



Full-Time Learning Resource Specialist

St Nicholas Catholic School is searching for a passionate and creative full-time Learning Specialist for the 2019-2020 academic year. The Learning Specialist will work collaboratively with the teachers and families in this pre-K through 8th-grade school to meet the needs of students with mild learning differences and also support the students who may need advanced challenges in specific academic areas.

The specific duties of the Learning Resource Specialist include but are not limited to:

- Establish a positive learning environment for students with learning needs within the rich and rigorous curriculum of St Nicholas Catholic School.
- In charge of the Reading Intervention Program in grades K-3 and other grades as needed.
- Work with students one-on-one and in small groups, both pull-out, and push-in support.
- Work closely with teachers to develop an appropriate intervention for referred students and to determine if a student needs targeted pull-out intervention or class push-in support.
- Observe students in the classroom and playground setting in order to provide feedback to teachers, parents, and the principal to better serve the needs of the students
- Collaborate with teachers in grades 1-8 to identify students with learning needs
- Provide remediation in reading, writing or math for other grades, schedule permitting.
- Prepare and present documentation regarding students receiving services to teachers and administrators, including summaries of the students' learning disabilities, learning styles, type of support needed, updates, etc.
- Develop a Student Learning Management Plan for students with testing data from a licensed neuropsychologist to monitor implementation of accommodations and interventions and review and communicate progress on a regular basis.
- Coordinate the implementation of assessment /evaluation procedures including scheduling of tests, test accommodation, progress monitoring, administering running records
- Maintain student progress records and ongoing communication with teachers.
- Assist with standardized STAR testing of individual students, and help analyze data with teachers.
- Organize educational materials/ testing materials necessary to work with and assess students
- Participate in joint parent-teacher meetings as agreed upon with the classroom teacher
- Research avenues of support that meet students' needs and collaborate with the classroom teachers to implement classroom accommodations and interventions.
- Attend grade level meetings and faculty meetings, following up on any recommendations for action that arise from those meetings.
- Convene SST meetings, with all necessary supporting documentation, in collaboration with the Los Altos School District
- Attend IEP meetings for students at the Los Altos School District
- Assist with Professional Development for teachers in the area of Learning and Behavior needs.

KNOWLEDGE AND EXPERIENCE:

Qualifications:

- A minimum of 3-5 years of experience in classroom teaching, resource intervention and a master's degree in Special Education or a related field.
- Experience interpreting diagnostic testing data
- Experience dealing with positive behavior plans

Desired:

- Experience with a variety of reading intervention models such as Lindamood Bell, Words Their Way, Read Naturally, Orton Gillingham or Wilson Reading Program.
- Reading and Writing programs such as the Lucy Calkins Readers and Writers Workshop
- Experience with math interventions would be a plus, such as Making Math Real and others
- Experience with reading assessment/neuropsychological testing data
- Experience with Social Thinking, Zones of Regulation and other Positive Behavior Interventions

Please send resume and cover letter to the principal, Jan Popolizio at jpopolizio@stnicholaslah.com