

## **ST. BENEDICT SCHOOL Tuition Rates and Policy Academic Year 2019-2020**

The mission of St. Benedict School is to provide exceptional education while developing the next generation of leaders of the faith. To fulfill this mission, we strive to be affordable and accessible to all who seek to join with us in growing in the light of Christ.

Our tuition rates, program fees and total costs of education are very competitive within the Diocese and local community and are set at a level which allows us to sustain and grow in our mission. Our tuition rates are reflective of the quality of the educational and religious instruction we provide.

### **Overview**

St Benedict School utilizes FACTS Tuition Management Program (FACTS) to facilitate the collection of our School Tuition. FACTS provides the convenience and choice of a 1, 2, 4 or 10 payment plan. **Enrollment in St. Benedict School is on an annual basis and represents a full school year commitment.** Tuition is non-refundable. In the event that a family withdraws from St Benedict School before the end of the school year, the amount of tuition due is the amount that would be paid if the family was making 10 payments. Tuition paid in excess of that amount, at the time of withdrawal, would be refunded. Tuition due, to meet that amount, would have to be collected before any school or medical records could be released.

An annual payment (in full in July) can be made to FACTS with no enrollment fee charge or you may opt to make the 1 time payment in full directly to SBS in July. Payments made directly to SBS can be made with Cash, Check or On Line Bill Payment with your bank. Payments through FACTS can be made by check, automatic deduction or electronic check. FACTS will accept credit card payments but there is a service charge assessed to each credit card transaction.

Tuition for the coming school year is set in January. For grades K – 8, there are two tuition scales; an In-Parish Rate scale and an Alternate Rate scale. The In-Parish Rate scale is available to those registered parishioners who meet certain specific eligibility criteria.

The Pre K Program rates are per child, for all participants. There is no differentiation between Parishioner and Non-Parishioner for the Pre K Program.

### **TUITION RATES GRADES K – 8 2019-2020**

#### **Parish Rate**

<b># Children</b>	<b>Total Tuition</b>	<b>School Fees</b>
1 <sup>st</sup> Child	\$ 6,200.00	Included
2nd Child	\$ 11,600.00	Included
3rd Child	\$ 15,650.00	Included
4th Child	\$ 16,430.00	Included

#### **Alternate Rate**

<b># Children</b>	<b>Total Tuition</b>	<b>School Fees</b>
1st Child	\$ 6,720.00	Included
2nd Child	\$ 12,920.00	Included
3rd Child	\$ 17,700.00	Included
4th Child	\$ 19,210.00	Included

### **TUITION RATES PRE – K 2019-2020**

<b>Program</b>	<b>Hours</b>	<b>Rate</b>
5 Full Days	8:15 am- 2:00 pm	\$ 6,500
3 Full Days	8:15 am- 2:00 pm	\$ 5,100
5 Half Days	8:15 am-11:00 am	\$ 4,750

**The 3 Full Days Program is on Monday, Wednesday and Friday of each week.**

**Academic and Discipline Policies** are listed in the School Parent Handbook. All tuition billing and payments are accepted with the understanding that all students must qualify each school year under the terms of these policies in order to be enrolled in school. Payment of tuition does not supersede adherence to our Academic and Discipline Code. Please read this section of the School Handbook for further detailed information.

## Eligibility for In-Parish Rate Scale

### Criteria to Qualify for In-Parish Rate Tuition Scale

1. Must be a registered worshipping member of St. Benedict Church.
2. Must contribute to St. Benedict Church, by use of the **Sunday envelope** collection system or **WeShare**. The recommended weekly contribution is \$10 (\$520 annually). Contributions should be made weekly, but may be made monthly. Families who use *WeShare* should note *WeShare* on their contribution envelopes when submitting them at Mass.

**Tuition Scale Placement Category:** Tuition scale placement is reviewed once a year.

This review is administered only to those families who meet the criteria as registered members of the parish. The use of checks, placed inside a Sunday contribution envelope, or use of *WeShare* is preferable to cash contributions for record keeping purposes. Canceled checks or *WeShare* records are your only proof should a problem arise. You can sign up for WeShare at <https://parish.stbenedictholmdel.org/onlinegiving>.

Tuition Scale is based upon contributions/participation made between the first Sunday in May (or the date on which the family registered in St Benedict Parish) and the last Sunday in April. For example: Tuition for the 2019 -2020 School Year will be based upon participation/contributions made between May 1, 2018 and April 30, 2019. If the contribution criteria are not met, the family will not be eligible for an In-Parish Tuition Rate.

