

## SAT Meeting Minutes: 2/5/19

### 1. Opening Prayer

### 2. Review Minutes from 1/8 Meeting

- Minutes were approved

### 3. Administrator's Update from Mike Odar/Fr. Ben

- Mike Odar announced to SAT his resignation as principal at St. Lawrence School
- Fr. Ben explained timing for announcement had to be released when it did to give as much time as possible to get the word out.
- Open House turned out to be pretty successful
  - 11 new families visited the school
- E-Learning Days officially approved
  - Need to get the staff trained on how to use them
  - Need to generate a survey to see how all families use technology in their homes
  - Lessons are going to be designed to be time consuming and relative to subject matter being studied at that time
  - Will be "Test run" early on in the process so any hiccups can be fixed/flushed out.
  - Troy asked if there was an opportunity for E-Learning to work as a tutoring tool?
- Reading Adoption year. Could be opportunity for assignments in E-Learning.
- Pre-School is full w/(6) on the waiting list
  - Fr. Ben and Mike Odar to review the possibility of gaining (4) more students and will evaluate opening up a 2<sup>nd</sup> class.

### 4. Old Business

- Bingo:
  - Official termination on 2/24
  - Beth Murphy wanted letter to come from SAT to go out to school families by Friday, 2/8. Mike
- Video Camera update
  - Gary noticed an email came out about the grants for application
    1. Wasn't formal email the school has been waiting on seeing
    2. ETC will be contacted to see if the price provided in late summer is still good.
- Strategic Plan
  - On hold until next school year and can have a fresh start with new principal
  - Any data already gathered from surveys will be passed along and used for the plan
- School/Parish Connection
  - Donut Sunday after masses – KC has no further data to provide but all still like the idea
    1. Josephine Olhaut Scholarship – most likely not come in the form of a dance or school /parish connection event
- Jr. High Grading – is the issue closed out?
  - No further update since 1/8 meeting

## 5. New Business

- Katie Lainhart – PTO
  - “Fun Run” to take place again this year but organized by PTO and not the outside company
  - Shirts given out to all the students during Catholic Schools Week – picture taken in the gym wearing them.
  - Bowling forms need to be turned in for Feb.22 bowling night
- Cathy Siemers – Curriculum
  - No communication yet from St. Henrys, contacted at the beginning of the year
  - Will follow up
  - Mentioned that when doing some cleaning in school recently, boards on the balcony were in bad shape.
- Brandy Branham – Spirituality
  - Met to review the Shadow Stations of the Cross
- Julie Hafner – Finance: Nothing new to add
- K.C. – Retention: Nothing new to add
- Gary Hammerle – Building and Grounds: Nothing new to add
- Troy Webster – Technology:
  - Worked with Mike Perleberg on the website
- Mike Perleberg – Marketing
  - Will not have newsletter ready for next meeting
    1. Looking for a member spotlight
  - Bingo sign to come off the fence
- Fr. Ben:
  - Getting the word out for the job search
  - Wants to have a spot in the bulletin throughout the deanery that advertises the opening
  - Does NOT have a source in Cincinnati – will get one
  - Brandy B has people in NKY who can assist
  - The more information out there the better pool of candidates we could have to apply

## 6. Next Meeting 3/5/19

## 7. Closing Prayer