



## 2019 GRANT AWARDS APPLICATION

Please submit one completed set of ALL PAPERWORK, including supporting documentation such as brochures or annual reports.

### **APPLICATION DEADLINE: TUESDAY, MARCH 19, 2019**

Applications may be mailed or sent electronically to:

[Sr. Mary E. Tracy, SNJM](#), Executive Director

PO Box 1484

Spokane, WA 99210-1484

509-358-7334

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### **Criteria & Guidelines**

The Catholic Foundation 2019 grants are awarded in two categories: *Religious Education & Catholic Community Outreach*.

**Religious Education Grants** will be given to programs that serve children from pre-school through high school as well as adult education. The following priorities are considered in awarding RE grants:

- Preference for the poor and disadvantaged;
- Preference for projects that serve multiple persons or groups;
- Parish or multi-parish adult enrichment programs including lay ministry formation;
- Preference for projects that will strengthen religious education and youth programs:
  - Training of catechetical and youth leaders. (Leaders are defined as those in charge of religious education and youth programs; training could include tuition.)
  - Training of catechists and youth ministers. Training could include materials and resources.
  - Materials or programs that enhance religious education and youth ministry programs. (Materials must be on the Diocese's list of approved publishers.)

**Catholic Community Outreach Grants** will be given to programs that encourage evangelization. The following priorities will be considered in awarding CO grants:

- Develop or enhance parenting skills;
- Education of couples through retreats/workshops;
- Assist those experiencing grief or loss;
- Address special needs of single parents.

You must be able to respond “yes” to the following statements about your organization:

1. Is your organization a religious, educational or charitable work affiliated with the Catholic Church? \_\_\_\_\_
2. Is your organization located within the geographic area served by the Catholic Diocese of Spokane? \_\_\_\_\_
3. Is your organization listed in the Official Catholic Directory, or does it have a tax-exempt status as a 501(c) (3) entity? \_\_\_\_\_

Grants are not made for the following purposes:

- Debt
- Endowment
- Contributions to fundraising campaigns
- Medical research
- Continuing operational support
- Multi-year grants

## Contact Information

Name & title of contact person

Address of contact person

Phone number for contact

Email for contact

## Project Information

Project title

Religious Education

Catholic Community Outreach Grant?

## **Financial Information**

Amount requested for this grant:

Estimated cost of the total project:

Will you have funding from other sources? If so, please identify.

1. Would partial funding from the Catholic Foundation assist your project? Please explain.

2. How do you intend to fund this project in the long-term, if applicable?

## **Description of Project**

1. Describe the nature of the project: who will be served: how many people, where, how, when, why?

1. Who will be involved in managing the project, in addition to the leader (s)?

2. How will you monitor the project and evaluate its results?

Would you care to add any additional comments to support your application?

**Two signatures required - one from the head of the organization.**

Date

Head of Organization (Title & Signature)

Program Head/Grant Administrator

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