

**OUR LADY OF PERPETUAL HELP CATHOLIC SCHOOL COUNCIL MEETING**  
**Wednesday, May 17, 2017**  
**7:00 PM, Ms. Weems Classroom**

**Our Lady of Perpetual Help Catholic School builds character and shapes tomorrow's leaders by delivering academic excellence in a Catholic faith based community**

**Type of Meeting:** Regular Meeting

**Invitees:**

- A.) School Council:** Steve Cicherski, Christin Corrigan, Barbara Crane, Michael Divine, Lisa Friesenhahn, John Patrick, Meg Skulteti, Michelle Theiss, Joe Valdez
- B.) Staff, etc.:** Frank Burns, Claudia Ogrin, Joseph Hernandez, Craig Friesenhahn, Father Eric Ritter – Not Present, Barbara Pulcini – Not Present
- C.) Guests:** None

**AGENDA**

**I. CALL TO ORDER 7:01pm**

- 1.) Opening Prayer** Craig Friesenhahn
- 2.) School/Parish Community Input** Lisa Friesenhahn
- A.) The water fountains are old and need to be replaced. Water does not taste good.  
-Discussion on fixing this issue and what funds would be to do so.

**II. NEW BUSINESS**

- 3.) Approval of Minutes** Lisa Friesenhahn
- A.) May 2017  
Joe Valdez motioned to approve minutes and Michelle Theiss seconded.
- 4.) Committee Reports**
- A.) Finance Committee Lisa Friesenhahn
- a.) Currently at 83% of school year. School total revenue is running at 95% and total expenses are at 98%. Another payment was made to the parish for the new building.
- b.) Café total revenue running at 90% and total expenses are at 90%.
- c.) Athletics, PTC and School Store are running at 120% total revenue and 62% total expenses.
- d.) School, Café, Athletics, PTC and School Store combined are running at 96% total revenue and 93% total expenses.
- e.) CDC is running at 76% total revenue and 78% total expenses.
- B.) Building and Grounds John Patrick
- a.) John will be working with staff over the summer to paint classrooms and help move into the new building.
- C.) Policy and Planning Barbara Crane
- a.) Survey is actively underway. 122 families have responded along with 11 teachers. CDC has not received the survey yet but will this week. Students will also be finishing their survey's this week. August 2017, results will be in to Mr. Burns and Father Eric.
- b.) Marketing brochure is in the works
- D.) Development Joe Valdez
- a.) No Report
- E.) Technology Steve Cicherski
- a.) 1 bid is under legal review for our Management of IT Services.

- b.) Equipment/ Network Status: Making it until the end of year and passwords were reset on servers
- c.) Lifecycle Replacement Plan: 6 Dell Laptops, 1 Desktop/Monitor with security device, 1 bag and protective skin will be purchased. Megan Boyle received a donated laptop.
- d.) Weather has influenced connectivity around campus
- e.) Sale of old equipment/de-commission is scheduled for next Friday afternoon (tentatively). Consolidate extra equipment during the June move.
- f.) Direct connection via AT&T or Spectrum. In discussion with Mr. Burns and Kim Gonzalez on way ahead.

- F.) Athletic Committee Meg Skulteti
  - a.) Merger was approved by AIAL for football. A combined parent meeting will take place on May 23<sup>rd</sup> at JPIL.
  - b.) Informational meeting about cheer for the spirit team is this week.
  - c.) Athletic Banquet was last week and went well.
- G.) Faith and Formation Committee Meg Skulteti
  - a.) Will brainstorm over the summer for new ideas
- H.) Nominating Committee  
No Report
- I.) Executive Committee  
NO Report

#### 5.) Staff Reports

- A.) Principal's Report Frank Burns
  - a.) Currently working through electives for middle school.
  - b.) New Music Teacher has 30+ years in public school and the piano is her forte.
  - c.) The school received its accreditation on May 3<sup>rd</sup>.
  - d.) Starting on Wednesday, we will begin grade level meetings with teachers.
  - e.) Bus is going in for new tires and tune up. No more field trips will be scheduled on Friday's.
  - f.) IOWA scores will go out with report cards
  - g.) 332 students are enrolled and paid in full. 48 are enrolled online but have not finished payment application. 27 students outstanding, which are new applicants.
- B.) CDC Report Claudia Ogrin
  - a.) End of Year Program was today and it went well.
  - b.) 146 registered for summer program.
- C.) PTC Report Joseph Hernandez
  - a.) All positions are filled and Priscilla McBride is now Vice President and Alicia de Barros Conti is the Secretary.
  - b.) Total Income is \$138,395.56 and total expenses are \$55,340.62. Casino Night profit was \$41,063.74 and BIG Give profit was \$8,624.37.
- D.) Parish Report Deacon Praveen
  - a.) No Report

#### III. OLD/MISC. BUSINESS

- 6.) None

#### IV. REQUESTS AND ANNOUNCEMENTS

- 7.) Items to be placed on future agenda -None

#### V. CLOSING PRAYER


Lisa Friesenhahn  
Frank Burns

VI. ADJOURNMENT 8:35PM  
VII. EXECUTIVE SESSION

Lisa Friesenhahn

Minutes submitted by Christin Corrigan

  
Frank Burns, School Principal

  
Lisa Friesenhahn, School Council President

  
Christin Corrigan, School Council Secretary