

# Early School Closing – Due to Inclement Weather!

(One form per family)

Please fill out this form for the child/ren in your family concerning early school closing that may occur during the school year. These closings could be due to the weather, an emergency situation, or a building situation. **When it is necessary to close, it is extremely important that we understand what procedures you want us to follow as it is physically impossible for us to call each family before the buses arrive.** We are sometimes notified by your school district moments before the buses arrive. We recommend following the same procedure your child/ren do every day (for example: if he or she rides the bus, allow the student to ride the home).

\*Please **do not** have as part of your plan the use of the Latch Key Program. Any parent that uses the Latch Key program must have a backup plan that can be used in the case of an unexpected early school closing especially due to inclement weather. We want to ensure that all of our students, faculty, and parents are all safe when the weather is unpleasant.

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**My child/ren will follow the following procedure if there is an early school closing. I have discussed this procedure with them.**

**Name(s) and Grades**

_____	_____
_____	_____
_____	_____
_____	_____

**Procedure:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Phone Number Parent/ Guardian** can be reached during the school day.

\_\_\_\_\_

I have thought this through, and I feel this is the best course of action should the need for an early dismissal arise.

\_\_\_\_\_

**Parent's Signature**

\_\_\_\_\_

**Date**

