

**OUR LADY OF PERPETUAL HELP CATHOLIC SCHOOL COUNCIL MEETING**

**Tuesday, August 21, 2018**

**7:00 PM, School Cafeteria**

**Our Lady of Perpetual Help Catholic School builds character and shapes tomorrow's leaders by delivering academic excellence in a Catholic faith based community**

**Type of Meeting:** Regular Meeting

**Invitees:**

- A.) School Council:** Steve Cicherski, Christin Corrigan, Michael Divine, Lisa Friesenhahn-Not Present, Joseph Marroquin, Sharla Muegge, John Patrick, Meg Skulteti, Michelle Theiss, Stephanie Trevino
- B.) Staff, etc.:** Frank Burns, Stephanie Dunne- Not Present, Joseph Hernandez, Craig Friesenhahn-Not Present, Barbara Pulcini-Not Present, Father Jeff Pehl – Not Present
- C.) Guests:** Barbara Crane – Presentation of Surveys

**AGENDA**

**I. CALL TO ORDER 7:06pm**

- 1.) Opening Prayer** Frank Burns
- 2.) School/Parish Community Input** Meg Skulteti
- A.) None

**II. NEW BUSINESS**

- 3.) Approval of Minutes** Meg Skulteti
- A.) August 2018 – Michelle Theiss motioned to approve minutes and Steve Cicherski seconded.
- 4.) Committee Reports**
- A.) Finance Committee Lisa Friesenhahn/Joseph Marroquin
- a.) Mr. Burns reviewed the Budgets from our Parish Bulletin this past month. The Archdiocese has not approved the budget yet, no report.
- B.) Building and Grounds John Patrick
- a.) Will need to paint bathrooms in front administration area and primary building.
- C.) Policy and Planning Mike Divine/Barbara Crane
- a.) Survey's reviewed. Participation and Staff reporting was down. Discussed possibly sending out a survey in December and may send survey to past OLPH students (high school age) to hear their feedback.
- b.) Father agreed to have a police officer at School Mass (paid by parish)
- D.) Development Sharla Muegge
- a.) No Report
- E.) Technology Steve Cicherski
- a.) Assessing Tech Needs Rubric – Working on follow up response (rough draft). Ergos Contract up for renewal in September 2018. Staff Cyber Security Training (CyberAware) occurred during in-service.
- b.) Equipment/Network Status – 3,982 Patches installed. No threats. Increasing number of phishing emails circulating the Archdiocese, please be aware. Still waiting on purchase of 10-Office 2016.
- c.) Reviewed priorities with Mr. Burns this month.

d.) Cameras were inspected in April and 2 CDC cameras will be moved. CDC is having network issues and Ergos is working to repair.

F.) Athletic

Michelle Theiss

a.) Summer Camps went well and was a profitable fundraiser. Football, volleyball and soccer are going well. Cheer went to camp over the summer also.

G.) Faith and Formation Committee

Stephanie Trevino

a.) No Report

H.) Nominating Committee – No Report.

I.) Executive Committee – No Report

**5.) Staff Reports**

A.) Principal's Report

Frank Burns

a.) Current enrollment is K-8 336 and CDC 102

c.) September events/calendar given

d.) Flu shots are mandatory for CDC employees and highly encouraged for K-8

e.) Curriculum Monitoring Documents

f.) Academic Competition – CAAC only

g.) 2018-2019 Fundraising Event Calendar was given – please help when you're able to

h.) School/Church Security – SRP

a.) Please wear name tags, no visitors without a badge, visitors must sign in and out each time and volunteers must have CBC and Virtus Training.

B.) CDC Report

Stephanie Dunne

a.) No Report

C.) PTC Report

Joseph Hernandez

a.) Budget has been updated

b.) Donations are welcome for the Back to School BBQ

c.) Catholic Life Tickets are ready to sell

d.) Casino Night tickets to go on sale this week

e.) PTC Board is now full with 8 positions

D.) Parish Report

Craig Friesenhahn/Fr. Pehl

a.) No Report – Parish Council meeting was moved to tonight so Fr. Pehl and Craig were unable to attend.

**III. OLD/MISC BUSINESS**

6.) None

**IV. REQUESTS AND ANNOUNCEMENTS**

Meg Skulteti

7.) Items to be placed on future agenda

E.) None

**V. CLOSING PRAYER**

Frank Burns

**VI. ADJOURNMENT 9:03pm**

Meg Skulteti

**VII. EXECUTIVE SESSION**

Minutes submitted by Christin Corrigan



Frank Burns, School Principal



Meg Skulteti, School Council President



Christin Corrigan, School Council Secretary