

Saints Mary and Joseph Parish Pastoral Council Meeting Minutes  
November 8, 2018

**Present:** Fr. Vincent Onunkwo, Deacon Jay Cormier,  
Kristen Klecan, Sue Levesque, Lily MacKenzie, Dawn Pavlini, Betty Reddy,  
Ken Tarara, Lorraine Thompson,

**Not Present:** Joan Iannazzo, Chris Raymond, Therese Vallario

**Call to Order:** 7:18PM

**Open Prayer:** Kristen Klecan

**Fr. Vincent's Report/Updates:** Fr. Vincent did not have anything new to report at this time. Please refer to the notes below for comments and observations from Fr. Vincent.

**Old Business Updates:**

**Women's Guild Update:** Betty exhorted that Ken Tarara's wife and Kristen Klecan felt they had a calling to have this group as part of the Parish. After the first of January, visits will be made to the Faith Formation classes as well as visiting the various groups/ministries to instill interest and recruit possible members/volunteers. An announcement that this group is forming will also be placed in the bulletin.

**New Business:**

**Staff Report/Update:** Sue Levesque gave an update to the council on renovations that will be taking place in regards to the relocation of the main office. The current Emmaus Room will be moving into the Kids Church Room. The current location of the Kids Church Room will move into the classroom that has been used for Toddler Time. The new Emmaus Room is scheduled to be painted and the furniture moved in the week before Thanksgiving. The occupants of the new main office will be Maryanne, Carol and Joe. A window will be placed on the current inside wall and a set of double doors will be installed. Paul will occupy Fr. Tom's old office. Carol Kater's old office will be used to store decorations. Maryanne's old office will be used for document storage. Fr. Vincent will have an office

upstairs with Sue, Justine and Kay. These renovations are being completed due to safety reasons. Loraine suggested that the Parish look into an Icon Alert on the computers so that the Police can be notified in case of an emergency. Signs will also be placed in the entrance way to direct visitors to the new room locations.

There will be an Open House to show the renovations to the Parishioners.

Ministry Meeting Update: Kristen met with Kay Barretto on Nov. 8th. Kay was able to provide Kristen with a copy of the booklet which contains the current ministries and their respective contacts. Kristen asked the council members to discern if one of them would be willing to work along with Kay to update this booklet. Please contact Kristen if interested.

**Ministry Sunday:** The council members were open to having this event.

However, the last one was a big undertaking. A suggestion was made to have two separate events featuring a few ministries at a time or perhaps holding this on a monthly basis. The council suggested that an insert be placed in the bulletin highlighting three ministries at a time and then having representatives from those ministries present after the Masses.

**New World Apostolate of Fatima:** Lily MacKenzie gave the council a brief history/overview in regards to this program. This program began in 2014 and many people had interest in having the Blessed Mother statue visit their homes. Interest seems to have stopped at this point. Lily would like to have the statue displayed at both campuses. She will also be available to speak to the Parishioners after the Masses to explain the particulars of this program. An announcement will also be placed in the bulletin to revitalize interest in this program.

#### **Other Business:**

**Pastoral Council Meeting Location Change:** On the recommendation of Fr. Vincent, the Pastoral Council meetings will take place in the Family Room at the St. Joseph Campus beginning in December.

Retirement Party For Deacon Dave: Kristen contacted Melanie to see what her thoughts are on this topic. The Parish has held these in the past. The Council Social Committee will work with the Parish Staff to organize this event. A further discussion will be held at the December Council meeting.

**Pastoral Council Holiday Party:** Kristen made a suggestion that a Holiday party be held for the Pastoral Council. This has not been an event that has taken place in

several years. It was decided, since this has not been an annual event, that it be put on hold for now.

**Pastoral Council Retreat:** In the past, a retreat was held with the Council members in order to get to know one another as well as a goal setting time. Chris and Kristen will meet with Fr. Vincent to discuss this event as well as the procedure in filling the vacant positions within the council.

**Fr. Vincent Observations:** Fr. Vincent is still in the process of trying to understand the Parish as a whole. He is also observing how the Pastoral Council and the Parish Staff can work together in order to lead the Parish.

**Next Council Meeting:** December 13, 2018 in the Family Room at St. Joseph's

**Closing Prayer:** 9:01 PM Fr. Vincent