

# Student Conflict Incident Report

This form may be used to report such alleged incidents perpetrated by either an individual student or group of students that occurred on school property; at a school sponsored activity or event off school property, on a school bus; on the way to and/or from school; or off - campus behavior that somehow brings discredit or scandal to the school and/or causes substantial disruption to the learning environment.

Today's Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
M D Year

Person Reporting Incident:

Name: \_\_\_\_\_

\_\_\_\_ Student    \_\_\_\_ Parent/Guardian    \_\_\_\_ Close adult relative    \_\_\_\_ other (specify)

1. Name of student victim: \_\_\_\_\_ Age \_\_\_\_ Grade \_\_\_\_\_  
Please Print

2. Name(s) of alleged offenders (s) (if known) Please Print

\_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_

\_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_

3. On what date(s) did the incident happen? Give month, day and year.

\_\_\_\_\_

4. Where did the incident happen?

\_\_\_\_\_

5. Names of witnesses (adults and/or students) who might have observed the incident

\_\_\_\_\_

\_\_\_\_\_

6. Which statement best describes what happened (choose all that apply)?

- Hitting, kicking, shoving, spitting, hair pulling, or throwing something
- Getting another person to hit or harm student
- Teasing, name-calling, making critical remarks, or threatening, in person, or by other means
- Demeaning and making another the victim of jokes
- Making rude and/or threatening gestures
- Excluding or rejecting the student
- Intimidating (bullying) extorting, or exploiting
- Spreading harmful rumors or gossip
- Other (specify) \_\_\_\_\_