

Director - Liturgical Music, Five Wounds Portuguese National Parish, San Jose

The Parish's liturgical music ensembles require support in member recruitment, effective rehearsal strategy, planning and preparation for liturgy, cantor training, and coordination for large masses in which ensembles combine. The purpose of this position is to support each liturgical music ensemble at the parish so that they are empowered to provide excellent liturgical music leadership for the fostering of increased communal participation, ensemble growth, and outstanding delivery of familiar and new music.

The ideal candidate will have a strong liturgical music knowledge, leadership skill, appreciation for collaboration, for working with students and professionals, and an openness to/enthusiasm for new music and traditional / classical interpretations of known music, all for the purpose of uplifting the community in prayer and inviting them into communal song.

JOB DUTIES

- Serve as music director for Sunday 9am and 5:30pm liturgies
- Assist ensemble directors with choir recruitment strategies, including written plans to which they are held accountable
- Support ensemble directors with planning and preparing music for liturgies that upholds the mission of facilitating greater communal participation and reflection on the Scripture
- Provide coaching to cantors*
- Recruit new cantors per available spots (as coordinated with the Pastor)
- Coordinate musical elements for special liturgical celebrations as designated by the Pastor, which may include joining multiple ensembles together
- During rehearsals for special liturgical celebrations, serve as music director
- Observe each ensemble during their regular mass time(s) once per month; provide feedback to both the ensemble coordinator and Pastor and follow-up with specialized support for the ensemble director as needed
- Observe and / or coordinate ensemble rehearsals at least 2 times per month
- Attend ongoing formation offered through the Office of Liturgy at the Diocese of San Jose

SKILLS NEEDED

- Strong command of the Catholic liturgy and the role of liturgical music during mass
- Knowledge of the essential Church documents related to liturgical music
- Demonstrated competency in running music ensemble rehearsals
- Ability to read music both from the grand staff and from a lead sheet
- Ability to sight-read
- Ability to play the piano to accompanist skill level
- Strong communication skills
- Strong organizational skills
- Demonstrated competency in working with cantors in a coaching format
- Familiarity with liturgical music repertoire so as to better support ensembles as they make music selections

- Optional, Bilingual skills (English/Spanish)

ACCOUNTABILITY

The Liturgical Music Director reports to the Pastor. Ensemble members for the English liturgies, including any paid cantors, report to the Liturgical Music Coordinator.

PAY/HIRING DETAILS

This position shall be compensated at market based requirements minimum hourly expectation of at least 11 hours/week:

2 hours: total time for weekly rehearsal

3 hours: total time for music selection, prep, communication, and self rehearsal

1.5 hours: total time for observing one other Mass per week

2.5 hours: total time for 9am Mass responsibilities

2 hours: total time for 5:30pm Mass responsibilities

Additional hours required for Christmas and Holy Week (including Easter Sunday)

Other

The applicant will be requested to sign forms allowing the church to perform a background check and the applicant to receive favorable results from drug screening.

To apply:

Please send your resume and cover letter to jobs@dsj.org.