



*Our Lady Star of the Sea School*

*5411 Amboy Road*

*Staten Island, N.Y. 10312*

*(718) 984-5750*

*(718) 948-1346 (Fax)*

October 24, 2018

Dear Parents,

It has become necessary to remind everyone of the importance of following the prescribed traffic pattern for dismissal. The plan is in place to ensure the safety of all our children and to clear the parking lot in a safe and orderly manner.

Parking is limited to the main lot and the athletic center lot. The church parking lot and the driveway by the main entrance should not be used for parking at dismissal, nor should anyone park behind the gate that separates the athletic center lot and the main parking lot. Creating your own "line" at dismissal or driving backwards to get out of the lot a bit faster is dangerous and strictly prohibited. If you do not wish to wait on the line, there is street parking available on the side streets off of Amboy Road.

No car is allowed to move until ALL children have been dismissed. Our security guards will determine when it is safe to open the gate and allow cars to begin to exit the campus. Please do not speed or pass cars while on school grounds. If a gate is closed, it should remain closed until someone on staff opens it.

On the reverse side of this note, you will find a map and directions indicating the traffic pattern that MUST be followed. Remember the rules are in place to keep all our children safe. We thank you for your cooperation.

Sincerely,

Mrs. Roland  
Principal

Patti Gandelman  
Assistant Principal

# Our Lady Star of the Sea School

## Preschool Entrance and Exit

Enter and exit the grounds via Driveway A. Park in the area behind the Athletic Center. There is NO parking in front of the Preschool building. Please use the sidewalks for safety reasons.

## Gr. K-8 Arrival

Enter the grounds through Driveway A and proceed to the main entrance by Driveway 4. Use the drop off line to STOP and DROP off your child. Please DO NOT get out of your car. You may only exit through Driveway 4.

## Gr. K-8 Dismissal

Enter via Driveway A. You may park in the main lot or in the Athletic Center lot. The gates will be opened by a security guard once ALL students have cleared the lot. You may only exit through Driveway 4 or 6. Those who park in the Athletic Center should exit through Driveway A.

**DO NOT PARK  
IN THE NO PARKING AREAS** 

