

**OUR LADY OF PERPETUAL HELP CATHOLIC SCHOOL COUNCIL MEETING**  
Tuesday, August 15, 2017  
7:00 PM, School Library

*Our Lady of Perpetual Help Catholic School builds character and shapes tomorrow's leaders by delivering academic excellence in a Catholic faith based community*

**Type of Meeting:** Regular Meeting

**Invitees:**

- A.) School Council:** Steve Cicherski, Christin Corrigan, Barbara Crane, Michael Divine, Lisa Friesenhahn, John Patrick – not present, Meg Skulteti, Michelle Theiss, Joe Valdez
- B.) Staff, etc.:** Frank Burns, Claudia Ogrin, Joseph Hernandez, Craig Friesenhahn, Father Eric Ritter, Father Jaime, Barbara Pulcini – not present
- C.) Guests:** None

**AGENDA**

**I. CALL TO ORDER 7:01pm**

- 1.) Opening Prayer Father Eric Ritter
- 2.) School/Parish Community Input Lisa Friesenhahn
- A.) Link was added to the website and no report to date.

**II. NEW BUSINESS**

- 3.) Approval of Minutes Lisa Friesenhahn
- A.) May 2017
- Michelle motioned to approve minutes and Barbara Crane seconded.

**4.) Committee Reports**

- A.) Finance Committee Lisa Friesenhahn
- a.) Once the Archdiocese approves 2017/2018 Budget, Lisa will give us the info for July and August 2017.
- b.) School running at 104% Total Revenue and 113% Total Expenses.
- c.) Cafeteria running at 100% Total Revenue and 101% Total Expenses. Parish paid for half of the new dishwasher and water softener.
- d.) Athletics, PTC, School Store are running at 147% Total Revenue and 141% Total Expenses.
- e.) School, Café, Athletics, PTC, and School Store are running at 106% Total Revenue and 112% Total Expenses.
- f.) CDC running at 93% Total Revenue and 92% Total Expenses.
- \*NOTE\* (b-f) are for 2016/2017 Academic School year
- B.) Building and Grounds John Patrick
- a.) No Report – Not Present
- C.) Policy and Planning Barbara Crane
- a.) Survey results were given. 205 Families responded along with 31 teachers.
- b.) Will be working on Strategic Plan for the next meeting. Committees, please work on what needs to be completed for your domain.
- D.) Development Joe Valdez
- a.) Verified by Mr. Burns that \$5,000 was transferred to the school from Script Card Sales. No Report
- E.) Technology Steve Cicherski
- a.) Bid with Ergos is in the final stages for our managed IT Services.

- b.) ISP – We will continue to utilize the current line with the church. Looking at transitioning to VOSIP at this point. Currently in discussions with AT&T on price comparison and an Educational Discount will eventually help on pricing.
- c.) Minor issues with the new building, addressing this week.
- d.) Almost complete with our disposal of old equipment.
- e.) Equipment/Network Status: projectors were mounted/installed, setting up new rooms, email and Wireless Intercom was a “no go”, as they were \$8,000 per room.
- f.) Overall connectivity: Fiber in new building is tentatively planned for Friday install. Mr. Payne has/is working on it.

F.) Athletic Committee

Meg Skulteti

- a.) Football started July 31, 2017. 22-23 players currently. August 25<sup>th</sup> is our first game at OLPH.
- b.) Soccer and Volleyball tryout conditioning camp started today.
- c.) Cheer mini-camp was held here at OLPH. Will only have a Fall, Homecoming, and Spring Pep Rally's only this year. Working on the details for Homecoming for both schools. New mats for the cheer squad.
- d.) GOLPH Fore Kids Tournament is September 30, 2017. PTC and Council to sponsor a hole.

G.) Faith and Formation Committee

Meg Skulteti

- a.) Care package drive went well in the spring and will be considering that again.

H.) Nominating Committee

- a.) Review of officer positions/committees. We will be voting electronically prior to our next meeting.

I.) Executive Committee

- a.) No Report

**5.) Staff Reports**

A.) Principal's Report

Frank Burns

- a.) Enrollment K-8<sup>th</sup> is 381 with 5 pending.
- b.) Finished interviews for 2<sup>nd</sup> Grade teacher via Applitrack.
- c.) In-Service Week this week: Convocation Mass with 2000 DCS individuals. Retreat today culminated with Mass by Fr Eric and Fr Jaime and Blessing of the Teachers.
- d.) Updated Sustainment, Restoration, and Modernization List on school's website.
- e.) So far, \$300,000.00 has been paid back to the parish for new building. Many things underway with the new building and transitioning.

B.) CDC Report

Claudia Ogrin

- a.) Summer ended well with an average of 110-120 kids per day. Enrollment is down in the (3) 4-year-old children.

C.) PTC Report

Joseph Hernandez

- a.) Catholic Life tickets should be in tomorrow and going out soon with the children in their blue folders.
- b.) Council to help with Back to School BBQ and to also donate drinks.
- c.) General Meeting September 25 at 6pm.
- d.) November 4 - 5 we will have pulpit talks for the kickoff of Catholic Life.

D.) Parish Report

Father Eric Ritter

- a.) Father Jaime was introduced and we were invited to meet with him to discuss what we do as a council.
- b.) Ribbon cutting ceremony on this Saturday after Mass.
- c.) 5 acres came with the new Rectory house. Discussed what our plans were for this.
- d.) Many things going on in our community and as Catholics.
- e.) Discussed moving School Mass to Wednesday's: Passed unanimously
- f.) Fr. Eric will be on a priest retreat on the 1<sup>st</sup> Day of School. Fr. Jaime will be filling in to drop by and say hello to the students.

III. OLD/MISC. BUSINESS

6.)

IV. REQUESTS AND ANNOUNCEMENTS

7.) Items to be placed on future agenda

Lisa Friesenhahn

A.) Vote on future members via email

V. CLOSING PRAYER

Father Jaime


VI. ADJOURNMENT 9:06pm

Lisa Friesenhahn

VII. EXECUTIVE SESSION

Minutes submitted by Christin Corrigan

  
Frank Burns, School Principal

  
Lisa Friesenhahn, School Council President

  
Christin Corrigan, School Council Secretary