

**IMMACULATE CONCEPTION PARISH  
OFFICE OF RELIGIOUS EDUCATION  
P.O. BOX 166  
MECHANICSVILLE, MD 20659  
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[DEACON.KYTE@GMAIL.COM](mailto:DEACON.KYTE@GMAIL.COM)**

**TO:** FAITH FORMATION PARENTS  
**FROM:** DEACON BILL, DIRECTOR OF RELIGIOUS EDUCATION  
**DATE:** June 30, 2019  
**RE:** 2019-2020 REGISTRATION for FAITH FORMATION

Dear Families:

Welcome to another year of Religious Education for your child/ren here at Immaculate Conception Parish in Mechanicsville, MD. This is my sixth year as the Director of Religious Education for FAITH FORMATION. With your help this 2019-2020 year and that of the Holy Spirit, we can look forward to another year of renewed learning and love of our Lord here at Immaculate Conception for our children.

Enclosed with this mailing (email) and/or on our Web-page, icchurchmd.org, you will find the FAMILY REGISTRATION FORM along with an additional page titled "REGISTRATION INFORMATION AND PROCEDURES" for completing this form. This FAMILY REGISTRATION FORM will allow the staff, in the Office of Religious Education, to update all family changes, correct past errors, and to provide needed information for Home School and Catholic School information. Please, I know this may take a few extra minutes, but it will greatly help and support the Parish.

Please make all the necessary corrections or additions on the RELIGIOUS EDUCATION REGISTRATION FORM that relates to your family and the student(s) at this time. IT IS IMPORTANT that this form and payment be returned to us by AUGUST 12, 2019. You may email the form, fax it to 301-884-7437; drop it in the Sunday collection basket at Mass (marked to my attention); or just mail it to: P.O. Box 166, Mechanicsville, MD 20659. **PAYMENT:** Place in collection basket or mail it along with the Religious Education Registration form or bring it by the Rectory. We now have the capability to pay on-line, if you wish. The important thing is the DEADLINE in order for us to plan for your children. Thank you for your help. If you need additional support or you have a question, please call me.

Yours in Christ,

**Deacon Bill Kyte, DRE**

# Registration Information and Procedures For 2019-2020

Every year, personal information may change for families (e-mails, phone numbers, addresses, etc.); therefore, we ask that ALL FAMILIES fill out a registration form every year so that our system may be updated.

- Complete the 2019-2020 Religious Education Registration form.
- Enclose a copy of your child/ren's Baptismal Certificate (unless baptized at Immaculate Conception Parish or previously turned in)
- Enclose the appropriate registration fee (see below) (Check or MO payable to ICC or on-line) See Faith Formation Forms.
- If your child attended classes in a different parish last year, please obtain a "Transfer Letter" from that parish (We require that there be a copy on file with the Religious Education Office since additional sacraments cannot be conferred upon your child until their Baptism has been verified by a signed and church stamped certificate.)

You may e-mail the form; fax it to 301-884-7437; drop it in the Sunday Collection basket; or snail mail to PO Box 166, Mechanicsville, MD 20659

CLASS SCHEDULES: Religious Education classes Grades K-8 are held on Sunday mornings, with Session A beginning at 8:00 AM until 8:50 AM and Session B beginning at 10:00AM until 10:50 AM, Session C is for Catholic School Children to register, and Session H for Homeschool children to register. Families may choose the session that best suits their needs, **BUT ONCE A CLASS IS FILLED, THE OTHER SESSION WILL BE THE ONE A FAMILY IS REGISTERED IN. REMEMBER FIRST COME, FIRST SERVED.** This schedule allows families to attend Mass either before or after Religious Education classes.

FEES:

- 1 child, \$50
- 2 children, \$70
- 3 or more children, \$80

Extra amount due at Registration for Sacraments: 2<sup>nd</sup> Grade First Holy Communion \$40 --- 8<sup>th</sup> Grade Confirmation \$30; also Confirmation Retreat (Spring) \$50.

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