

**TEXTBOOK APPROVAL PROCESS
OFFICE OF RELIGIOUS EDUCATION AND CATECHESIS
DIOCESE OF COLUMBUS**

Once a textbook is approved by the Ad Hoc Committee to Oversee the Use of the Catechism, the Office of Religious Education and Catechesis reviews textbooks and designates them as: 1) Approved, 2) approved with recommendations, or 3) not approved. We teach from the *Religion Graded Course of Study P-12*. Therefore, the approval process by the office is based on the following factors:

- The publisher's correlation with the *Religion Graded Course of Study P-12*
- Methodological and pedagogical considerations
- The particular pastoral needs and catechetical spirit of the diocese

The following are the criteria for this review:

1. That eighty (80%) of the objectives in the *Religion Graded Course of Study P-12* found in the textbook series at the designated grade levels
 - That the introduction of objectives is identified. (needed?)
 - That an objective is introduced within a two year span of the designated grade level
 - That objectives not introduced or adequately expressed be identified.
2. That a full range of theological topics are present in a manner that reflects the integrity of *Religion Graded Course of Study P-12*.
3. That age-appropriate methodologies and a variety of learning styles are used. Examples should be given by the reviewer.
4. That the textbook provides examples of parent involvement.
5. That the series is respectful of diversity and is inclusive, e.g., different family situations, cultures, and persons with special needs. Examples should be given by the reviewer.
6. That the six tasks of catechesis are present in an acceptable way in the series according to the *Religion Graded Course of Study P-12*?
 - 1) Knowledge of the Faith
 - 2) Liturgical Life
 - 3) Moral Formation
 - 4) Prayer
 - 5) Communal Life
 - 6) Missionary Spirit
7. That the particular pastoral needs and the catechetical spirit of the Diocese of Columbus are met within the series.

When seeking to change textbooks, the Office of Religious Education and Catechesis expects that the parish or school will contact its religious education consultant and go through a process of textbook selection. A new process has been developed for the approval of textbooks which includes a new category of with considerations and recommendations." Contact your religious

education consultant for clarification of “considerations and recommendations” in regard to a particular text or series.

**EXPLANATION OF “WITH RECOMMENDATIONS”
FOR RELIGION TEXTBOOK SERIES**

1. There will be an explanation of the Textbook Series regarding the criteria listed (1-7) from the Textbook Approval Process sheet.
2. There will be a correlation of the consultants’ comments regarding how the objectives are presented in the textbooks along with any other comments regarding the content or methodology. This correlation is just for the consultants’ use and can then be presented by the consultant by phone, or in person, then by 2 consultants, if needed, to principals or catechetical leaders.
3. There will be a list of objectives that are missing from the textbook series that are a part of our *Religion Graded Course of Study P -12*.