

ST. BENEDICT

CATHOLIC CHURCH AND SCHOOL



St. Benedict Catholic Church and School
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Myschoolaccount.com set up

Welcome to Saint Benedict new lunch system www.myschoolaccount.com. The system allows you to preorder a lunch or replenish funds all from the same account. Preorder lunch cut off time is **8:30 am** the morning of.

The new system requires you to create a parent account. Please follow the instructions below:

1. Go to www.myschoolaccount.com.
2. Click "Create Account" on the top menu bar.
3. Fill in the required information on the "Parent Account Sign-Up page."
4. Choose (St Benedict School) from the "School District" drop down menu.
5. Create a User ID and Password
6. Click the "Accept" box, and then click "Signup." An email will be sent to your email address that will contain a "verification code."

After you receive the "verification code" you may begin to add your child's information. To do this, you will need to:

1. Go to www.myschoolaccount.com and login using your previously created user ID and password.
2. Enter the "verification code" to verify your account and email address.
3. Begin adding your child's information according to the guidelines provided. You will need each of your child's student ID** numbers to add each child. You can find your child's id on your welcome letter sent to your parent emails.
4. After the child is added you will be able to view the lunch account activity and make payments to the child's lunch account.

You are free to choose the amount of each deposit. Any money that is not spent by the end of the school year will be available the following school year. There is a per transaction convenience fee associated with each deposit.

If you have any questions, please contact Gina Grano Kitchen Manager at grano@stbenedictnj.org or call (732)264-7664.

* Questions regarding the www.myschoolaccount.com service should be directed to support@myschoolaccount.com.

