

UR LADY OF PERPETUAL HELP CATHOLIC SCHOOL COUNCIL MEETING

Tuesday, March 20, 2018

7:00 PM, School Cafeteria

Our Lady of Perpetual Help Catholic School builds character and shapes tomorrow's leaders by delivering academic excellence in a Catholic faith based community

Type of Meeting: Regular Meeting

Invitees:

- A.) School Council:** Steve Cicherski, Christin Corrigan, Barbara Crane, Michael Divine, Lisa Friesenhahn, John Patrick-Not Present, Meg Skulteti-Not Present, Michelle Theiss
- B.) Staff, etc.:** Frank Burns, Claudia Ogrin, Joseph Hernandez, Craig Friesenhahn, Father Jaime, Barbara Pulcini-not present
- C.) Guests:** Sharla Muegge

AGENDA

I. CALL TO ORDER 7:05pm

- 1.) Opening Prayer Craig Friesenhahn
- 2.) School/Parish Community Input Frank Burns
- A.) None

II. NEW BUSINESS

- 3.) Approval of Minutes Michelle Theiss
- A.) February 2018 – Michelle Theiss motioned to approve minutes and Steve Cicherski seconded.

4.) Committee Reports

- A.) Finance Committee Lisa Friesenhahn
- a.) Audit went well, and we don't have our official report back as of now.
- b.) School Summary is running at 80% Total Revenue and 69% Total Expenses.
- c.) School Cafeteria is running at 64% Total Revenue and 62% Total Expenses.
- d.) School Athletics, PTC and Store is running at 67% Total Revenue and 27% Total Expenses.
- e.) School, Cafeteria, Athletics, PTC and School Combined is running at 78% Total Revenue and 66% Total Expenses.
- f.) CDC Summary is running at 70% Total Revenue and 64% Total Expenses.
- B.) Building and Grounds John Patrick
- a.) No Report – John Patrick not present
- C.) Policy and Planning Barbara Crane
- a.) Surveys are ready to go out after a small change on CDC survey.
- D.) Development Barbara Crane
- a.) Planning to meet at San Antonio foundation and we will report back to Michelle with the results.
- E.) Technology Steve Cicherski
- a.) Ergos IT: Monitoring software is installed with updates/patches/AV on 120 computers. They have a list of many priorities to take care of.
- b.) Equipment/Network Status: Webpage (DDoS) on ECatholic – They are 99.99% sure it was not directed against OLPH. Attribution is unknown and there are no further issues. Patches were installed on OLPH Main, staff computers

and lab/student computers. Office 2016 was purchased for CDC laptops due to compatibility issues. Main server is functional. Cameras are currently non-operable. Looking at moving some cameras and a Viveo Representative has been contacted regarding a new system. 2008 Server needs to be reformatted and Mr. Marroquin is working on this. 2003 Server is waiting to be moved. Overall connectivity is good with no issues. 2018 Cyber Patriot Mayor's Cyber Cup Award luncheon is March 24th and is host by Maj Gen Weggeman and Mayor Ron Nirenberg.

F.) Athletic Meg Skulteti via email

a.) The 1st golf meet went very well. OLPH had 3 kids that placed. SACS track meet went well. OLPH had many awards and 4 people that broke the school record. AIAL district meet this weekend - Friday is at Antonian and Saturday at Central Catholic. Softball has played four games - Tied one / Won one / and Lost 2. Baseball - Won one and Lost in a close one last night

G.) Faith and Formation Committee Meg Skulteti via email

a.) Military care package drive to start after Easter. Exact dates TBD.

H.) Nominating Committee

a.) Applications will be scanned and emailed out to the board for review. We will review applications and interview candidates at our April meeting.

I.) Executive Committee – No Report

5.) Staff Reports

A.) Principal's Report Frank Burns

a.) Current Enrollment 2017/2018 is 483: K-8 382; CDC 101. Current Enrollment 2018/2019 is 323: K-8 225; CDC 98. Swing set was moved closer to the gym and cost is \$20,000. CDC Playground extension to 2019; will emplace ne 12" border with 9" mulch. Portables went to local Christian School. Janitorial Service Contract –Cure notice previous company September 2017; in contact with our lawyer. New company work performance is average

b.) New Business: Intercom System in CDC will be stand alone until Parish Hall is built. Kitchen Inspection – need to replace overhead tiles and a few minor items. Kitchen tiles to cost about \$1500. Standard Response Protocol System in use and will make a note to the handbook. Bus is operational, and we have a licensed driver. It is ready to use for spring athletics and field trips. Letters of Intent for Staff and Faculty went out. Teacher of the year and outstanding leader of the year nominations can be submitted to DCS office. 3rd Quarter grades are going out and there are some students in jeopardy of failing. Field trips are ongoing.

c.) New building Report: Corrective Modifications submitted all to Inspection Company.

B.) CDC Report Claudia Ogrin

a.) No Report, currently. Still in need of an intercom system

C.) PTC Report Joseph Hernandez

a.) About 50 tickets have been sold for Casino Night. Please pass the word along. Hoping to bring in \$10,000 total for Big Give and Casino Night to meet our goal for 2017/2018 year.

D.) Parish Report

Father Jaime

a.) Monsignor Mike had foot surgery and is recovering now. The Bishop's meditations were a wonderful turnout. We are preparing for the upcoming Holy Week.

III. OLD/MISC BUSINESS

6.) Nominations Next Meeting

IV. REQUESTS AND ANNOUNCEMENTS

7.) NONE

V. CLOSING PRAYER

VI. ADJOURNMENT 8:10pm


VII. EXECUTIVE SESSION

Minutes submitted by Christin Corrigan

Lisa Friesenhan
Craig Friesenhahn



Frank Burns, School Principal



Lisa Friesenhahn, School Council President



Christin Corrigan, School Council Secretary