committee Confirmation

SIP Plan is required for the Blue Ribbon application. Please confirm the timing of our next application.

  - a. Corporate Funding/Fundraising: *Ryan Haley, Yolanda Mendez, Emily Fordham, Andrew D'Amore*
  - b. School Security & Visitors: *Marc Trznadel, Pete Byrne*
  - c. Technology: *Erin Salbilla, Patrick Vaccaro, Tom Nagelhout*
  - d. Marketing & Communications: *Jenny Popp, Diane Foster, Cheryl Syslo*
8. Working Review - SAB Handbook review and updates
  - e. [POP SAB Handbook](#) -The board went through parts of the SAB Handbook that needed to be changed and updated.
9. Suggested January Agenda Items
  - Signage in the PLC
  - Open House plans
10. Adjournment @ 8:26