

PTO BOARD MEETING: November 16, 2018

Present: Sr. Maria Benedicta, Tim Fletcher, Tami Jurewicz, Tricia Powers, Lisa Strojinc, Beth McIlvenna, Anne Casavant, and Amy Vyverberg

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Sr. Maria Benedicta's Update:

- There are a few families who have moved to the area who are interested in enrolling their children in OLMC School after Christmas. Many parents having been giving tours which has been wonderful.
  - An anonymous donor provided delicious donuts for All Saints Day. (A few questions came up: How do we budget this cost in the future? Do all donuts provided need to be nut-free/processed in a nut-free facility?)
  - First household meeting is today, with the focus on the virtue of this month (courtesy) and having fun in a community.
  - We are half way through mid-quarter. Had a wonderful visit with Bishop Doherty and Guerin Catholic provided an awesome educational opportunity for our students through the Science Expo that took place in Parish Hall on Thursday.
  - Winter MAP Testing to begin next week.
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Vice Principal's Update:

- Today is the First Grade Thanksgiving Feast (rescheduled from the day before due to inclement weather/school being closed.)
  - First unplanned/weather related E-day was yesterday. OLMC school wants to use unplanned (due to bad weather) E-days sparingly and be flexible when E-day assignments are turned into teachers.
  - Teachers attended INPEC in-service recently. The speaker was nationally known and gave a lot of interesting ideas about testing (allowing quizzes and tests to be re-taken) and standard-based grades versus letter grades.
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Treasurer's Update:

- Funds/Expenses have come in from the Mother's Mass; any money leftover will be donated to a charity (in years past, donations have been given to the O'Connor House.)
  - Items on the Teacher's WishList include: requests for new computers, a recommendation for purchasing software for scheduling subs.
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## President's Update:

- A check was received from Freddy's, along with a matching check, from Spirit Day in October, which was very nice!
- 5<sup>th</sup> Grade Social 10/12 (Shelly Preston, Maureen DeBone) – great fun. It was recommended to have a checklist for cleaning expectations, so after an event has taken place the volunteers in charge of cleaning up can do all that needs to be done (floors cleaned, tables put away, etc.)
- Teacher Lunch/Parent Conferences 10/17 – Sarah Galvin put on a wonderful luncheon for the teachers/school staff.
- 6<sup>th</sup> Grade Social 11/2 (Ginny McGee, Deanna Harvey, Claudine Kreiner) – went well and the 6<sup>th</sup> graders had a lot of fun.
- St. Nicholas Workshop (Shelly Preston, Maureen DeBone) is Dec 3 – 7, and will be with Celtic Cross again.
- St. Nicholas Day is Dec. 6<sup>th</sup> – Anne Casavant has contacted Chuck Grimm: Charlene Mattingly is cleaning/repairing St. Nicholas costume.
- Mother's Day of Reflection will be Dec 7<sup>th</sup> – Tricia Powers/Wendy Pottratz; Sr. Sophia will be speaking and Green Envelope will be used for invitations.
- Chick Fil-A Day is Dec 12<sup>th</sup>
- Staff Christmas Party is scheduled for December 12<sup>th</sup> at Melissa Kolb's home. The theme will be Mexican.
- PTO will be working on Teacher and Specials Christmas Gifts
- CommUNITY Care Day (Jayne Slayton) will be January 12<sup>th</sup>, and Karen Collins will be writing up a description of what happens on this day.
- Classroom Holiday Parties will be on Dec 21<sup>st</sup>; it has been suggested to get nut-free cupcakes from Meier (and Meier Gift Cards can be used to purchase)
- New Policy and Procedures for Classroom Parties have been discussed. A separate Treasurer (and policy) recommended to help figure out reimbursement on bulk purchases.
- Guidelines discussed for keeping in mind allergy concerns with GingerBread House Classroom Activity – recommendations as follows: egg-free frosting, have a few moms who can ensure a nut-free kitchen make some of the gingerbread; make GingerBread Houses in Parish Hall and have separate tables for those with allergies.

Next Meeting Friday December 14<sup>th</sup>, 2018