

Bishop's Letter-Sample Format

Confirmation 2019-2020

(May address him as
Excellency)

Date
Dear (<i>Get the bishop's name from the SOR office</i>) _____,
Body of Letter
Sincerely, <i>(Sign your name.)</i>

***INCLUDE IN THE BODY OF THE LETTER:**

1st Paragraph:

1. State that you are a student at Saint Peter's School of Religion or Saint Peter's Parochial School, in Olney, MD and that you are preparing for the Sacrament of Confirmation.
2. Briefly share some information about yourself.

2nd Paragraph:

3. Explain why you would like to be confirmed and why this sacrament is important to you.

3rd Paragraph:

4. Indicate your Confirmation saint name and why this saint is inspirational to you.

4th Paragraph:

5. Briefly describe your Confirmation service project.
6. What affect did this service project have upon you? How have you grown?
7. How do you think the service helped build up the Body of Christ, the Church?
8. How do you see yourself serving others in the future?

Last Paragraph:

9. Thank the bishop for taking the time to read your letter.
10. Close the letter:

Sincerely,

Your signature

(If you type your name, sign your name above it.)

Your letter will be sent to the Bishop to read! Please make sure it is your best effort!

Due Date March 5, 2020.

Letter is due to Ms. McGranaghan, or if in SOR, the School of Religion Office