

**BISHOP RYAN CATHOLIC SCHOOL
MINUTES OF MARCH 28, 2019 MEETING**

The meeting was called to order at 5:20 p.m. in the Bishop Ryan Library.

I. Opening Prayer – Fr. Waltz

II. Roll Call – Brenda Nush

Members Present: Mike Christianson, Fr. Harvey, Fr. Doug Krebs, Fr. Bruce Krebs, Jarid Lundeen, Melissa Olson, Mary Prough, Fr. Richter, Fr. Waltz

Members Absent: Dawn Palumbo

Ex-Officio Members Present: Jaimie Brunner, Chase Lee, Steve Lipp, Fr. Nelson, Brenda Nush

Guests: Dean Rubbelke

III. Recommended Action

A. Motion to accept minutes of the February, 2019 regular meeting by Fr. Bruce Krebs, second by Melissa Olson. Motion passes with all members present voting yes.

B. Motion to accept the financial statements for February 2019 by Mary Prough, second by Fr. Richter. Motion passes with all members present voting yes.

C. Additions/Changes to the Agenda: Lane Change Request

IV. Old Business

A. 2nd Reading Handbook Changes:

1. Attendance Policy; 2. Athletic Handbook Change; 3. Guidelines for Records; 4. Office Referral;
5. Student-Athlete Discipline; 6. Attendance, Tardies and Test Exemptions – Motion by Fr. Bruce Krebs to add "more than 5 absences with medical documentation, and having an A" under the test exemptions. Motion second by Melissa Olson. All handbook changes pass with all members present voting yes.

B. 2nd Reading 2019-20 School Schedule: Presented and discussed – this schedule does not eliminate Minot Public or Minot State classes for students. Motion to accept 2nd Reading by Fr. Waltz, second by Mike Christianson. Motion passes with all members present voting yes.

C. Bus Grant update: Bishop Ryan was turned down for the grant.

V. New Business

A. President Evaluation: Dawn is absent – she will email out the job description to review next week.

B. Building Lease: Discussed the gray building across the street as a possible rental for offices, freeing up the current board room/office to use as a classroom. Mike Christianson will contact Tim Knutson to discuss pricing of buying or leasing.

C. Business Retreat: Fr. Waltz reports that all presidents agree to a retreat, and that the Diocese will fund the cost. It will be held on October 15th at the University of Mary starting with Mass, breakfast and speakers.

D. Lane Change Policy: Current policy states that a teacher may change lanes mid-year. Fr. Nelson would like to change to one time per year, up until the budget is amended in September. Motion to accept change by Fr. Waltz, second by Jarid Lundeen. Motion passes with all members present voting yes.

Next Meeting Date: April 25 at 5:15 set for next meeting date.

VI. School Reports

A. Elementary: Pre-school policies will be added to the regular student handbook and distributed to pre-school parents next year.

B. High School: Attended an E-Cigarette round table at First District Health Unit, a task force will be put together to educate students on hazards of use.

C. Advancement: Nothing further to written report.

D. Marketing and Enrollment: Jaimie Brunner – new videos out next week, will send link to board members. Finance council approved \$500 scholarships to new rising 5th graders from St. Andrew's call.

E. Chaplain's: Fr. Doug Krebs reports that he will be leaving to go back to Rome for further studies. He will leave in mid-July.

F. President: Fr. Nelson reported that the feasibility study went well, received positive enthusiasm from those interviewed, expect the report back by the end of April.

VII. Committee Reports

A. Finance: Met Tuesday, financials and checks were discussed and approved. Ideas for a Spring and Fall athletic banquet and possibly scheduling a class for trainer-workout schedule during the day were discussed.

B. Staff & Student Policies: No report.

C. By-Laws: No report.

E. Foundation: Meet next month.

F. Delegate: No report.

G. Long Range Planning Committee: No report.

H. Evaluations Committee: No report.

Comments: Dawn Palumbo is willing to serve another term, no new board members for the next school year.

Closing Prayer: Fr. Richter

Fr. Harvey, Vice-President