## Policies

### Registration Fees for New Children

All **new** registrations require a \$250 non-refundable registration fee per family. The \$250 registration fee will be returned only if the child is not accepted for enrollment. This registration fee is paid directly to the school **at the time of application** and is not credited to tuition. This registration fee is not part of the FACTS program.

### Tuition Deposit

In March of each school year, families will be asked to submit a tuition deposit in the amount of \$100 per family. This deposit will confirm the family's enrollment for the upcoming school year. The \$100 will be credited to the family's tuition account. For example, \$100 paid in March 2019 will confirm the family's enrollment for the 2019-2020 school year.

### Withdrawal Policy

All unpaid balances must be paid prior to transfer. Enrollment in St. Benedict School is on an annual basis and represents a full school year commitment. **Tuition is non refundable.**

In the event that a family withdraws from St Benedict School before the end of the school year, the amount of tuition due is the amount that would be paid if the family was making 10 payments. Tuition paid *in excess of that amount*, at the time of withdrawal, would be returned. Tuition due, to meet that amount, would have to be collected before any school or medical

records could be released. Additionally, any inquiry from another school will be denied and they will be informed that our school and staff members cannot furnish information because an unpaid balance exists.

### Returned Check Fee

All checks made out to the school for any purpose, returned by the bank, unpaid, for any reason, are charged an additional fee of \$25.00 per returned check. This includes payments for tuition, registration fee, Before and After Care fees, class trips, classroom events, library book events, lunches, snacks, school purchases, etc. Repayment of returned checks and fees must be made with cash, certified check or money order.

### Late Payments & Unpaid Balances

We anticipate that families will honor their commitment to make their Tuition Payment in a timely manner. If extenuating circumstances arise, we further anticipate that families will contact the School Office. In the event that a family's commitment is not met, and pursuant to our fiduciary responsibility, we reserve the right to take appropriate measures.

*No child will be eligible to attend (transfer into) another Catholic Elementary School in the Trenton Diocese until all their financial obligations are met at the school they have been attending.*

*No student will be eligible to attend a Catholic High School until all their financial obligations are met at the school from which they are graduating. In the case of families with more than one student, the last student to graduate will not be eligible to attend a Catholic High School if the family has unmet financial obligations at the Catholic Elementary School from which they are graduating.*

### Financial Hardship

St. Benedict School strives to be accessible to all who seek to join with us in growing in the light of Christ. Any family who has concerns about their ability to meet their tuition obligation should contact the school office in confidence. St Benedict School has a small Financial Assistance Fund available. In order for a family to be considered for tuition assistance from that fund, they must first file an application for Diocesan Financial Aid through FACTS. In addition, it is strongly recommended that families also participate in our Shop with SCRIP program, to earn credit toward their tuition balance due. Information about Financial Aid and our SCRIP program can be found on the St Benedict School website, at [www.stbenedictholmdel.org](http://www.stbenedictholmdel.org).

## **FACTS Tuition Management Program (factsmgt.com)**

St. Benedict School utilizes FACTS to facilitate the collection of our School Tuition. FACTS offers each family the choice of paying tuition by making either **10 installments** (July through April), **4 installments** (July, October, January, and March), **2 installments** (July and December) or **1 installment** (payment in full in July). You may choose a payment due date of the 10th of the month or the 25th of the month. Payments will be automatically deducted from a bank account which you designate OR you may opt for direct billing by FACTS. Payments for direct billing can be made by paper check or electronic check either by phone or online, free of charge. **An annual FACTS family enrollment fee depends upon your choice of payment plan.**

### **FACTS ENROLLMENT FEES\***

1 PAYMENT (IN FULL IN JULY)	\$ 0.00 per year
2 PAYMENTS	\$10.00 per year
3+ PAYMENTS	\$45.00 per year

A dishonored payment fee of \$40.00 will be assessed by FACTS if they are unable to deduct sufficient funds on your payment date or your payment is late. Additional fees may be imposed by your bank.

If you have any questions about this Policy and School Tuition please contact the School Office.

