

PTO BOARD MEETING: October 12, 2018

Present: Tim Fletcher, Tami Jurewicz, Tricia Powers, Erin Gould, Lisa Strojinc, Beth McIlvenna, Anne Casavant, and Amy Vyverberg

Vice Principal's Update:

- First Quarter ended last Wednesday; school is in the process of printing Report Cards.
- Teacher conferences will be held the following week.
- K-12 Online is the company that has been used in the past to manage registration. In an effort to streamline the registration process, OLMC will be adding another "layer" to PowerSchool. With using Powerschool, returning families will only need to update information during registration, instead of re-entering all information. Other added features, PowerSchool will sync with the school calendar and also provide a recruiting element, to help schedule prospective families with school tours, etc.
- To help pay for this new "process" the family registration fee will be \$50.00 per family (which is lower than SMG and St. Louis de Montfort).
- Another change to registration: registration will take place during February and will not be signed off as complete until both parents have been checked off to be current with the Safe and Sacred Background check and protocol training.
- A reminder to all to make sure submitted background check application has been processed, as well as retaking the protocol training test .
- ALICE training: took place with some parents during the Open House as well as students (about half the school so far, to be meeting with the rest of the students over this next week) instructing/reviewing "what to do" if/when an intruder comes into school. The children are engaged in simple, non-threatening routines. There is a Fall drill and a Spring drill.
- Early Dismissal was a good learning experience; protocol/procedures discussed and how to improve the process, should another power-outage situation arise. It was recommended to alert parents next time, immediately when the power goes out, so parents can be aware of a possible early dismissal for that day.
- Currently looking for a Spanish teacher for 2nd semester for the 6th/7th/8th grade students. During second quarter, the students will receive a study hall in place of their Spanish Class. A Spanish elective will be offered to 7th and 8th grade students.
- School Council working on a new LOGO (folders for students, Tri-fold signs, Spiritwear, uniforms, etc.) LOGO was changed by the parish to simplify the details. There is a lot of meaning behind the new brand details, colors, etc.
- The Lunch program was discussed: concerns about the level of interest in students buying lunch (how much they like the food this year, as opposed to last year) and the quantity (food seems to be running out by the time the last group (5th/6th grade) eat their lunch. Tim to contact Aladdin to discuss these concerns.

SCRIP Update:

- SCRIP is in the middle of a big promotion: as of Friday, October 12th, we are \$10,000 away from our goal.
- It was recommended to send an email to 7th and 8th grade parents reminding them that SCRIP funds help pay for the Washington D.C. trip.
- To market future SCRIP promotions, it would be helpful to list specific items needed and/or on the wish list. Currently, the WISH LIST includes: updating the music program (improved lighting and replacing teachers' computers).

Treasurer's Update:

- It is recommended to have a separate list of PTO Scrip activity that details all expenses of Teacher Wish List.
- It has also been recommended to have a monthly update of funds available in the WISH LIST account.
- Two of the accounts are: Legacy Account – which holds any money going towards Washington D.C. trip (car wash money, etc.) and Teacher Wish List – money to be used by teachers to improve their classrooms and provide additional educational opportunities for their students.
- \$15,000 is in the operating PTO account for the 2018-2019 school year.

President's Update:

- Allergy panel has been meeting to discuss new procedures/policies to ensure treats distributed during holiday parties will meet food allergy guidelines. Treats will be the same across the board for all students and approved by Sr. Maria Benedicta.
- A big thank you to Sarah Sansone and Erin Gould (movie night) and Ann Heilman (book fair). Both were successful.
- Disability Awareness Week (thank you Kim Bremer) was another great week with wonderful speakers and activities for the students to help them increase their awareness and appreciation for all people with disabilities.
- Dawn Hein did a fantastic job organizing Mothers Mass and Brunch!
- All went well with Jr. High Social (thank you to Marla Richardson). More garbage cans recommended for next Social to help with clean up.
- Jane Ann Gaskill doing a great job organizing Spirit Days at Local restaurants. (Chic-Fil-A Day on October 10th).
- Ongoing event – Coat Drive – with Fran Pawlowski (MHC) and Kristen Balan-Dibella organizing and overseeing.

- Upcoming events: 5th Grade Social 10/12 (Shelly Preston, Maureen DeBone); Teacher Lunch/Parent Conferences 10/17 (Sarah Galvin); 6th Grade Social 11/2 (Ginny McGee, Deanna Harvey, Claudine Kreiner); CommUNITY Care Day (Karen Collins); St. Nicholas Workshop (Shelly Preston, Maureen DeBone).
- St. Nicholas Day – Anne Casavant to contact Chuck Grimm and organize a few volunteers to help with this event.
- It has been recommended to clean out the PTO closet and remove/replace the carpet after the water damage this past summer.

Next Meeting Friday November 9th 2018.