

MEMO from Sister Mildred:

J.M.J.

April 16, 2019

Drop-Off and Pick-up Directives during OLC Carnival

During the week of April 23rd through April 26th (school days) we are asking for your cooperation at the drop-off and pick-up of students.

Students will be dropped off in the smaller lot in similar style as the normal drop-off by driving slowly down toward the convent and turning left, so you are parallel to Knights Road and Kipling Lane. Only in that parallel line are students to exit your vehicle when you stop. Staff will be on hand in that area to guide the students toward the school entrance behind the Church or to their PreK and/or Kindergarten classrooms. When exiting the small lot, **you must make a right turn.** Students walking from Knights Road will enter the parking lot in a cordoned off section (cones) near the fence, with staff supervision along the way toward the school entrances and/or Pre-K/K classrooms. If you choose to walk your Pre-K/Kindergarten child to their classroom, you must park on Kipling Lane. **Morning CARES students will be dropped off at the above lot and sent to the Faculty Room and P.M. CARES students will be picked up from the Kindergarten classrooms from Kipling Lane.**

At dismissal, vehicles will pull into the smaller lot and park horizontally (opposite way of the parking spots). As soon as all children are in their vehicles, the drivers will be directed toward the exit, **again making a right turn only.** To facilitate exiting, older siblings will meet with their younger ones and leave together.

Students who have purchased tickets for wristbands but have not received them may pick them up at the rectory on Thursday, April 18th between 6:00 and 7:00 P.M. or at the Carnival Box Office the night they are attending the carnival. Photo ID's are required for ticket/wristband pick-up.

There will be no access to the big lot (normal drop-off lot) for the entire length of the carnival through Sunday, April 28th. The only lot available on Saturday, April 27th, and Sunday, April 28th for Masses, will be the small lot as break down of the carnival will take place all day Sunday.

Thanking you in advance for your patience and understanding.