

**Job title****WWU Newman Peer Minister of Music**

Please return cover letter and resume to Emma Fisher by Sunday May 12th

Job Description

This person is an individual who is passionate for Christ and wants to share the light of Christ with others through their work. This position oversees choir practice, music during mass, and scheduling choir volunteers. The Peer Minister of Music is also in charge of organizing the music for retreats and praise and worship nights. This role is one for an individual who enjoys music, planning, communicating with others, and thrives in a team setting. This person would be expected to work closely with the Campus Director/Campus Minister and Peer Minister of Liturgy.

Duties and Responsibilities

- Exhibits a welcoming & positive attitude
- Choir work
 - Coordinating volunteers for music throughout the year
 - Reaching out to students to grow our music volunteer base
 - Supervising choir practice and music during the Mass
- Organizing music choices for Sunday Mass
- Communicates clearly and effectively with volunteers and the greater Catholic community via:
 - E-mails - Phone Calls - In person
- Weekly Staff & Event Meetings
- Regular 1:1 meeting with Campus Director or Campus Minister
- Hold office hours to maintain accessibility of Newman Center to students
- Work with the Peer Minister team to keep the Newman Center clean and welcoming
- Maintain positive relationships with students and FOCUS missionaries

Qualifications

- Loves Jesus and can share their love of Jesus with others
- Prays 20 min or more a day
- Practicing Catholic in good standing
- Has a sound understanding of music and music direction
- Engaging in a form of faith formation and growth:
 - Ex: Bible Study, Scripture Catechism, Religious Reading, and or seeking out Spiritual Direction
- Embodies a growth mindset in both human formation and apostolic formation
- Proficient in Microsoft Office, Outlook, & Adobe Suite
- Organized & Punctual
- Can communicate clearly and effectively both verbally and electronically

Important Information:

Hours to be worked: 8+ per week

Schedule: Must have student work schedules asap prior to the start of the new quarter.

Attendance: Staff is expected to attend Newman Mass on campus Sunday evenings and quarterly retreats

Questions?

Please E-mail Emma Fisher: EmmaFisher@wwunewman.com