

**BISHOP RYAN CATHOLIC SCHOOL
MINUTES OF JULY 26, 2018 MEETING**

The meeting was called to order at 5:15 p.m. in the Little Flower Church Boardroom.

I. Opening Prayer – Fr. Doug Krebs

II. Roll Call – Brenda Nush

Members Present: Bishop Kagan, Mike Christianson, Fr. Bruce Krebs, Fr. Doug Krebs, Fr. Harvey, Jarid Lundeen, Dawn Palumbo, Mary Prough, Fr. Richter, Fr. Waltz, Melissa Olson

Members Absent: None

Ex-Officio Members Present: Brenda Nush, Steve Lipp, Jaimie Brunner

Ex-Officio Absent: Dean Rubbelke, Tanya Steckler, Chase Lee, Fr. Nelson

Guests: None

III. Recommended Action

A. Motion to accept minutes of the June 27, 2018 regular meeting by Fr. Waltz. second by Dawn Palumbo. Motion passes with all members present voting yes.

B. Motion to accept the financial statements for June 2018 by Fr. Bruce Krebs, second by Fr. Waltz. Motion passes with all members present voting yes.

C. Additions/Changes to the Agenda: Faculty Social Media Policy in Old Business.

IV. Old Business

A. Cooler Renovation: Completed at bid cost.

B. Faculty Social Media Policy: Presented with changes in wording in the second paragraph. Motion to accept by Fr. Richter, second by Fr. Bruce Krebs. Motion passes with all members voting yes.

V. New Business

A. St. Joseph's Community Foundation Grant: Fr. Nelson requests to write a grant to St. Joseph's Community Health Foundation and Minot Area Community Foundation for the purpose of purchasing musical instruments which would be used to expand opportunities for students to learn and benefit from music during the after school program. Motion to approve this initiative by Dawn Palumbo, second by Mary Prough. Motion passes with all members voting yes.

B. Asphalt Bids: 3 bids for adding a 2" overlay on the drive on the south side of the school, going north and including the first ramp parking lot and the kitchen parking lot were presented and discussed. Mike Christianson volunteers to call 2 of the companies on Friday to rebid at the same specs, so bids could be more easily compared. He will forward the bids to Fr. Nelson, who will send to board members next week for an email vote for approval, as work should start in the next few weeks.

C. Election of Officers: Fr. Fred Harvey re-appointed as Vice-President and Dawn Palumbo as Secretary by unanimous vote.

D. 2018-19 Budget: Bishop Kagan receives and approves the 2018-19 budget.

E. Boosters and Scrip year-end report: Bishop Kagan receives and approves the fund-raising reports.

Next Meeting Date: August 30 at 5:15 set for next meeting date.

VI. School Reports

A. Elementary: Tanya Steckler attending the National Catholic School Conference in Washington D.C., no further report.

B. High School: Mr. Lee attending the National Catholic School Conference in Washington D.C., no further report.

C. Advancement: Steve Lipp – University of Mary has signed as a Corporate Sponsor for a trade agreement which allowed Mr. Lipp to take a course in Catholic Philanthropy. 35 alumni attended the Riverboat Cruise this year.

D. Marketing and Enrollment: Jaimie Brunner – 91 of 105 spots filled in PK; offering after-school program to 5 day preschoolers starting this year. 18 withdrawn students to date and 24 graduates. 42 new students have registered as of now with 4 more strong prospects. 9 of the 12 St. Andrew's scholarships have been given.

E. Chaplain's: Fr. Doug Krebs – no students went to Peru this year; Fr. Krebs believes funding is the issue.

F. President: Fr. Nelson – Absent, no further report.

VII. Committee Reports

A. Finance: Financials and checks were discussed and approved at last week's meeting. Also discussed at the finance meeting was the freezer, paving, Asbestos removal in the janitorial areas, and various ways of educating parents about the benefits of using Scrip.

B. Staff & Student Policies: No report

C. By-Laws: No report.

E. Foundation: Met on Wednesday, 1st International Bank investment reports were discussed.

F. Delegate: No report.

G. Long Range Planning Committee: No report.

H. Evaluations Committee: No report; Dawn Palumbo will submit the evaluation to Fr. Nelson for his signature.