



# St. John Paul II Chromebook Loaner Program Information and Agreement

In the event that a Chromebook is broken, JP II will provide a loaner device while the Chromebook is being repaired. Keep in mind that nothing is stored on the Chromebook itself; all data and applications are stored on the Google Cloud.

- Students and parents must complete the Loaner Agreement form in order to receive a JP II loaner.
- Loaners are to be returned to Mrs. Sellmer with all accessories prior to the return of the repaired chromebook.
- Any damage to the loaner while in the student's possession is the responsibility of the student.
- Loaners are property of JP II and must be treated as such.
- Loaners are not to be taken home; they must remain at JP II each night. Students are responsible for charging the chromebook in their classroom overnight.
- All JP II RUP guidelines must be followed.
- We will assess the loaner device prior to issuing it to the student and inventory current physical damages.

## How Do I Get A Loaner Chromebook?

1. Bring your chromebook to Mrs. Sellmer for assessment.
2. Student will receive a loaner chromebook. Parent will be notified via email.
3. Mrs. Sellmer will notify the student when the damaged Chromebook has been repaired and returned.
4. To receive the repaired Chromebook, the loaner Chromebook, case and charger must all be returned at one time to Mrs. Sellmer.

## Loaner Damages and Replacement

In the event that a loaner device is damaged, Mrs. Sellmer will contact the parents with information regarding the cost of the repair or replacement device. Costs will be charged via FACTS, or paid directly to the school.

Should you have any questions, please email Mrs. Sellmer [ksellmer@stjohnpaulschool.org](mailto:ksellmer@stjohnpaulschool.org) or Mrs. Haas [khaas@stjohnpaulschool.org](mailto:khaas@stjohnpaulschool.org)

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***I have read the above policies and understand it is my student's responsibility to maintain the condition of the JP II loaner device, case and charger while they are in his/her possession. Any damages to the loaner and accessories are not covered under warranty and/or purchased insurance and are therefore our responsibility to repair or replace.***

**Student Name:** \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Please return completed form to school by July 11, 2019***