



## St. Laurence Catholic School

*Archdiocese of Galveston- Houston*

2005 NCLB National Blue Ribbon School of Excellence

*"Committed to the trinity of parent, child and educator"*

January 27, 2016

Dear SLCS Families,

Beginning today, Wednesday, January 27 through Wednesday, February 3, you will have the opportunity to re-enroll for next year while spaces are available. **This is your priority registration period.** On February 4, St. Laurence parishioners who do not presently have children enrolled will be invited to apply for any positions that are still open. Please see the information sent home via e-mail today and follow the directions given as we utilize a paperless system for registration.

Complete the appropriate paperwork and return it to the school office no later than Wednesday, February 3, to ensure your placement for next year. Payment of fees must be received in order to confirm registration of your child (ren). If special situations presently exist, please call Mrs. Marie Brown at 281-980-0500, ext. 5203. Please note that families whose accounts are delinquent in payment of tuition or fees may not re-enroll until all accounts are brought up to date (Family Handbook, page 27). Families needing financial assistance information should contact Mrs. Lootens in the Business Office at ext. 5202.

The Before and After School Care Program (BASC) registration form is available online with your re-enrollment papers for those families wishing for before or after school care. Applicants for BASC will have a priority registration period extending until **February 3** after which time, additional applicants will be placed on a waiting list. Please pay the BASC registration fee (\$30 for the first child; \$50 for two or more children) separately. If you have questions regarding BASC, please contact Mrs. Vainstein at 281-980-0500, ext. 5220.

Continuing students at all grade levels have priority enrollment in all grades. If you are enrolling a new sibling for the coming year, a separate *new student packet* will be sent for your completion. Siblings must complete the process of new student admissions, including meeting any specific criteria and participating in screenings, testing, or interviews. Admissions procedures, as well as tuition and fees are available on EdLine. The packet along with the \$125 per student application fee and non-refundable admissions screening fee of \$175 (new students only) must be returned to the school office by February 3.

Your continued support and cooperation are always gratefully appreciated. We anticipate another outstanding year in 2016-2017 with many new and exciting adventures with the new principal.

In Him we trust,

Debra Haney, Principal