



**DIOCESE OF MONTEREY
SPEAKERS INFORMATION**

FOR ALL PERSONS OUTSIDE THE DIOCESE OF MONTEREY

Instructions:

This form is to be completed by the speaker and returned to the Parish or Organization sponsoring the event/conference.

Name of Speaker:	_____
Street Address:	_____
City:	_____ State _____ ZIP: _____
Phone # including area code:	_____
e-mail address:	_____

Supervisor/Accountable to:	_____
Street Address:	_____
City:	_____ State _____ ZIP: _____
Phone # including area code:	_____
e-mail address:	_____

Reference:	_____
Phone # including area code:	_____
Date of Presentation:	_____
Topic:	_____
Description:	_____
Outline of Presentation:	_____

<i>RETURN COMPLETED FORM TO:</i>	
Parish or Organization:	_____
Street Address:	_____
City:	_____ State _____ ZIP: _____



**DIOCESE OF MONTEREY
SPEAKERS INFORMATION**

PARISH or ORGANIZATION INFORMATION

Instructions:

This form is to be completed by the sponsoring department, parish or organization and returned to the Chancellor for approval no later than one month before the event/conference.

Date of Presentation: _____
Topic of Presentation: _____
Description of audience: _____
Requested by: _____
(Name of Parish/Department/Organization/Other) _____
Name of Organization Contact Person: (Print) _____
(Signature of organization contact person)
Street Address: _____
City: _____ State _____ ZIP: _____
Phone # including area code: _____
e-mail address: _____

Approved by Chancellor:

Signature: _____

Date: _____

RETURN BOTH COMPLETED FORMS TO:

***Deacon Hugo Patiño
Chancellor
P.O. Box 2048
Monterey, CA 93940
Or FAX: 831-373-1175
Or e-mail: hpatino@dioceseofmonterey.org***