

## **Prince of Peace School Advisory Board – Meeting Agenda for February 20, 2019**

To: All School Families

Re: School Advisory Board Agenda

The following is the agenda for the Wednesday, February 20 School Advisory Board meeting.

The meeting runs from 7:00PM until 8:30PM in Meeting Room 4. School Advisory Board meetings are open to all members of the Prince of Peace of Peace Parish. Your participation is welcomed and encouraged.

Prince of Peace Mission Statement:

*Prince of Peace Catholic School provides a values based education that fosters academic excellence and faith development and nurtures respect for all.*

### 11. Opening Prayer

### 12. Call to Order at 7:03

### 13. Roll Call

- a. Present: Father Gerald, Dr. Stoneburg, Jenny Popp, Rosemary Kremkau, Pete Byrne, Emily Fordham, Marc Trznadel
- b. Absent: Erin Salbilla, Patrick Vaccaro, Andrew D'Amore, Ryan Haley, Cheryl Syslo, Diane Foster, Kim Neisen, Jen Meek, Yolanda Mendez

### 14. Approval of Minutes

Approved by Jenny Popp and seconded by Emily Fordham

### 15. School Reports

#### a. Pastor's Report

- i. The sign is up at the Cenacle. We should be getting our occupancy residence soon and with that we will be able to start using it.
- ii. The Mission begins the weekend of March 2 and 3rd at all masses, with a talk on Sunday, Monday, and Tuesday night at 7 p.m. Watch the bulletin for details.
- iii. The past weekend we gave a Couples Night to 20 couples.
- iv. I have my Annual meeting with the Bishop and Dean next week to talk about the state of Prince of Peace

#### b. Principal's Report

- i. As a result of Catholic Schools week and the open house there are 9 new families with interest of attending POP. Some of these new families have had a chance to shadow some of the students. Lots of new preschool families are interested.
- ii. The staff vs. student volleyball game was a fun event.
- iii. Report cards go home this Friday.
- iv. This month's virtue is compassion.
- v. Dr. Stoneburg went to an active shooter conference. The goals are to run, hide and fight.
- vi. Drama Club is practicing Shrek Junior the musical. The musical will be in May.

#### c. POP Committee

- i. None provided

#### d. Marketing Report

- i. Drafted press release for Pizzazz and distributed to the local newspapers and online events/calendars resources on February 15. Let us know if there are other important upcoming events the community is invited to and we will draft/submit press releases.

e. Athletics Report

- i. None provided

16. Floor Comments

- i. Snow days were brought up. Some of the snow/cold days have been determined as emergency days. So far we're OK and don't have to make any days up. If we do have another day off then the students might be in attendance on Easter Monday. Hopefully there won't be anymore snow/cold days.

17. Blue Ribbon Application

- i. Kathy Blashe came to visit to give us an update on how they applied for Blue Ribbon status the last time. The last time there was a 34 page application. There's a section on the demographics and a big part of it is a narrative that describes the environment of the school. The questions have changed so we can't reuse what we did last time. The applications only take one year of test scores. This year's scores would be the one's that count. If even one grade doesn't meet the minimum score for a test we won't be able to apply. We don't usually get the results until the end of the summer. Private schools have to submit an application to the Cape Organization. All documentation has to be in to them by early December. They choose 50 schools across the country and if we're one of the chosen 50 then we can apply to the Department of Education. The application is a long and tedious process. The big thing is since we've already received the Blue Ribbon school how it leveraged the school to help the community. Another big section is curriculum and instruction. Last time they had to answer a variety of questions about each subject offered at the school. They had to use 300 words to answer questions about each subject. Kathy recommends starting the writing process in the early summer, even though we won't know our test scores by that time. If we wait until September, 2 months would not be enough time to complete the entire application. The Blue Ribbon people are extremely picky. The first time we applied we got eliminated due to a minor mistake with one sentence. Because we've gotten it before, Cape will give other schools who haven't gotten it before a better chance. We're going to have to really stand out in order to receive it again so soon. Jenny Popp offered her editing experience to help edit the application.

18. PLC Signage - Postponed until the March meeting

19. SIP Planning - Updates

- a. Corporate Funding/Fundraising: *Ryan Haley, Yolanda Mendez, Emily Fordham, Andrew D'Amore*
- b. School Security & Visitors: *Marc Trznadel, Pete Byrne*
- c. Technology: *Erin Salbilla, Patrick Vaccaro, Tom Nagelhout*
- d. Marketing & Communications: *Jenny Popp, Diane Foster, Cheryl Syslo*

20. Suggested March Agenda Items

- a. PLC Signage
- b. Playground
- c. State of the School, maybe have Barb come to the March meeting to give us an update on the budget
- d. How are we doing State of the School? Same as last year with the PowerPoint?

10. Adjournment 7:41