



New Registration –Smart Tuition Enrollment Process 2016-2017 School Year

All new families must enroll with SMART Tuition online by visiting:

www.enrollwithsmart.com

888-868-8828

- All new families **MUST** enroll with SMART Tuition to be considered registered at the school.
 - Students accepted into the school must set up a SMART account and pay the registration fee immediately.
 - Students not registering by the due date risk losing their seat and/or their financial assistance/scholarship.
- **If you are enrolling a child that has a sibling in our school you must come to the school office and we will add your child onto your existing SMART TUITION account.**
- Once your account is set up at SMART online, you will be prompted to pay the registration fee directly through SMART by using a checking account, savings account or credit card.
- If you are unable to pay the registration fee using a checking account, savings account or credit card you may make payment in the form of **money order**. **In order to make your payment using a money order you must bring your payment into the school office. At this time your SMART TUITION account will be setup and your payment mailed out.** Once your SMART TUITION account is open you will receive your SMART bill in the mail. At this you will mail your payments directly to the address on the bill. Kindly remember when mailing your money order to SMART to include the Smart family ID, the school name and your family name on the individual money order to ensure that your family is credited properly.
- If you are unable to set up your account on the computer, you must come to the school to be enrolled online through the school's Smart Tuition account.

A SMART Tuition Brochure with further information is included in your registration packet.