



ARCHDIOCESE OF
NEW ORLEANS

Office of Catholic Schools

**High School Application Process for Parents and Guardians of 7th Graders
2019-2020**

1. On Wednesday, November 13, 2019, the Admissions Application will be posted online (www.ocs.arch-no.org) Only one application is permitted per student.
2. On the last line of this application form, identify the *Selected High School* your child hopes to attend for the 2020-2021 school year. Student may select only ONE high school.
3. Parental/Guardian signature(s) on the back of the application form authorizes and permits other Catholic high schools (that may have openings) to review the student records in the event that the *Selected High School* does not accept the student application.
4. Return completed form to Catholic elementary school principal by Friday, November 15, 2019. The Catholic elementary schools will send the application forms and the student records to the *Selected High School* by Tuesday, November 19, 2019.
5. Students in non-Catholic elementary schools are required to send forms and student records directly to *Selected High School* by Tuesday, November 19, 2019.
6. In the event that a student is not going to be accepted, the parent/guardian of the student will be notified as soon as the determination is made. At that point, the parent/guardian may pick up the original application from the school and bring it to another school to apply there. If the folder is not picked up, it will be turned into the Office of Catholic Schools in February.
7. Students are required to attend Testing Day at the *Selected High School* on Saturday, January 11, 2020. A \$30.00 one time, non-refundable, non-transferable application fee will be collected from each student upon arrival at the high school. Testing Day at all high schools will begin anytime from 8:00 a.m. to 8:30 a.m. Exact starting times within that thirty minutes are determined by each individual school.
8. All folders of non-accepted students will be forwarded in February by the high schools to the Office of Catholic Schools, 7887 Walmsley Avenue, New Orleans, Louisiana. Unless otherwise indicated, all high schools will have the opportunity to review the folders at OCS.
9. Non-accepted students may receive invitations to apply from schools that have reviewed those folders. These are not letters of acceptance, only invitations that are sent because the school has viewed the file and decided that if a student wants to apply further, this may be a good fit. It is not a guarantee of acceptance.
10. Acceptance notifications will take place on February 20, 2020.

Students applying for grades 9-12 should contact the appropriate school for its process.