



St. Francis Xavier Catholic School

ADMISSION REQUIREMENTS and PROCEDURES

Admission Requirements

Applicant's academic and behavioral performance must be in good standing to be considered for acceptance. Academic subjects and Conduct grades should be a C (average) grade or better. Applicants should have good attendance records and be on time for school (no excessive absences or tardies.)

As prescribe by the Louisiana Department of Education, students are placed age-appropriately in all grade levels based on the September 30th birth date.

Admission Procedures

1. Please call St. Francis Xavier to schedule an appointment for an on-campus visit if you have not attended the scheduled Open House.
2. Once you have determined that you would like to apply for admission, please complete the Application Form. All information requested must be filled out in order to process the application.
3. Additional Testing Information: If you have additional testing information such as educational or psychological evaluations of the applicant and/or any other information you feel may be helpful to us, please include this with the application.
4. Pre Kindergarten – 2nd grade: A screening session will be held at St. Francis Xavier School. You will receive notification regarding the date and time this session will be held.
5. Grades 3-7: All documents requested by St. Francis Xavier School must be received and reviewed by the Admission Committee before proceeding to the screening stage. Upon review of the required documents, parents will be contacted to schedule a screening for their child.
6. The Admission committee meets for the final review of the application. St. Francis Xavier School will contact you regarding acceptance.

St. Francis Xavier School gives preference to:

1. Siblings of currently enrolled students.
2. Children of registered, active, and supporting parishioners of St. Francis Xavier Church for more than one year.
3. Children of registered, active, and supporting parishioners of St. Francis Xavier Church for less than one year.
4. Children of registered, active, and supporting parishioners of other Catholic Church parishes with no school or no room in the school.
5. Children of parents who are registered in another Catholic Church parish.
6. Baptized Catholic students who are not registered in a Catholic parish.
7. Non-Catholic students who are open to the Catholic faith.

St. Francis Xavier School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally made available at the school and does not discriminate on the basis of race, color, national and ethnic origin or disability in violation of state or federal laws.

**St. Francis Xavier Catholic School
Tuition and Fees – 2019-20 School Year**

Application for New Siblings Grades PK2 thru K and
New Students Grades PK2 thru 7th - Nov 26-30, 2018-9am to 2pm

Application Fee** \$175.00 (per child and applied to registration fees after
(submit with Application) screening)-Non-Refundable

** Letters of acceptance/non-acceptance will be mailed the week of February 4-8. (Archdiocese of New Orleans New Student Registration Week) If accepted, \$150 is applied to Registration Fees. If a student is accepted and the parents choose to not send their child to St. Francis Xavier School the \$175 is non-refundable. If a student is not accepted \$150 of the \$175 will be refunded.

Registration for Returning Students (Present Grades PreK-2 thru 6th)—9am to 2pm – January 21 – 25, 2019

FEES: Registration Fee (due at registration) \$165.00 (1st child in family)-Non-Refundable
\$150.00 (each additional child in family) - Non-Refundable

Non Parish Support Fee \$350.00 (per child) *- Refundable prior to May 1, 2019
(due at registration)

Technology, Book & Security Fee \$200.00 (total per child) - Refundable prior to May 1, 2019
(due on or before May 1) (Technology \$75, Book \$75, and Security \$50)

Special Education Fee \$500.00 (per child) - Refundable prior to May 1, 2019
(due on or before May 1) (If applicable)

*Registered parishioners who contributed at least \$350 during the calendar year January 1 – December 31 to St. Francis Xavier Parish using collection envelopes in 2018 do not owe this fee. Please check your financial records. Fees will be verified by the parish office.

TUITION DEPOSIT: New families applying for Pre K 2 thru 7th Grade -- After the student(s) have their screening and receive the acceptance letter a one-time **non-refundable** \$500.00 tuition deposit per family will be due within 10 days of date on the letter along with the balance on the Non-Refundable Registration Fee \$15.00(1st child in family) and the Non Parish Support Fee of \$350.00(per child if applicable). The tuition deposit of \$500.00 will be deducted from the tuition total that will be due on or before May 1, 2019.

******* PLEASE NOTE THAT THE FOLLOWING TUITION AMOUNTS ARE FOR 2018-2019--**

THE UPDATED TUITION WILL BE AVAILABLE AFTER JANUARY 18, 2019*****

All tuition is due in full or by Bank Loan on or before May 1, 2019

Catholic: \$5,100.00- 1 child, \$9,240.00-2 children, \$12,180.00 -3 children

Non-Catholic: \$5,300.00-1 child, \$9,600.00-2 children, \$12,650.00 -3 children

Pre-Kindergarten 4: (Not included in Family Plan) - \$5,375.00

Pre-Kindergarten 3: (Not included in Family Plan) - \$5,575.00

Pre-Kindergarten 2: (Not included in Family Plan)- \$5,825.00



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STUDENT APPLICATION FORM

Office Use Only

(Circle One) N/C N/P SFX SC# _____

Application Fee **\$175.00**

Amount Received _____ Cash _____ Check# _____

Please Print All Information

Date of Application: _____

Geographical Catholic Church Parish (All Students) _____
Supporting Catholic Church Parish (Catholics Only) _____

Students Name	Grade	Circle	Birth Date	Birth Place	Religion	New Student	
1. _____	_____	M / F	_____	_____	Cath / NC	Yes	No
2. _____	_____	M / F	_____	_____	Cath / NC	Yes	No
3. _____	_____	M / F	_____	_____	Cath / NC	Yes	No
4. _____	_____	M / F	_____	_____	Cath / NC	Yes	No
5. _____	_____	M / F	_____	_____	Cath / NC	Yes	No
6. _____	_____	M / F	_____	_____	Cath / NC	Yes	No

Student's Address _____

Home Phone _____

Father's Information---Email Address _____

Religion Cath / NC

Name: _____

Marital Status: M D S W

Address (if different) _____

Home Phone: _____

Business Name: _____

Business Phone: _____

Occupation: _____

Mother's Information---Email Address _____

Religion Cath / NC

Name: _____

Marital Status: M D S W

Address (if different) _____

Home Phone: _____

Business Name: _____

Business Phone: _____

Occupation: _____

If Student lives with Guardian other than parents, please give the following information:

Guardian's Name: _____

Home Phone: _____

Address: _____

Business Phone: _____

Please answer these questions as accurately as possible. The information is used by the Archdiocese & the State for statistical purposes.

1. What is the name of the Public School nearest your home? _____

2. What is your racial heritage? Caucasian _____ Hispanic _____ AF AM _____ Asian _____ Multi-Racial _____