



IMMACULATE CONCEPTION & OUR LADY OF PERPETUAL HELP SCHOOL

Over a century of commitment to educating the whole child...

EXTENDED CARE REGISTRATION FORM 2019-2020

ICOLPH Extended Care is a before and after school program that is an extension of ICOLPH School (K – 5th grade). The service supports the family unit by offering a safe and caring environment necessary for ICOLPH students. Our qualified supervisors provide time for prayer, snack, free play, assisted study time, games, directed creative and enrichment activities.

Non-refundable registration fee: \$45 per year, per family, payable at the time of registration.
All prices per child

MORNINGS: 6:30 – 7:40 am

AFTERNOONS: 3:00 – 5:30 pm (Wednesdays 2:00 - 5:30 pm and Half Days 12:00 – 5:30 pm)

PRE-PAID PUNCH CARDS:

Available in the following increments: 4 hours (\$28), 10 hours (\$70), or 20 hours (\$140)

Cost: \$7 per hour, per child

Valid for current school year only, mornings and/or afternoons

Cards will be charged in 30 minute increments

Non-registered families: Emergency drop-in rate: \$8 per hour, per child (valid only once per year).

Payments will be due at the time of service (cash, check, or credit card).

The \$45 registration fee will be due at the second visit and the purchase of a pre-paid punch card will be required at the time of service.

All non-registered visits after this time will incur a \$15 punch card overage fee in accordance with our policy.

Location: Early Childhood Center (Annex) Phone: (425) 349-7777 x 244 (during extended care hours)

Checks are payable to: ICOLPH School

Payments are to be made in advance of services. Payment is to be given to the director or Extended Care staff directly (cash, check or credit card). *An overage fee of \$15* will be due at the time of service for any hours that accrue past the available punch card hours. Repeated overages can result in a suspension or termination of services.

Children may not be dropped off prior to our doors opening at 6:30 am and must be picked up prior to 5:30 pm. ICOLPH School appreciates your courtesy.

Fees for early drop-off and late pick-up are as follows:

1st Offense: \$15.00 fee for the first 10 minutes, \$5 per minute thereafter.

2nd Offense: \$30.00 fee for the first 10 minutes, \$5 per minute thereafter.

3rd Offense: \$60.00 fee for the first 10 minutes, \$5 per minute thereafter and childcare services will be suspended for one week.

4th Offense: Childcare services will be withdrawn.

People who may pick my child(ren) up.

Name: _____

Phone Number: _____

Alt. Phone Number: _____

Relation: _____

Name: _____

Phone Number: _____

Alt. Phone Number: _____

Relation: _____

Name: _____

Phone Number: _____

Alt. Phone Number: _____

Relation: _____

Name: _____

Phone Number: _____

Alt. Phone Number: _____

Relation: _____

PLEASE RETURN THE FOLLOWING TO THE EXTENDED CARE DIRECTOR/STAFF

Name(s) of Child(ren) _____

Grade(s) _____ Homeroom: _____ Birth date(s) _____

Allergies _____

Medications _____

Limitations _____

\$45 Registration fee enclosed _____

Please select:

_____ **Punch card: (please circle the number of hours)** **4 hours** **10 hours** **20 hours**

MORNINGS:

Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____

AFTERNOONS:

Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____

Details regarding schedule: _____

Parent Name(s) _____

Home Phone () _____ **Cell Phone** () _____

Email Address: _____

Address _____

Place of employment _____ **Phone** () _____

Please list THREE emergency contacts:

1) LOCAL

2) LOCAL

3) OUT OF STATE or a LAND-LINE OUT OF PUGET SOUND.

This would be a contact number for your family in case of a major disaster; allowing local phone lines to be kept clear for emergency personnel.

#1) Emergency contact _____ **Phone** () _____

#2) Emergency contact _____ **Phone** () _____

#3) Emergency contact _____ **Phone** () _____