

**BISHOP RYAN CATHOLIC SCHOOL
MINUTES OF FEBRUARY 28, 2019 MEETING**

The meeting was called to order at 5:20 p.m. in the Bishop Ryan Library.

I. Opening Prayer – Fr. Harvey

II. Roll Call – Brenda Nush

Members Present: Mike Christianson (via phone), Fr. Harvey, Fr. Doug Krebs, Fr. Bruce Krebs, Melissa Olson, Dawn Palumbo, Mary Prough, Fr. Richter

Members Absent: Jarid Lundeen, Fr. Waltz

Ex-Officio Members Present: Jaimie Brunner, Chase Lee, Steve Lipp, Fr. Nelson, Brenda Nush

Guests: None

III. Recommended Action

A. Motion to accept minutes of the January, 2019 regular meeting by Melissa Olson, second by Dawn Palumbo. Motion passes with all members present voting yes.

B. Motion to accept the financial statements for January 2019 by Dawn Palumbo, second by Mary Prough. Motion passes with all members present voting yes.

C. Additions/Changes to the Agenda: Chaplain's Trip; 2019-20 Schedule Change

IV. Old Business

A. 2nd Reading 2019-20 Budget: One change from 1st reading – adding \$5,000 for Chaplain's discretionary fund. Motion by Fr. Bruce Krebs to approve 2019-20 Budget with change, second by Fr. Richter. Motion passes with all members present voting yes.

B. 2nd Reading 2019-20 School Calendar: Presented and discussed. Motion to accept 2nd Reading by Fr. Bruce Krebs, second by Dawn Palumbo. Motion passes with all members present voting yes.

V. New Business

A. President Evaluation: Process will start in March.

B. 1st Reading Handbook Changes:

1. Attendance Policy: Motion to accept by Melissa Olson, second by Dawn Palumbo. Motion passes with all members present voting yes.

2. Athletic Handbook Changes: Motion to accept by Dawn Palumbo, second by Fr. Bruce Krebs. Motion passes with all members present voting yes.

3. Guidelines for Records: Motion to accept by Fr. Bruce Krebs, second by Dawn Palumbo. Motion passes with all members present voting yes.

4. Office Referral: For employee and student handbook: Motion to accept by Dawn Palumbo, second by Melissa Olson. Motion passes with all members present voting yes.

5. Student Athlete Discipline: Motion to accept by Fr. Richter, second by Fr. Bruce Krebs. Motion passes with all members present voting yes.

6. Attendance, Tardies and Test Exemptions: Motion to accept by Fr. Bruce Krebs, second by Dawn Palumbo. Motion passes with all members present voting yes.

C. Bus Grant: Fr. Nelson informed the Board of a federal grant available where we would receive 25% of the cost of a new bus (we would have to eliminate Bus 2) and the approximate cost to the school would be \$130,000. If accepted, the bus would be here sometime in September-October. Following discussion, board recommends Fr. Nelson apply for the grant. The foundation has expressed readiness to provide short-term financing if needed.

D. Lego Trip: For the elementary students who have qualified for the National Competition in Detroit... each student, because of age, must be accompanied by a parent or relative. All parents/chaperones must have background checks. The estimated cost of the trip is \$15,000 – to date \$5700 has been raised.

E. Chaplain's Seminary Visit: Students will be crossing state lines for a seminary visit April 4-7. Motion to approve by Fr. Bruce Krebs, second by Mike Christianson. Motion passes with all members present voting yes.

F. Schedule change 2019-20: 8 classes in 7 periods – classes meet 4 times per week for grades 6-12. Motion to accept by Dawn Palumbo, second by Melissa Olson. Motion passes with all members present voting yes.

Next Meeting Date: March 28 at 5:15 set for next meeting date.

VI. School Reports

A. Elementary: Nothing further to written report.

B. High School: Baseball tops have arrived; the pants are on the way; the Cross Country/Track uniforms should be arriving soon.

C. Advancement: Nothing further to written report.

D. Marketing and Enrollment: Jaimie Brunner – 60 in pre-school enrolled for 2019-20; 6 in kindergarten; and meeting with 4th grade parents and resulted in some positive promotion techniques. Enrollment for next year opened in January.

E. Chaplain's: Nothing further to written report.

F. President: Fr. Nelson encouraged board to read the articles attached to his report.

VII. Committee Reports

A. Finance: Met Tuesday, financials and checks were discussed and approved.

B. Staff & Student Policies: No report.

C. By-Laws: No report.

E. Foundation: No report.

F. Delegate: No report.

G. Long Range Planning Committee: No report.

H. Evaluations Committee: Will begin work next month on President's Evaluation.

Moved to executive session at 7:05 p.m.

Comments: