

# ETR Evaluation Team Report

## CHILD'S INFORMATION:

CHILD'S NAME: \_\_\_\_\_ ID NUMBER: \_\_\_\_\_  
STREET: \_\_\_\_\_ GENDER: \_\_\_\_\_ GRADE: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: OH ZIP: \_\_\_\_\_  
DATE OF BIRTH: \_\_\_\_\_  
DISTRICT OF RESIDENCE: \_\_\_\_\_  
DISTRICT OF SERVICE: \_\_\_\_\_

## TYPE OF EVALUATION:

INITIAL EVALUATION  REEVALUATION

## DATES

DATE OF MEETING: \_\_\_\_\_  
DATE OF LAST ETR: \_\_\_\_\_  
REFERRAL DATE: \_\_\_\_\_  
DATE PARENTS  
CONSENT RECEIVED: \_\_\_\_\_

## PARENTS'/GUARDIAN INFORMATION

NAME: \_\_\_\_\_  
STREET: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: OH ZIP: \_\_\_\_\_  
HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_  
CELL PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
NAME: \_\_\_\_\_  
STREET: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: OH ZIP: \_\_\_\_\_  
HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_  
CELL PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## ETR FORM STATUS

- PART 1: INDIVIDUAL EVALUATOR'S ASSESSMENT  
(Separate Assessment from each Evaluator)  
 PART 2: TEAM SUMMARY  
 PART 3: DOCUMENTATION FOR DETERMINING THE  
EXISTENCE OF A SPECIFIC LEARNING DISABILITY  
 PART 4: ELIGIBILITY  
 PART 5. SIGNATURES

## INSTRUCTIONS

Evidence of planning for the evaluation process is a requirement. Using one of the two planning forms (early childhood or school age) that are included with this ETR form is required.

There are five parts to this form, i.e., Part 1,2,3, 4 and 5. Parts 1,2 and 4,5 must be completed for all initial evaluations and reevaluations. Part 3 must be completed for initial evaluations if the suspected area of disability is Specific Learning Disability. Part 3 must be completed for reevaluations if the child is currently a child identified as having a specific learning disability or the team is considering a change in the child's disability category to Specific Learning Disability.

In Part 1 each member of the evaluation team will list in the "Areas of Assessment" box the area or areas that they will be assessing, i.e., vision, hearing, fine motor, gross motor, emotional/behavioral or intellectual ability. The evaluator will also provide, in Part 1, the evaluation method and strategies used to conduct the assessment by checking the appropriate boxes. A detailed summary of the results of the assessment or assessments will be provided in the "Summary of Assessment Results" section. The evaluator will sign their assessment page and include his or her position title. The date on this section will be the date the evaluator completed his or her assessment.

Part 2 will be completed by the team chair or district representative by gathering all team members' assessments (Part 1) and summarizing them in the boxes provided in Part 2. The interventions summary is completed for both initial evaluations and reevaluations per the instructions found on the form and in Procedures and Guidance for Ohio Educational Agencies serving Children with Disabilities. The reason(s) for the evaluation is also completed for both initial and reevaluations. The summary of information provided by the parents of the child will include information from the referral form as well as any information provided by the parent through behavioral checklists, interviews or meetings, outside evaluations.

Once all assessment information is gathered and summarized, the team will meet and review all information. The team will then describe the child's educational needs based on the information gathered, and state the implications for instruction and progress monitoring in the appropriate text box.

The team will then consider whether or not the child may have a specific learning disability based on the elements found in Part 3. If no one suspects a disability under this category, the team may skip Part 3 and move into Part 4.

In Part 4 the team determines whether or not the child is eligible for special education and related services by addressing each of the statements found in this section. The final text box in this section is completed with the information that supports the team's eligibility determination.

In Part 5 all members of the team sign the report at the conclusion of this section. If any team member disagrees with the team's determination, the team member must attach a written statement of disagreement to the report.

# ETR Evaluation Team Report

## EVALUATION PLANNING FORM (Required)

School Age Disability Determination

CHILD'S NAME: \_\_\_\_\_

DATE OF PLAN: \_\_\_\_\_

ID NUMBER: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

INITIAL EVALUATION

TEAM CHAIRPERSON: \_\_\_\_\_

REEVALUATION

SUSPECTED DISABILITY: \_\_\_\_\_

TEAM MEMBERS \_\_\_\_\_

ASSESSMENT AREAS RELATED TO SUSPECTED DISABILITY(IES)	DATA AVAILABLE <sup>1</sup>	FURTHER TESTING NEEDED <sup>2</sup>	PERSON RESPONSIBLE FOR ASSESSMENT AND REPORT
Information Provided by Parent		<input type="checkbox"/>	
General Intelligence		<input type="checkbox"/>	
Academic Skills		<input type="checkbox"/>	
Classroom Based Evaluations and Progress in the General Curriculum		<input type="checkbox"/>	
Data from Interventions		<input type="checkbox"/>	
Communicative Status		<input type="checkbox"/>	
Vision		<input type="checkbox"/>	
Hearing		<input type="checkbox"/>	
Social Emotional Status		<input type="checkbox"/>	
Physical Exam/General Health		<input type="checkbox"/>	
Gross Motor		<input type="checkbox"/>	
Fine Motor		<input type="checkbox"/>	
Vocational/Transition		<input type="checkbox"/>	
Background History		<input type="checkbox"/>	
Observations		<input type="checkbox"/>	
Behavior Assessment		<input type="checkbox"/>	
Adaptive Behavior		<input type="checkbox"/>	
Other: (circle) Braille needs as determined by VI teacher or appropriately trained/licensed personnel. Audiological needs as determined by certified/ licensed audiologist. Assistive Technology needs.		<input type="checkbox"/>	
Other:		<input type="checkbox"/>	

<sup>1</sup> Sufficient data to determine eligibility

<sup>2</sup> Additional data required to determine eligibility. Check if further testing is needed

The Team has taken into consideration limited English proficiency to plan this assessment

The Team has taken into consideration possible sources of racial or cultural bias in planning this assessment

### SIGNATURES

\_\_\_\_\_  
School District Representative (Name/ Date)

\_\_\_\_\_  
Parents (Name/ Date)

\_\_\_\_\_  
Regular Education Teacher (Name/ Date)

\_\_\_\_\_  
Intervention Specialist (Name/ Date)

# ETR Evaluation Team Report

## PRESCHOOL EVALUATION PLANNING FORM *(Required)*

Preschool Eligibility Determination

CHILD'S NAME: \_\_\_\_\_

DATE OF PLAN: \_\_\_\_\_

ID NUMBER: \_\_\_\_\_

INITIAL EVALUATION

DATE OF BIRTH: \_\_\_\_\_

REEVALUATION

TEAM CHAIRPERSON: \_\_\_\_\_

TRANSITION FROM PART C

SUSPECTED DISABILITY: \_\_\_\_\_

TEAM MEMBERS \_\_\_\_\_

NOTE:

<sup>1</sup> Each domain must be assessed using one of the methods listed.

<sup>2</sup> The areas related to the suspected disability must be assessed using all the methods listed (data from early intervention only applies if the child is transitioning from "Help Me Grow"). Refer to the chart on the next page.

ASSESSMENT AREAS	EXISTING DATA AVAILABLE	ADDITIONAL DATA NEEDED	STRUCTURED INTERVIEW	STRUCTURED OBSERVATIONS *	STANDARDIZED NORM-REFERENCED ASSESSMENTS	CRITERION-REFERENCED/CURRICULUM-BASED ASSESSMENTS	DATA FROM PART C**
BACKGROUND (PR-04)	<input type="checkbox"/>	<input type="checkbox"/>					
ADAPTIVE BEHAVIOR	<input type="checkbox"/>	<input type="checkbox"/>					
COGNITION	<input type="checkbox"/>	<input type="checkbox"/>					
COMMUNICATION	<input type="checkbox"/>	<input type="checkbox"/>					
HEARING	<input type="checkbox"/>	<input type="checkbox"/>					
VISION	<input type="checkbox"/>	<input type="checkbox"/>					
PRE ACADEMIC SKILLS	<input type="checkbox"/>	<input type="checkbox"/>					
GROSS/FINE MOTOR SKILLS	<input type="checkbox"/>	<input type="checkbox"/>					
SOCIAL/EMOTIONAL BEHAVIORAL	<input type="checkbox"/>	<input type="checkbox"/>					
MEDICAL/HEALTH	<input type="checkbox"/>	<input type="checkbox"/>					

\* Observations are in more than one setting and in multiple activities.

- The team has taken into consideration limited English proficiency in planning this assessment and determining eligibility as a preschool child with a disability.
- The team has taken into consideration possible sources of racial/cultural bias in planning the assessments.

### SIGNATURES

\_\_\_\_\_  
School District Representative (Name/ Date)

\_\_\_\_\_  
Parent (Name/ Date)

\_\_\_\_\_  
General Preschool/Regular Education Teacher (Name/ Date)

\_\_\_\_\_  
Preschool Special Education Teacher (Name/ Date)

# ETR Evaluation Team Report

## PRESCHOOL EVALUATION PLANNING FORM *(Required)*

### Preschool Eligibility Determination

The following chart can assist the team **planning for assessments and determining eligibility**. Additional data beyond what is necessary for eligibility may be collected and reviewed for programming purposes

### Suspected Disability:

- |                                                              |                                                             |                                                        |
|--------------------------------------------------------------|-------------------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Autism (AUT)                        | <input type="checkbox"/> Cognitive Disability (CD)          | <input type="checkbox"/> Deaf- Blindness (DB)          |
| <input type="checkbox"/> Deaf                                | <input type="checkbox"/> Emotional Disturbance (ED)         | <input type="checkbox"/> Hearing Impairment (HI)       |
| <input type="checkbox"/> Multiple Disabilities (MD)          | <input type="checkbox"/> Orthopedic Impairment (OH)         | <input type="checkbox"/> Other Health Impairment (OHI) |
| <input type="checkbox"/> Speech or Language Impairment (S/L) | <input type="checkbox"/> Specific Learning Disability (SLD) | <input type="checkbox"/> Traumatic Brain Injury (TBI)  |
| <input type="checkbox"/> Visual Impairment (VI)              | <input type="checkbox"/> Developmental Delay (DD)           |                                                        |

Based upon the suspected disability, the following areas should be considered in planning the evaluation. The team determines the assessment plan.

Related to disability category     
  Other areas recommended

ASSESSMENT AREAS	AUT	CD	D/B	DEAF	ED	HI	MD	OH	OHI	SLD	S/L	TBI	VI	DD <sup>2</sup>
PREVIOUS INTERVENTIONS	■	■	■	■	■	■	■	■	■	■	■	■	■	■
COGNITION <sup>1</sup>	■	■		●	●	●	●	●	●	■		■	●	■
PREACADEMIC SKILLS <sup>3</sup>	■	■	■	■	■	■	■	■	■	■	■	■	■	■
HEARING <sup>4</sup>	●	●	■	■	●	■	●	●	●	●	●	■	●	
AUDIOLOGICAL			■	●		■					●			
VISION <sup>4</sup>	●	●	■	●	●	●	●	●	●	●		■		
ADAPTIVE BEHAVIOR		■			●		●	●						■
COMMUNICATION	■	●	■	■	●		●	●		■	■	■		■
ORAL EXPRESSION										■	■			●
LISTENING COMPREHENSION										■	■			●
WRITTEN EXPRESSION										●			●	
GROSS MOTOR SKILLS	■	●			●	●	●		●			■	●	
FINE MOTOR SKILLS	■	●			●	●	●		●			■		
SOCIAL FUNCTIONING	■						●			●		●		■
EMOTIONAL STATUS	●				■							●		■
BEHAVIORAL STATUS	●						●		●			●		■
PHYSICAL/MENTAL/HEALTH	●	●		■	●	■		■	■			■	■	■

<sup>1</sup>Intelligence quotient required for a cognitive disability only.

<sup>2</sup>All possible areas for developmental delay are noted. The team will decide the areas to be assessed for eligibility.

<sup>3</sup>Preacademic skills are related to content standards and basic functional skills for preschoolers and provide information on current level of performance.

<sup>4</sup>Vision and hearing screening are part of the basic requirements for entry into program, just like kindergarten, and are part of the Early Learning Program Guidelines,

A preschool child is determined eligible because of a disability that (1) adversely affects the child's performance and ability to participate in developmentally appropriate activities and therefore, (2) the child is in need of special education and related services.

Eligibility in a disability category other than developmental delay must be determined first. If the child is eligible with a disability category of speech/language impairment, cognitive disability or emotional disturbance, the team may choose to use the term developmental delay without any further assessments. If the child does not meet the criteria for any of these disability categories, the team is to consider developmental delay. Developmental Delay means the child has a disability in one or more of the following areas of development: physical, cognitive, communication, social or emotional, or adaptive. A developmental delay is substantiated by a delay of 2.0 standard deviations below the mean in one area of development or 1.5 standard deviations below the mean in two areas of development. The standard deviation cannot be the sole factor in determining the child has a disability. If a child does not meet the standard deviation requirement, the team can still determine that the child has a developmental delay; this does not mean that norm-referenced assessments can be bypassed.