**ST. BENEDICT SCHOOL**  
**Tuition Rates and Payment Schedules**  
**Academic Year 2019-2020**

**Grades K - 8**

**1 PAYMENT IN FULL** (*payment of Tuition Total in July 2019*)

<b>PARISH RATE</b>		<b>ALTERNATE RATE</b>	
<b># Children</b>	<b>Total</b>	<b># Children</b>	<b>Total</b>
<b>1</b>	<b>\$ 6,200.00</b>	<b>1</b>	<b>\$ 6,720.00</b>
<b>2</b>	<b>\$ 11,600.00</b>	<b>2</b>	<b>\$ 12,920.00</b>
<b>3</b>	<b>\$ 15,650.00</b>	<b>3</b>	<b>\$ 17,700.00</b>
<b>4</b>	<b>\$ 16,430.00</b>	<b>4</b>	<b>\$ 19,210.00</b>

**2 INSTALLMENTS** (*payments in July 2019 and December 2019*)

<b>PARISH RATE</b>		<b>ALTERNATE RATE</b>	
<b># Children</b>	<b>Total</b>	<b># Children</b>	<b>Total</b>
<b>1</b>	<b>\$ 3,100.00</b>	<b>1</b>	<b>\$ 3,360.00</b>
<b>2</b>	<b>\$ 5,800.00</b>	<b>2</b>	<b>\$ 6,460.00</b>
<b>3</b>	<b>\$ 7,825.00</b>	<b>3</b>	<b>\$ 8,850.00</b>
<b>4</b>	<b>\$ 8,215.00</b>	<b>4</b>	<b>\$ 9,605.00</b>

**4 INSTALLMENTS** (*payments made in July 2019, Oct 2019, Jan 2020, March 2020*)

<b>PARISH RATE</b>		<b>ALTERNATE RATE</b>	
<b># Children</b>	<b>Total</b>	<b># Children</b>	<b>Total</b>
<b>1</b>	<b>\$ 1,550.00</b>	<b>1</b>	<b>\$ 1,680.00</b>
<b>2</b>	<b>\$ 2,900.00</b>	<b>2</b>	<b>\$ 3,230.00</b>
<b>3</b>	<b>\$ 3,912.50</b>	<b>3</b>	<b>\$ 4,425.00</b>
<b>4</b>	<b>\$ 4,107.50</b>	<b>4</b>	<b>\$ 4,802.50</b>

**10 INSTALLMENTS** (*payments made each month in July 2019 through April 2020*)

<b>PARISH RATE</b>		<b>ALTERNATE RATE</b>	
<b># Children</b>	<b>Total</b>	<b># Children</b>	<b>Total</b>
<b>1</b>	<b>\$ 620.00</b>	<b>1</b>	<b>\$ 672.00</b>
<b>2</b>	<b>\$ 1160.00</b>	<b>2</b>	<b>\$ 1,292.00</b>
<b>3</b>	<b>\$ 1,565.00</b>	<b>3</b>	<b>\$ 1,770.00</b>
<b>4</b>	<b>\$ 1,643.00</b>	<b>4</b>	<b>\$ 1,921.00</b>

**ST. BENEDICT SCHOOL**  
**Tuition Rates and Payment Schedules**  
**Academic Year 2019-2020**

**PRE - SCHOOL**

**RATES ARE PER CHILD**

**5 FULL DAYS**

<b>1 Payment in full in July</b>	<b>\$6,500.00</b>
<b>2 Payments (July 2019, December 2019)</b>	<b>\$3,250.00@</b>
<b>4 Payments (July &amp; Oct 2019, January &amp; March 2020)</b>	<b>\$1,625.00@</b>
<b>10 Payments (July 2017 through April 2020)</b>	<b>\$ 650.00@</b>

**3 FULL DAYS**

<b>1 Payment in full in July</b>	<b>\$5,100.00</b>
<b>2 Payments (July 2019, December 2019)</b>	<b>\$2,250.00@</b>
<b>4 Payments (July &amp; Oct 2019, January &amp; March 2020)</b>	<b>\$1,275.00@</b>
<b>10 Payments (July 2019 through April 2020)</b>	<b>\$ 510.00@</b>

**5 HALF DAYS**

<b>1 Payment in full in July</b>	<b>\$4,750.00</b>
<b>2 Payments (July 2019, December 2019)</b>	<b>\$2,375.00@</b>
<b>4 Payments (July &amp; Oct 2019, January &amp; March 2020)</b>	<b>\$1,187.50@</b>
<b>10 Payments (July 2019 through April 2020)</b>	<b>\$ 475.00@</b>