

**BISHOP RYAN CATHOLIC SCHOOL
MINUTES OF SEPTEMBER 18, 2018 MEETING**

The meeting was called to order at 5:15 p.m. in the Bishop Ryan Library.

I. Opening Prayer – Fr. Bruce Krebs

II. Roll Call – Brenda Nush

Members Present: Fr. Bruce Krebs, Fr. Doug Krebs, Fr. Harvey, Jarid Lundeen, Melissa Olson, Dawn Palumbo, Mary Prough, Fr. Waltz

Members Absent: Mike Christianson, Fr. Richter

Ex-Officio Members Present: Jaimie Brunner, Chase Lee, Steve Lipp, Fr. Nelson, Brenda Nush, Tanya Steckler

Ex-Officio Absent: Dean Rubbelke

Guests: None

III. Recommended Action

A. Motion to accept minutes of the August 30, 2018 regular meeting by Dawn Palumbo, second by Melissa Olson. Motion passes with all members present voting yes.

B. Motion to accept the financial statements for August 2018 by Melissa Olson, second by Fr. Krebs. Motion passes with all members present voting yes.

C. Additions/Changes to the Agenda: None

IV. Old Business

No Old Business

V. New Business

A. Amended 2018-19 Budget: Amended budget includes adding the Paving Project balance; the Hot Lunch Freezer, adjusting the enrollment and tuition numbers, and the corrected salaries. Motion to approve 2018-19 Amended Budget by Fr. Waltz, second by Melissa Olson. Motion passes with all members voting yes.

B. Audit Proposals: Three companies approached to submit audit proposals; two companies submitted proposals. Motion to accept proposal from Brady Martz to complete the 2017-18 Audit and the 2018-19 and 2019-20 Compilation Statements by Fr. Waltz, second by Mary Prough. Motion passes with all members voting yes.

C. DPI Compliance Report: Principal Lee reported that Bishop Ryan has met all compliance requirements: all teachers have valid teaching licenses; all are highly qualified in their teaching areas; all have completed background checks. Bishop Ryan has met the qualified curriculum requirements and has met the building safety requirements.

Next Meeting Date: October 25 at 5:15 set for next meeting date.

VI. School Reports

A. Elementary: Nothing further to written report.

B. High School: Nothing further to written report.

C. Advancement: Steve Lipp – Mane event block party for Homecoming was well attended.

D. Marketing and Enrollment: Jaimie Brunner – 6 pre-school classes full, 7th class has only 4 openings. Two families will be deployed soon.

E. Chaplain's: Nothing further to written report.

F. President: Fr. Nelson – Attended the Catholic Schools Administrators meeting today with Principal Lee and Principal Steckler. Partners in Mission has been chosen to help with the feasibility study, contacting our closest 50 constituents. Results should be available mid-December.

VII. Committee Reports

A. Finance: Met today, financials and checks were discussed and approved. Recommended Brady Martz as Audit team to proceed with; and recommend Cool Fish for freezer roof repairs.

B. Staff & Student Policies: No report this month; will be meeting for amended policy wording.

C. By-Laws: No report.

E. Foundation: Met this month, selected Partners in Mission for the feasibility study.

F. Delegate: No report.

G. Long Range Planning Committee: No report.

H. Evaluations Committee: No report.

Closing Prayer – Fr. Doug Krebs

Comments: Fr. Waltz and Jarid Lundeen will be absent at next month's meeting.
Fr. Harvey, Vice-President