A preschool child with a disability is at least age three and not of compulsory school age. A child's age is determined as of the district entry date. Eligible children who are age three can enter the program on the third birthday whenever that occurs during the year. A child who will be three as of December 1 of the school year can begin earlier than the third birthday. The IEP team must consider kindergarten for a child who will be age five as of December 1. If a child is age six as of district's entry date, the child is no longer a preschooler and must be enrolled in kindergarten (compulsory attendance begins at age six and children are required to have developmentally appropriate kindergarten experience before first grade).

There are different types of assessments that may be used for different reasons. IDEA (P.L.108-448, 2004) does not permit screening to be used for evaluation purposes or for eligibility determinations. Screenings however can indicate a need for further assessment.

# ETR Evaluation Team Report

CHILD'S NAME:

ID NUMBER:

DATE OF BIRTH:

**1**

## INDIVIDUAL EVALUATOR'S ASSESSMENT

Section to be completed by each individual evaluator

EVALUATOR NAME: \_\_\_\_\_

POSITION: \_\_\_\_\_

### AREAS OF ASSESSMENT:

\_\_\_\_\_

Indicate the area(s) that were assessed by the evaluator in accordance with the evaluation plan.

### EVALUATION METHODS AND STRATEGIES

Indicate the types of assessment strategies used to gather information about the child's performance

- |                                                                                                                        |                                                                   |                                                      |
|------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> OBSERVATIONS                                                                                  | <input type="checkbox"/> SCIENTIFIC, RESEARCH-BASED INTERVENTIONS | <input type="checkbox"/> NORM-REFERENCED ASSESSMENTS |
| <input type="checkbox"/> INTERVIEWS                                                                                    | <input type="checkbox"/> CURRICULUM BASED ASSESSMENTS             | <input type="checkbox"/> CLASSROOM BASED ASSESSMENTS |
| <input type="checkbox"/> REVIEW OF RECORDS AND RELEVANT TREND DATA (SCHOOL RECORDS, WORK SAMPLES, EDUCATIONAL HISTORY) | <input type="checkbox"/> OTHER (Specify)                          |                                                      |

### ASSESSMENT INFORMATION

Provide a summary of the information obtained from the assessment results per the evaluation plan including the child's strengths, areas of need and baseline data

SUMMARY OF ASSESSMENT RESULTS:

DESCRIPTION OF EDUCATIONAL NEEDS:

IMPLICATIONS FOR INSTRUCTION AND PROGRESS MONITORING:

Evaluator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# ETR Evaluation Team Report

CHILD'S NAME:

ID NUMBER:

DATE OF BIRTH:

**2**

## TEAM SUMMARY

Combine all Part 1's Individual Evaluator's Assessment from all evaluators into team summary

### INTERVENTIONS SUMMARY

Provide a summary of all interventions done prior to the child's referral for an evaluation or done as part of the initial evaluation. For all reevaluations provide a summary of interventions routinely provided to this child.

### REASON(S) FOR EVALUATION:

### SUMMARY OF INFORMATION PROVIDED BY PARENTS OF THE CHILD:

### SUMMARY OF OBSERVATIONS: (only required for preschool and SLD)

# ETR Evaluation Team Report

CHILD'S NAME:

ID NUMBER:

DATE OF BIRTH:

## MEDICAL INFORMATION:

## SUMMARY OF ASSESSMENT RESULTS:

## DESCRIPTION OF EDUCATIONAL NEEDS:

## IMPLICATIONS FOR INSTRUCTION AND PROGRESS MONITORING:

CHILD'S NAME:

ID NUMBER:

DATE OF BIRTH:

## 3 DOCUMENTATION FOR DETERMINING THE EXISTENCE OF A SPECIFIC LEARNING DISABILITY

### REQUIRED NOTIFICATION

If the child has participated in a **process that assesses the child's response to scientific, research based intervention**, indicate if the parents were notified about the following prior to the evaluation:

The state's policies regarding the amount and nature of student performance data that would be collected and the general services that would be provided. (See Procedures and Guidance for Ohio Educational Agencies serving Children with Disabilities)  YES  NO

Strategies for increasing the child's rate of learning  YES  NO

The parents right to request an evaluation  YES  NO

Section A must be completed

Either Section B or Section C must be completed

### A. IDENTIFIED AREAS

Identify one or more of the following areas in which the team has determined that the child is not achieving adequately for the child's age or state-approved grade-level standards when provided with learning experiences and instruction appropriate for the child's age or state-approved grade level standards.

- |                                                  |                                                 |                                              |                                                      |
|--------------------------------------------------|-------------------------------------------------|----------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Oral Expression         | <input type="checkbox"/> Reading Fluency Skills | <input type="checkbox"/> Written Expression  | <input type="checkbox"/> Mathematics Calculation     |
| <input type="checkbox"/> Listening Comprehension | <input type="checkbox"/> Reading Comprehension  | <input type="checkbox"/> Basic Reading Skill | <input type="checkbox"/> Mathematics Problem solving |

### B. RESPONSE TO SCIENTIFIC, RESEARCH-BASED INTERVENTION

Assessment information should be summarized in this section if the evaluation team used a process based on a child's response to scientific, research-based interventions to determine whether the child has a specific learning disability in one or more of the areas identified in Section A.

### C. PATTERNS OF STRENGTHS AND WEAKNESSES

Assessment information should be summarized in this section, if the evaluation team used alternative research-based procedures to determine if the child exhibited a pattern of strengths and weaknesses in performance, achievement or both, relative to age, state-approved grade-level standards or intellectual development that the team determined to be relevant to the identification of a specific learning disability in one or more of the areas identified in Section A.



# ETR Evaluation Team Report

CHILD'S NAME:

ID NUMBER:

DATE OF BIRTH:

## D. EXCLUSIONARY FACTORS

The evaluation team has determined that its findings are NOT primarily the result of:

- |                                                                 |                                                                 |
|-----------------------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> A Visual, Hearing, or Motor Disability | <input type="checkbox"/> Limited English Proficiency            |
| <input type="checkbox"/> Mental Retardation                     | <input type="checkbox"/> Environmental or Economic Disadvantage |
| <input type="checkbox"/> Emotional Disturbance                  | <input type="checkbox"/> Cultural Factors                       |

## E. DOCUMENTATION- UNDERACHIEVEMENT NOT DUE TO A LACK OF APPROPRIATE INSTRUCTION

Regardless of the process used to identify a child as having a specific learning disability, the team must ensure that the child's underachievement is not due to a lack of appropriate instruction in reading or math by considering the following information:

1. Data that demonstrate that prior to, or as part of the referral process, the child was provided appropriate instruction in general education settings, delivered by qualified personnel.

Summarize the data used by the team to document this requirement:

2. Data-based documentation of repeated assessments of achievement at reasonable intervals, reflecting formal assessment of student progress during instruction, that was provided to the child's parent.

Summarize the data-based documentation used by the team to document this requirement:

## F. OBSERVATION

Summarize the child's academic performance and behavior in the areas of difficulty as observed in the child's learning environment including the regular classroom setting.

## G. MEDICAL FINDINGS

Describe the educationally relevant medical findings, if any:

# ETR Evaluation Team Report

CHILD'S NAME:

ID NUMBER:

DATE OF BIRTH:

## 4 ELIGIBILITY

### ELIGIBILITY DETERMINATION

It is the determination of the team that:

The determining factor for the child's poor performance is not due to a lack of appropriate instruction in reading or math or the child's limited English proficiency. For the preschool-age child the determining factor for the child's poor performance is not due to a lack of preschool pre-academics..  YES  NO

The child meets the state criteria for having a disability (or continuing to have a disability) based on the data provided in this document.  YES  NO

The child demonstrates an educational need that requires specially designed instruction  YES  NO

If the response is **NO** to any question, then the child is **NOT** eligible for special education.

If the response to all three questions is **YES**, then the child **IS** eligible for special education.

The child is eligible for special education and related services in the category of: \_\_\_\_\_

### **BASIS FOR ELIGIBILITY DETERMINATION:** (or Continued Eligibility)

Provide a justification for the eligibility determination decision, describing how the student meets or does not meet the eligibility criteria as defined in OAC 3301-51-01 (B)(10) (Definitions) and OAC 3301-51-06 (Evaluations). Include how the disability affects the child's progress in the general education curriculum.

# ETR Evaluation Team Report

CHILD'S NAME:

ID NUMBER:

DATE OF BIRTH:

## 5 SIGNATURES

### DATES

DATE OF MEETING: \_\_\_\_\_

DATE OF LAST ETR: \_\_\_\_\_

REFERRAL DATE: \_\_\_\_\_

### EVALUATION TEAM

The names, titles and signatures below identify the members of the evaluation team and indicate whether or not each team member is in agreement with the conclusions of the report.

NAME	TITLE	SIGNATURE	DATE	STATUS
	Parent			<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
				<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
				<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
				<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
				<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
				<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
				<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
				<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
				<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
				<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
				<input type="checkbox"/> Agree <input type="checkbox"/> Disagree

### STATEMENT OF DISAGREEMENT

If a team member is not in agreement with the team's determination, the team member shall attach to this report a written statement explaining his or her reason for disagreeing with the team's determination.